

# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk



Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson (Helen Symmons – Acting)

MINUTES OF A MEETING OF COMMUNITY FACILITIES COMMITTEE  
HELD ON 4<sup>TH</sup> APRIL 2017  
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Richard Herbert (Chairman), Valerie Morgan, Carole Mulroney, Declan Mulroney, Caroline Parker and Vivien Rosier

In attendance: Helen Symmons (Town Clerk – Acting) and one member of the public

***The meeting opened 7.30pm***

84. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed all to the last meeting of CFC for the Council year.

85. APOLOGIES FOR ABSENCE

Cllrs: Jill Adair and Ron Owen

86. DECLARATION OF MEMBERS' INTERESTS

***Cllr Carole Mulroney declared a non-pecuniary interest in Agenda item 8 Strand Wharf as a member of Southend Borough Council and committee member of the Leigh Society.***

***Cllr Declan Mulroney declared a non-pecuniary interest in Agenda item 8 Strand Wharf as a committee member of the Leigh Society.***

87. APPROVAL OF MINUTES OF THE MEETING OF 21<sup>ST</sup> FEBRUARY 2017

The minutes of the meeting of 21<sup>st</sup> February 2017 were agreed and signed by the Chairman.

88. PUBLIC REPRESENTATIONS

There were none

89. ACTING TOWN CLERK'S REPORT

The Acting Town Clerk addressed any comments and questions from the Committee and the report was **NOTED**.

<b>COMMUNITY FACILITIES</b>
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90. SKATE PARK

The Committee **NOTED** the report and the further monitoring that is taking place.

91. STRAND WHARF

The Committee **NOTED** the report and were advised that the final sealant process had been undertaken. The Acting Town Clerk will continue to monitor any reports and incidences of anti-social behaviour affecting the Wharf area. It was reported that some memorial flowers had been planted in one of the planters. As there is a planting scheme to adhere to as part of the planning consent it was clearly stated in the Terms and Conditions of having a plaque that this is not permitted. The Acting Town Clerk will make appropriate contact where necessary.

**COMMUNITY CENTRE**

92. ARTS GROUP REPORT

Cllr Rosier presented the report and the Committee discussed the recommendations.

The Committee **RESOLVED** that a concession (at the discretion of the Acting Town Clerk) be granted on this occasion in view of the fact that the Artist in Residence had been hiring rooms at the Centre since her term of residency began to undertake art classes.

93. REPORT ON ADMINISTRATION

The Committee **NOTED** the report.

94. FACILITY MANAGER'S REPORT

The Committee **NOTED** the report.

95. LORNA AND LOTTIE'S REPORT

The Committee **NOTED** the report. The Acting Town Clerk had received the year-end figures that afternoon but would present them at the next meeting of CFC once she had had time to review them.

96. COMMUNITY CENTRE SUB-COMMITTEE

Cllr C Mulrone presented the minutes (Appendix 1) which were **NOTED** by the Committee.

97. ARTIST IN RESIDENCE 2017/18

An invitation for applications would be included in the next LTC magazine and the Arts Group will have this as an agenda item at their next meeting.

**FINANCIAL**

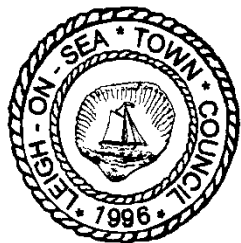
98. COMMITTEE BUDGET REPORT

The Committee **NOTED** the report

99. RATIFICATION OF LIFT REPAIR PAYMENT

The Committee **RESOLVED** the payment of £1,226.83 and the CFC Sub-Committee will ensure that consideration of the present lift system is added to their brief.

***The meeting closed at 8.10 p.m.***



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Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson (Helen Symmons – Acting)

MINUTES OF THE MEETING OF THE CFC SUB-COMMITTEE  
HELD AT 2.00 PM ON WEDNESDAY 29<sup>TH</sup> MARCH 2017  
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs Richard Herbert, Carole Mulroney, Declan Mulroney, Caroline Parker and Vivien Rosier (from minute 6)

Also in attendance: Helen Symmons (Acting Town Clerk)

***The meeting opened at 2.00 pm***

1. ELECTION OF CHAIRMAN

Following a proposal (Cllr Parker, seconded Cllr D Mulroney) the Sub-Committee **RESOLVED** to elect Cllr C Mulroney as Chairman.

2. ELECTION OF VICE-CHAIRMAN

This position remains open

3. APOLOGIES FOR ABSENCE

Cllr Ron Owen

4. DECLARATION OF MEMBERS' INTERESTS

***Cllr C Mulroney declared a non-pecuniary interest as a Cllr for Southend Borough Council who are the landlords of Leigh Community Centre.***

5. OBJECTIVE OF THE MEETING

The objective to further develop the proposed repair/refurbishment project of Leigh Community Centre was **NOTED**.

6. BACKGROUND INFORMATION

The Sub-Committee **NOTED** all the information supplied and a full and frank discussion ensued.

7. OPTIONS TO CONSIDER

All the options were considered and the Sub-Committee recognised that it would be prudent to have a clear idea of what must be done and what could be done.

Following a proposal (Cllr C Mulroney, seconded Cllr Parker) the Sub-Committee **RESOLVED** to contact chartered surveyors and set up a general discussion meeting prior to submitting a written brief to look at the present position in line with the conditions survey incorporating a development feasibility and financial appraisal. A fixed fee arrangement for this is to be requested which will be funded from £5,000 earmarked reserve set aside for this.

The Sub-Committee wishes the Events & Projects Officer to research public works loans and consider other funding alternatives. Additionally the Sub-Committee would be interested to learn of any advantages if the Centre was run in another way e.g. as a charity

***The meeting closed at 3.16 pm***