

Leigh-on-Sea Town Council

Budget Pack 2012/13

To F&GP COMMITTEE

06-12-11

Final

Council budget 06-12-11						
<b>FINAL BUDGET AGREED 06-12-11</b>						
				£	£	
Anticipated reserves at 31 March 2012						
General Reserves				65,030		From attached sheet 1
Election Reserve				5,000		
Capital Reserves				74,408		
<b>Add</b>					144,438.00	
draft budget income from committees				0		
Planning				0		From attached sheet 2
Transport & Highways				0		From attached sheet 3
Allotments				12,102		From attached sheet 4
Leisure Foreshore and Environment				13,024		From attached sheet 5
Finance & G.P.				0		From attached sheet 6
Office				0		From attached sheet 7
Staff				0		From attached sheet 8
Room Hire				2,800		
Committee Total					27,926.00	
<b>Deduct</b>						
draft budget expenditure from committees						
Planning				5,823		From attached sheet 2
Transport & Highways				16,462		From attached sheet 3
Allotments				23,419		From attached sheet 4
Leisure Foreshore and Environment				66,796		From attached sheet 5
Strand Wharf				74,408		From Capital reserves
Finance & G.P.				27,000		From attached sheet 6
Office				42,950		From attached sheet 7
Elections				5,000		From Election Reserve
Staff				66,497		From attached sheet 8
Committee and overhead Total					328,354.27	
<b>Deduct</b>						
Planned reserve at 31 March 2013*					50,000	
Nett shortfall = Precept required					-205,990	
£50,000 is the Town Clerk's recommended reserve level						
Finance & G.P. or Council are welcome to vary it up or down as they see fit						
The Paddling Pool, being a donation for this purpose, is ring fenced and will have no impact on the precept						
Proposed increase/decrease in precept			3.19 %			
Proposed Band D equivalent at Tax base			23.19			
						2011/12
An increase of	£0.64				Band D 2012/13	£22.55
Tax Base 2012/13 8884.26						

Sheet 1

Anticipated underspends by Committees	£
Planning	0
Transport & Highways	4,000
Allotments	0
Leisure Foreshore and Environment	0
Finance & G.P.	17,200
Office	0
Staff	0
Total	21,200

Anticipated general reserve from Budget report 63,055

**Committed Reserve Expenditure 2011/12**

Skate Park L/S	2,000
Exterior	
Decoration	4,525
Allotment Posts	500
Allotments Balance to remove tree	800
Provision for Rent Review	6,400
	14,225

Move to earmarked reserves

Strand Wharf Capital	0
GP Renewals Budget (Computers)	0
Elections Reserve	5,000
	5,000

General Reserves carried forward 65,030

Sheet 2

2nd Draft Planning budget 25-10-11

<b>Heading</b>	<b>Income</b>	<b>Expenditure</b>
Staff costs	0	5,323
Planning	0	500
Neighbourhood Plan	0	0
Other items (specify)	0	0
<b>Total</b>	<b>0</b>	<b>5,823</b>

Sheet 3

T & H Budget 2nd Draft 2012/13

<b>Heading</b>	<b>Income</b>	<b>Expenditure</b>
School Crossing Patrols	0	4,500
Bus Shelter Cleaning/Maintenance	0	5,000
New Bus shelters	0	2,500
Highways Infrastructure	0	1,450
Bollards	0	250
Phone Box	0	300
Staff Costs	0	2,462
<b>Total</b>		<b>16,462</b>

1st draft of allotments budget 2012/13 26-10-10

Heading	B/F 2011/12	Income	Expenditure
Rents			
Manchester Drive		7776	
Leigh		3916	
Marshall Close		410	
MDAS Commission			690
Plot clearance			500
Rubbish clearance			650
Equipment			500
Water Rates			3860
Staff Costs			13319
Maintenance			400
Miscellaneous			150
Training			100
Vehicle			750
Capital improvements*			2500
Keys			0
Totals		12102	23418.67
Nett cost (exp - inc)		11316.67	

Revenue

Capital\*



Revised costings

LFE 2nd Draft - 17-11-11

<b>Heading</b>	<b>Income</b>	<b>Expenditure</b>
Community Transport*	6124	11506
Skate Park*	0	5785
Flower baskets	0	5000
First Aid Provision	0	1000
Farmers Market*	1800	2326
Strand Wharf	0	0
Leigh Lights*	3500	15111
Paddling Pool	0	0
Grants to outside organisations	0	1750
Fishing Festival	800	3000
May Day	0	500
Carols on Strand Wharf	0	500
Easter Event		800
Good for Leigh/Jubilee Event		800
Playground Equipment		200
Staff costs		17,718
Totals	12224	65995.87
Nett cost		53771.87

\* see separate budgets below

<b>Community Transport</b>	<b>Income</b>	<b>Expenditure</b>
Staff costs		4557
Ticket sales	6124	
Trip costs		4752
Minibus hire		1265
CRB checks		70
Petrol		144
Refreshments		422
CTA membership		150
Midas Training		146
Totals	6124	11506
Nett cost		5382

<b>Farmers Market</b>	<b>Income</b>	<b>Expenditure</b>
Stall hire	1800	
Hall Hire		1368
Leaflet		550
Banners		200
Staff Cost		208
Totals	1800	2326
Nett cost		526

<b>Skate Park</b>	<b>Income</b>	<b>Expenditure</b>
Rent		50
Cleaning		800
Electricity		760
Miscellaneous		190
Skate Park Pay		2985
Skate Park Maintenance Prog		1000
Totals		5785

New

<b>Leigh Lights</b>	<b>Income</b>	<b>Expenditure</b>
Column testing		800
Installation and removal		4924
Replacement bulbs		1035
Traders contributions	3500	
Switch-on security		3000
Entertainers		
Road closures, licences etc.		3000
Donations		
<b>Capital</b> Light Replacements		1000
Charges to stalls, fairs		
Support columns - erect and remove		1352
Totals	3500	15111
Nett cost		11611

10%

5%

<b>Heading</b>	<b>Income</b>	<b>Expenditure</b>
Community Affairs*	0	2,000
Premises	0	500
Elections	0	5,000
Legal Costs	0	500
Annual Town Meeting	0	500
Publicity	0	3,000
Civic	0	0
Renewals Fund**	0	12,500
Strategy Sub Committee		3,000
Totals	0	27,000
Nett cost		27,000

\* Grant Aid Budget subject to advertising and application

\*\* New Rolling Renewals Programme



First Provisional Office Budget for 2012-13

For information

Office budget and expenditure

Budget	Heading	2012/13
2011/12		
	<b>Premises</b>	
10,500	Rent	13,000
5,000.00	Insurance	4,500
5,400.00	General Rates	5,600
280	Water Rates	300
960	Gas	1,250
650	Electricity	750
2,300	Office Cleaning	2,300
300	Premises Repairs & Services*	0
300	Office Tools*	150
100	Contingencies	300
<b>25,790</b>		<b>28,150</b>
	<b>Administration</b>	
1,450	Stationery Cost	800
50	Library	50
1,750	Communication	1,750
830	Photocopying	2,400
1,600	Subscriptions	1,600
1,900	Postage	1,700
50	Entertaining	50
100	Licences	100
400	Expenses/Travel Costs - Cllrs**	400
300	Miscellaneous	500
1,200	Audit	2,000
2,600	IT***	1,000
600	Training - Staff	1,000
1,000	Training - Cllrs	1,000
400	Mileage & Expenses - Staff	450
<b>14,230</b>		<b>14,800</b>
<b>40,020</b>	<b>Total</b>	<b>42,950</b>

	Budget	Expenditure	% spent
1997/8	14,515	13,122	90
1998/9	17,260	14,401	83
1999/2000	14,075	10,850	77
2000/1	12,505	11,467	92
2001/2	12,865	11,130	87
2002/3	14,690	12,229	83
2003/4	13,925	15,560	112
2004/5	16,000	15,418	96
2005/6	21,000	20,766	99
2006/7	29,110	29,003	100
2007/8	28,360	29,164	103
2008/9	32,060	31,867	99
2009/10	33,570	32,998	98
2010/11	36,460	36,606	100
2011/12	40,020		

\* Included in Renewals Fund General Purposes Budget

\*\* Now including LTC area

\*\*\* Renewals element included in Renewals Fund GP Budget

1st Provisional salaries budget	2012/13								
Heading	Budget								
	2012/13								
			66%	15%	7%	4%	8%		
Town Clerk		Total	Admin	LFE	Allot	T&H	Planning		
Pay	35,712.40	48,260.00	31,851.60	7,239.00	3,378.20	1,930.40	3,860.80		
Pension	5,550.92	7,501.24	4,950.82	1,125.19	525.09	300.05	600.10		
National Insurance	4,285.49	5,791.20	3,822.19	868.68	405.38	231.65	463.30		
Other staff (proportionate)*			<b>40,624.61</b>	<b>9,232.87</b>	<b>4,308.67</b>	<b>2,462.10</b>	<b>4,924.20</b>		61,552.44
Pay	15,011.00								
Pension	2,520.60								
National Insurance	1,801.32								
VC Pension (Arrears)	1,315.00								
Payroll Costs	300.00								
Total	<b>66,496.73</b>								
* some elements of other staff pay are allocated to committee budgets									