

Leigh-on-Sea Town Council

Budget Pack 2011/12

To COUNCIL

08-12-10

Final

2nd draft Council budget 24-11-10									
NOTE: AS THIS BUDGET IS INCOMPLETE AND IS A DRAFT, NO CONCLUSIONS SHOULD BE DRAWN FROM IT									
				£	£				
Anticipated reserves at 31 March 2011									
General Reserves				62852		From attached sheet 1			
Capital Reserves				74408					
Allotment Fence				2000					
Add					139260				
draft budget income from committees									
Planning				0		From attached sheet 2			
Transport & Highways				0		From attached sheet 3			
Allotments				15512		From attached sheet 4			
Leisure Foreshore and Environment				13024		From attached sheet 5			
Finance & G.P.				0		From attached sheet 6			
Office				0		From attached sheet 7			
Staff				0		From attached sheet 8			
Room Hire				2800					
Committee Total					31336				
Deduct									
draft budget expenditure from committees									
Planning				4,600		From attached sheet 2			
Transport & Highways				15,500		From attached sheet 3			
Allotments				21520		From attached sheet 4			
Allotment Fence				2000		From Capital reserves			
Leisure Foreshore and Environment				60442		From attached sheet 5			
Strand Wharf				74408		From Capital reserves			
Finance & G.P.				29250		From attached sheet 6			
Office				40,020		From attached sheet 7			
Staff				76,518		From attached sheet 8			
Committee and overhead Total					324257.7				
Deduct									
Planned reserve at 31 March 2012*					50,000				
Nett shortfall = Precept required					-203,662				
£50,000 is the Town Clerk's recommended reserve level									
Finance & G.P. or Council are welcome to vary it up or down as they see fit									
The Paddling Pool, being a donation for this purpose, is ring fenced and will have no impact on the precept									
Proposed increase/decrease in precept				2.03 %					
Proposed Band D equivalent at Tax base				23.08		The increase is mostly due to the cost of the Elections £19,000			
An increase of	£0.18					Band D 2010/11	£22.90		
Tax Base 2010/11 8823.17				£1,588.17					

Sheet 1

Anticipated underspends by Committees	£
Planning	2000.00
Transport & Highways	3500.00
Allotments	0.00
Leisure Foreshore and Environment	0.00
Finance & G.P.	500.00
Office	0.00
Staff	2000.00
Total	8000.00
Anticipated general reserve from Budget report	54852.00
General Reserves carried forward	62852.00

Sheet 2

2nd Draft Planning budget - Committee Recommendations 26-10-10

Heading	Income	Expenditure
Staff costs	0	4,100
Planning	0	500
Southend Airport	0	0
Other items (specify)	0	0
Total	0	4,600

Sheet 3

T & H Budget 2nd Draft Committee Recommendations 2011/12

Heading	Income	Expenditure
School Crossing Patrols	0	8,500
Bus Shelter Cleaning/Maintenance	0	5,000
New Bus shelters	0	0
Highways Improvements	0	1,000
Bollards	0	250
Seats and bins / Phone Box	0	750

Total		15,500
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Sheet 4

2nd draft of allotments budget 2011/12 24-11-10

Heading	B/F 2010/11	Income	Expenditure
Rents			
Manchester Drive		10572	
Leigh		4500	
Marshall Close		440	
MDAS Commission			810
Plot clearance			500
Rubbish clearance			650
Equipment			500
Water Rates			3860
Staff Costs			9300
Maintenance			250
Miscellaneous			300
Training			100
Vehicle			750
Capital improvements*	2000		4500
Keys			0
Totals		15512	21520
Nett cost (exp - inc)		6008	

Northern Perimeter Fence
*

Revenue

Capital*

There is an increase of £7242 income partly due to the levy

Fence Fund would stand at £6500

Plus year on year the capital investment would decrease by approx £2500 extra income

Sheet 5

LFE Budget 3rd Draft (Committee Recommendations) - 18-11-10

Heading	Income	Expenditure	
Community Transport*	6124	10824	
Flower baskets	0	5000	
First Aid Provision	0	1000	Reduction of £200
Farmers Market*	1800	2130	
Strand Wharf	0	5000	Increase of £5000
Leigh Lights*	4300	22303	
Paddling Pool	0	0	
Grants to outside organisations	0	1750	
Fishing Festival	800	2800	
May Day	0	500	
Carols on Strand Wharf	0	500	
Easter Event		800	
Good for Leigh		500	
Community initiatives and recreational facilities		500	Increase of £500 (Flag)
Staff costs		6835	
Totals	13024	60442	
Nett cost		47418	

* see separate budgets below

Increase of
£2999 from
2010/11

Community Transport	Income	Expenditure	
Staff costs		3875	Increase of £16
Ticket sales	6124		
Trip costs		4752	
Minibus hire		1265	
CRB checks		70	
Petrol		144	
Refreshments		422	

CTA membership		150
Midas Training		146
Totals	6124	10824
Nett cost		4700

Farmers Market	Income	Expenditure
Stall hire	1800	
Hall Hire		1368
Leaflet		562
Banners		200
Totals	1800	2130
Nett cost		330

Increase of £12

Leigh Lights	Income	Expenditure
Column testing		800
Installation and removal		5638
Storage		1500
Power		500
Replacement bulbs / renewal		1035
Traders contributions	3500	
Switch-on security		2550
Entertainers		2600
Road closures, licences etc.		1430
Donations		500
Capital 3rd Phase		4250
Charges to stalls, fairs	800	
Support columns - erect and remove plus storage		1500
Totals	4300	22303
Nett cost		18003

New fixed quotation

May have contribution from SBC

Decrease of £1000

Decrease of £3117

Sheet 6

Finance & G.P. 2nd draft budget F & G.P. 02-11-10

Heading	Income	Expenditure
Crime Prevention	0	0
Schools	0	50
Community Affairs	0	3200
Premises	0	1000
Elections	0	19000
Legal Costs	0	500
Annual Town Meeting	0	500
Publicity	0	1000
Youth Facility	0	4000
Totals	0	29250
Nett cost		29250

Sheet 7							
			For information				
Third Provisional Office Budget for 2011-12			Office budget and expenditure				
Budget	Heading	Budget		Budget	Expenditure	% spent	
2010/11		(Proposed)	1997/8	14515	13122	90	
50.00	Library	50.00	1998/9	17260	14401	83	
350.00	Training - Staff	600.00	1999/2000	14075	10850	77	
1,000.00	Training - Cllrs	1,000.00	2000/1	12505	11467	92	
120.00	Mileage - Staff	400.00	2001/2	12865	11130	87	
1,900.00	Stationery Cost	1,450.00	2002/3	14690	12229	83	
5,000.00	Insurance	5,000.00	2003/4	13925	15560	112	
1,300.00	Telephone, e-mail & telecomms	1,750.00	2004/5	16000	15418	96	
400.00	Photocopying	830.00	2005/6	21000	20766	99	
1,900.00	Stamps	1,900.00	2006/7	29110	29003	100	
1,600.00	Subscriptions	1,600.00	2007/8	28360	29164	103	
5,400.00	General Rates	5,400.00	2008/9	32060	31867	99	
280.00	Water Rates	280.00	2009/10	33570			
10,500.00	Rent	10,500.00					
960.00	Gas	960.00					
650.00	Electricity	650.00					
2,300.00	Office Cleaning	2,300.00					
400.00	Expenses/Travel Costs - Cllrs	400.00					
50.00	Entertaining	50.00					
100.00	Licences	100.00					
300.00	Miscellaneous	300.00					
1,200.00	Audit	1,200.00					
0.00	Internet Charges	100.00					
0.00	Computer Replacement	2,000.00					
0.00	Office Tools*	300.00					
500.00	Accounting software Tech support	500.00					
100.00	Contingencies	100.00					
100.00	Premises Repairs - Service	300.00					
36,460.00	Total	40,020.00					
	* Addition for Tool Kit						

Sheet 8

1st Provisional salaries
budget 2011/12

Heading	Budget 2011/12
Town Clerk	
Pay	45,931.00
Pension	7,064.88
National Insurance	3,854.00
Other staff (proportionate)*	
Pay	14,307.00
Pension	2,200.00
National Insurance	789.59
TC Pension x 5 months	1,056.25
VC Pension (Arrears)	1,315.00
Total	76,517.72

* some elements of other staff pay are allocated to committee budgets