

Leigh Town Council

Bank & Cash Reconciliation for the year ending 31 March 2013

Prepared by: V L Choppen Senior Administrator

Date: 8th May 2013

Balance per bank statement as at 31 March 2013	£	£
Public Sector Deposit Fund	55,038.67	
Savings Account	47,156.45	
Community Centre Account	16,489.56	
Current Account	17,031.67	
Payroll Account	1,149.46	
Imprest Account	334.87	
	<hr/>	137,200.68
Petty Cash Account		23.23
Petty Cash Float (Waste Bags)		40.00
		137,263.91

Less Unpresented Cheques:

Community Centre Account

Cheque No. 100079	-196.12
Cheque No. 100080	-270.48
Cheque No. 100081	-1,213.08
Cheque No. 100082	-334.88
Cheque No. 100083	-75.56
Cheque No. 100084	-125.21
Cheque No. 100087	-905.00
Cheque No. 100088	-2,307.30
Cheque No. 100089	-90.00
Cheque No. 100091	-273.00
Cheque No. 100090	-212.07
Cheque No. 100092	-1,797.50

Current Account

Cheque No. 100544	-100.00
Cheque No. 100586	-50.00
Cheque No. 100587	-30.12
Cheque No. 100590	-90.00
Cheque No. 100591	-488.70
Cheque No. 100592	-404.60
Cheque No. 100593	-46.20
Cheque No. 100594	-1,170.00
Cheque No. 100596	-12.50
Cheque No. 100597	-7.00
Cheque No. 100598	-7.00
Cheque No. 100599	-7.00
Cheque No. 100600	-12.50
Cheque No. 100601	-7.00
Cheque No. 100602	-7.00

Cheque No. 100603	-12.50	
Cheque No. 100604	-12.50	
Cheque No. 100605	-12.50	
Cheque No. 100606	-11.04	
Cheque No. 100607	-£14.85	
Cheque No. 100608	-£42.00	
Cheque No. 100609	-£150.00	
Cheque No. 100610	-£41.70	
		-10,536.91
Add: any un-banked cash at 31 March 2013		40.44
e.g. Room hiring income in transit as at 31 March 2013		
Net balances as at 31 March 2013		£ 126,767.44

CASH BOOK :

Opening Balance as at 1 April 2012	164,939.58
Add: Receipts in the year	271,586.01
Less: Payments in the year	-309,758.15
Closing balance per cash book as at 31 March 2013	<u>£ 126,767.44</u>