

Leigh-on-Sea Town Council

Budget Pack 2013/14

Council
09-01-13
Final

5th draft Council budget 09/01/13**NOTE: AS THIS BUDGET IS INCOMPLETE AND IS A DRAFT, NO CONCLUSIONS SHOULD BE DRAWN FROM IT**

	£	£	
Anticipated reserves at 31 March 2013			
General Reserves	12,689		From attached sheet 1
Capital Reserves	74,408		
Add		87,097	
draft budget income from committees			
Planning	0		From attached sheet 2
Transport & Highways	0		From attached sheet 3
Allotments	12,960		From attached sheet 4
Leisure Foreshore and Environment	9,990		From attached sheet 5
Finance & G.P.	0		From attached sheet 6
Office	0		From attached sheet 7
Staff	0		From attached sheet 8
Leigh Community Centre Hire Income	70,500		From attached sheet 9
Committee Total		93,450	
Deduct			
draft budget expenditure from committees			
Planning	8,731		From attached sheet 2
Transport & Highways	14,876		From attached sheet 3
Allotments	19,444		From attached sheet 4
Leisure Foreshore and Environment	69,423		From attached sheet 5
Strand Wharf	74,408		From Capital reserves
Finance & G.P.	61,710		From attached sheet 6
Office	44,760		From attached sheet 7
Staff	60,082		From attached sheet 8
Leigh Community Centre	134,954		From attached sheet 9
Committee and overhead Total		488,388	
Deduct			
Planned reserve at 31 March 2013*		50,000	
Nett shortfall = Precept required		-357,841	
Less LCTSS Grant		-33,000	
Net Precept Requirement		-324,841	(-325,041) Divisible by 9

*£50,000 is the Town Clerk's recommended reserve level

The Paddling Pool, being a donation for this purpose, is ring fenced and will have no impact on the precept

Proposed increase/decrease in precept	73.72	%	
Proposed Band D equivalent at Tax base	38.95		Allows for recouping all the 2012/13 LCC deficit
	£38.97		Divisible by 9
An increase of	£15.78	68.05%	Band D 2011/12
			£23.19

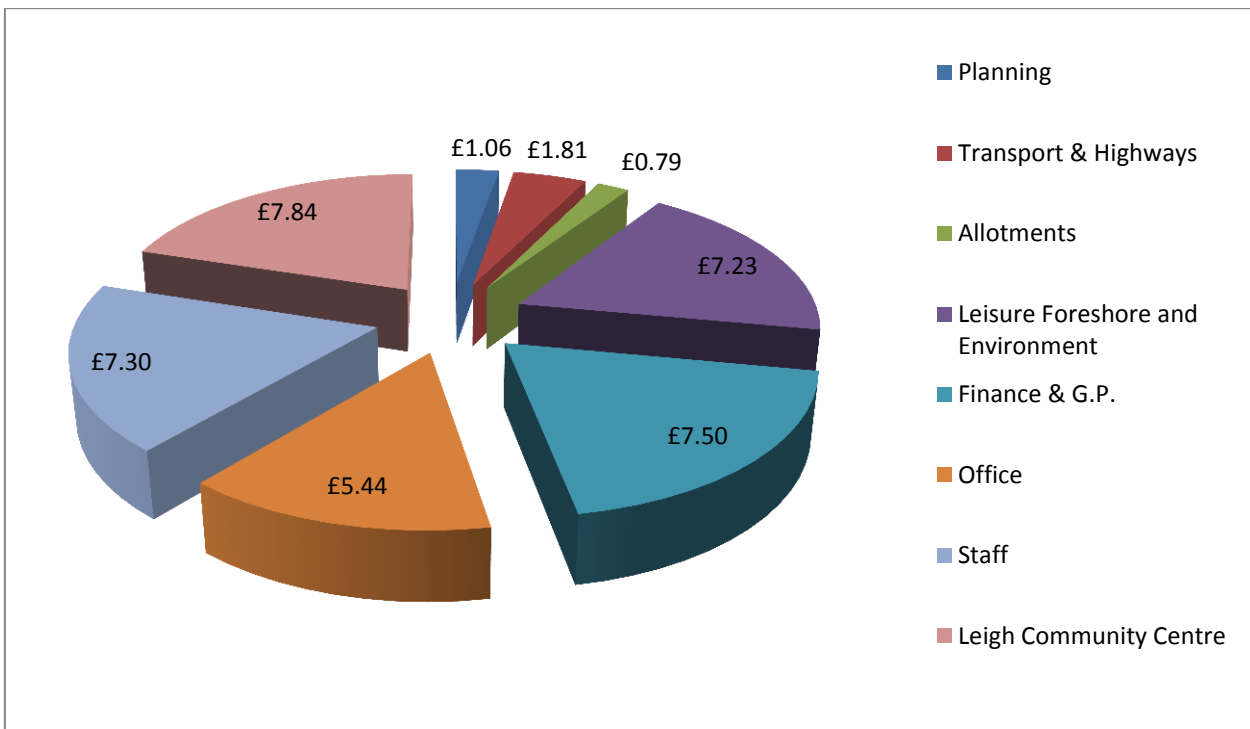
Tax Base 2013/14 8340.8

Sheet 1

Anticipated underspends by Committees	£
Planning	0
Transport & Highways	0
Allotments	0
Leisure Foreshore and Environment	0
Finance & G.P.	0
Office	0
Staff	0
Total	0

Anticipated general reserve from Budget report 12,689

General Reserves carried forward 12,689



Sheet 2

3rd Draft Planning budget 09-01-13

Heading	Income	Expenditure
Staff costs	0	6,231
Planning	0	500
Neighbourhood Plan	0	2,000
Other items (specify)	0	0
Total	0	8,731

Sheet 3

T & H Budget Committee Recommendations 2013/14

Heading	Income	Expenditure
School Crossing Patrols	0	4,500
Bus Shelter Cleaning/Maintenance	0	3,000
New Bus shelters	0	1,000
Highways Infrastructure	0	3,900
Bollards	0	250
Phone Box	0	300
Staff Costs	0	1,926
Total		14,876

Sheet 4

4th draft of allotments budget 2013/14 09-01-13

Heading	B/F 2012/13	Income	Expenditure			
Rents						
Manchester Drive		8,340				
Leigh		4,180				
Marshall Close		440				
MDAS Commission			690			
Plot clearance			200			
Rubbish clearance			650			
Equipment			200			
Water Rates			4,300			
Staff Costs*			6,129	TC	2,197.42	3.50%
Maintenance			1,000	JA	1671.33	20%
Miscellaneous			375	IWF	2260.15	200hrs
Training			400		6,128.90	
Vehicle			1,000			
Hedge Cutting			950			
Capital improvements			2,500			
Grass Cutting			750			
Keys			0			
Plot Letting MC			100			
Plot Letting LA			200			
Totals		£12,960	£19,444			
Nett cost (exp - inc)		£6,484				

Sheet 5

LFE Budget 3rd Draft Budget - 20-12-12

Heading	Income	Expenditure
Community Transport*	4500	11,437
Skate Park*		6,538
Flower baskets	0	5,500
First Aid Provision	0	1,000
Farmers Market*	2040	2,264
Strand Wharf	0	0
Leigh Lights*	3250	19,510
Padding Pool	0	0
Grants to outside organisations	0	1,000
Fishing Festival	0	1,500
May Day	0	500
Carols on Strand Wharf	0	200
Easter Event	200	1,050
Good for Leigh		500
Events Equipment		200
Town Guide		400
Community initiatives and recreational facilities		500
Staff costs		17,324
Totals	9990	69,423
Nett cost		59,433

* see separate budgets below

Community Transport	Income	Expenditure
Staff costs		5,127
Ticket sales	4500	
Trip costs		3,900
Minibus hire		1,300
CRB checks		200
Petrol		150
Refreshments		150
CTA membership		270
Midas Training		150
Misc		130
Driver Licence Verification		60
Totals	4500	11,437
Nett cost		6,937

Farmers Market	Income	Expenditure
Stall hire	2040	
Hall Hire		1,884
Leaflet		380
Banners		0
Totals	2040	2,264
Nett cost		224

Skate Park	Income	Expenditure
Rent		50
Cleaning		850
Electricity		450
Miscellaneous		110
Grass Cutting		760
Staff costs		3,318
Skate Park Maintenance Prog		1,000
Totals		6,538

Leigh Lights	Income	Expenditure
Column testing		800
Installation and removal		6,500
Storage		2,000
Power		300
Replacement bulbs / renewal		1,100
Traders contributions	2000	
Switch-on security		2,500
Entertainers		500
Road closures, licences etc.		2,460
Donations	700	700
First Aid		150
Capital Renewals		1,000
Charges to stalls, fairs	550	
Support columns - erect and remove plus storage		1,500
Totals	3250	19,510
Nett cost		16,260

Sheet 6

General Purposes - 3rd draft budget F & G.P. 06-11-12

Heading	Income	Expenditure
Community Affairs	0	0
Bursary Fund LCC		1,000
Premises	0	0
Elections	0	5,000
Legal Costs	0	500
Annual Town Meeting	0	100
Publicity	0	250
Civic	0	100
Renewals Fund**	0	2,500
Strategy & Town Plan SC	0	0
Capital Projects Fund		50,000
GP (Janitorial)		2,260
Totals	0	61,710
Nett cost	0	61,710

**Rolling Renewals Programme

Sheet 7

Second Provisional Office Budget for 2013-14

For information

Office budget and expenditure

Budget	Heading	2013/14
2012/13		
	Premises	
13,000	Rent	0
5,600	General Rates	0
300	Water Rates	0
1,250	Gas	0
750	Electricity	0
2,300	Cleaning	0
0	Repairs & Services	0
150	Tools	0
300	Contingencies	0
0	LCC Premises Use Grant	23,500
23,650		23,500
	Administration	
800	Stationery	900
4,500	Insurance	4,200
50	Library	100
1,750	Communication	1,800
2,400	Photocopying	2,400
1,600	Subscriptions	2,040
1,700	Postage	1,700
50	Entertaining	50
100	Licences	120
400	Expenses/Travel Costs - Cllrs	400
500	Miscellaneous	500
2,000	Audit	2,500
1,000	IT	2,000
1,000	Training - Staff	1,200
1,000	Training - Cllrs	500
450	Mileage & Expenses - Staff	550
0	Green & Food Waste Sacks	300
19,300		21,260
42,950	Total	44,760

	Budget	Expenditure	% spent
1997/8	14,515	13,122	90
1998/9	17,260	14,401	83
1999/2000	14,075	10,850	77
2000/1	12,505	11,467	92
2001/2	12,865	11,130	87
2002/3	14,690	12,229	83
2003/4	13,925	15,560	112
2004/5	16,000	15,418	96
2005/6	21,000	20,766	99
2006/7	29,110	29,003	100
2007/8	28,360	29,164	103
2008/9	32,060	31,867	99
2009/10	33,570	32,998	98
2010/11	36,460	36,606	100
2011/12	40,020	44,807	112
2012/13	42,950		

Sheet 8

4th Provisional salaries budget 2013/14

Heading	Budget 2013/14				
		66.5% Admin	15.0% LFE	3.5% Allot	15.0% LCC
HOS	41,751.02	41,751.02	9,417.52	2,197.42	9,417.52
	41,751.02				
Other staff (proportionate)* Pay	16,615.84				
	58,366.86				
VC Pension (Arrears)	1,315.00				
Payroll Costs	400.00				
Total	60,081.86				

* some elements of other staff pay are allocated to committee budgets

Sheet 9 LCC Budget 2013/14

Budget 2013/14	Income Budget	Expenditure Budget
Hiring Income	£46,000.00	
LTC Building Contribution	£23,500.00	
Bursary Fund	£1,000.00	
Rates		£7,800.00
Gas		£3,000.00
Electric		£3,500.00
Water		£1,000.00
Catering		£200.00
Communications		£2,000.00
Cleaning Materials Etc.		£4,000.00
Waste Removal / Washroom Serv.		£2,800.00
Insurance		£3,000.00
Advertising		£1,000.00
Security / Alarms		£1,000.00
Internal Maintenance		£8,500.00
External Maintenance		£7,500.00
Miscellaneous		£2,000.00
Licences		£650.00
IT		£1,000.00
Contingencies		£9,500.00
Salaries / Payroll		£60,303.99
Existing Admin Salaries Apportioned		£15,600.00
Admin Services		£600.00
Totals	£70,500.00	£134,953.99

Based on bills to date x12
Includes Sani-bins Contract

Includes 33% of 3 Year Wedding Licence

Net Deficit	£64,453.99
Less Existing Salaries	£15,600.00
LCC Deficit	£48,853.99

Band D Equivalent £5.32