



# Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert  
 Vice Chairman: Cllr Syrie Cox  
 Town Clerk: Paul Beckerson



## Income and Expenditure 24<sup>th</sup> February 2015 28<sup>th</sup> April 2015 Report 2510/I&E Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
101242	£17.37	S Marx	Repayment purchase of drinks (£15.48) & bereavement card (£1.89)
101243	£47.22	Acumen Wages Service	February salary processing
101244	£73.20	LA Glazing	Replace broken pane of glass in Ladies toilet
101245	£76.00	Viking Stationery	Stationery order
101246	£349.34	Barriers Direct	Bollards for Allotment service road
101247	£90.00	Leigh Times Series Ltd	Display advert re Leigh Town Council Annual Town Meeting
101248	£237.60	Acacia Asset Holdings Ltd	Good for Leigh letterheads
101249	£48.00	Rural Community Council Of Essex	Membership fee
101250	£46.20	Mayfield Cleaning Ltd	Bus shelter cleaning
101251	£82.00	Petty cash	Petty cash
101252	£119.76	DOTS	Photocopying costs
101253	£900.00	Southend Borough Council	Full condition survey Community Centre
101254	£227.80	SSE	Skate park electricity costs
101255	£335.41	Barriers Direct	Replacement barrier Skate Park
101256	£80.40	Allen Bros Electrical (Factors) Ltd	Replacement light bulbs for the Community Centre
101257	£278.27	Eon Electricity	Electricity for Leigh Lights
101258	£60.00	LCA Electrical Ltd	Replacement of faulty fluorescent light fitting in office.
101259	£21.41	Viking Direct	Batteries
101260	£30.00	Phoenix Water Coolers Ltd	Plastic cups for water cooler
101261	£108.18	Essex Supplies(UK) Ltd	Cleaning materials
101262	£450.57	Ernest Doe & Sons Ltd	Water tanks for allotments at Manchester Drive.
101263	£27.53	Viking Direct	Stationery order
101264	£9.73	Recognition Express Essex	Name badge

101265	£702.00	Michael Dempsey IT Contracts Ltd	Install 3 access points and reconfigure network
101266	£5.78	P Holden	Reimburse expenses attendance of SBC Allotments Meeting
101267	£373.19	Safelincs Ltd	Fire Extinguisher servicing
101268	£4291.75	Southend Borough Council	Annual fee for School Crossing Patrol
101269	£955.20	WB Lemon Fencing Ltd	Palisade gate at Marshall Close Allotments
101270	£11.58	Viking Direct	Stationery order
101271	£369.81	PPL	Background music licence fee for Community Centre
101272	£525.00	St John Ambulance	First Aid Post cover from 18 <sup>th</sup> July – 31 <sup>st</sup> Aug 2014
101273	£84.60	Fulton Paper	A4 copy paper
101274	£450.00	EALC	Council's short course – Code of Conduct. Staff & Councillors
101275	£102.72	Essex Supplies (UK) Ltd	Cleaning materials
101276	£310.80	Mayfield Cleaning Ltd	Supply & fit new Perspex panel to east side of bus shelter – north side of Broadway
101277	£28.36	Viking Direct	Stationery
101278	£84.00	LCA Electrical Ltd	To fit light and un-switched spur. Also to PAT test 9 items at First Aid Post
101279	£155.97	Reliable Fire Protection Services Ltd	To service fire extinguishers at First Aid Post
101280	£343.20	Sign Factory (Essex) Ltd	Clean & change date on banner for Annual Town Meeting. Supply 2 banners for Bonchurch Park Outdoor Gym.
101281	£32.25	Helen Symmons	Reimburse for purchase of Easter Event sundries
101282	£18.79	Emma Stratton	Reimburse travel expenses to attend EOY Pensions Workshop Civic Centre Chelmsford
101283	£481.20	Secom Plc	Intruder alarm CC annual monitoring & maintenance
101284	£100.00	Harlequin Vane	Face Painting services at Easter Event
101285	£49.80	Acumen Wages Services	Payroll processing costs March
101286	£180.00	Jolly Kids Castles	Hire of bouncy castles for Easter Event
101287	£70.50	Southend Borough Council	Location fee & suspension of parking fees Library Gardens Easter Event 2014
101288	£190.00	Snakes Alive	Reptile Experience for Easter Event

101289	£50.00	Essex ACF Leigh Detachment	Donation to Army cadets for their help at Easter Event
101290	£1615.20	Kieran Lucas Contractors Ltd	Repairs & installation of bollard at Skate Park. Installation of bollards at Manchester Drive allotment. Install notice board at London Road.
101291	£12.96	Fulton Paper	A3 paper
101292	£25.00	L Shelley	Refund of key & tenancy deposits plot 2c Marshall Close
101293	£140.00	Cash	Petty cash
101294	£43.07	Ms R Upton	Cleaning cover skate park
101295	£127.81	DOTS	Photocopying costs
101296	£153.16	Neopost Ltd	Franking machine service agreement
101297	£1475.00	Southend BC	Parking & traffic management charges for Maritime Festival, Leigh Lights & Easter Event
101298	£25.00	Salvation Army	For use of car park during Easter Event
101299	£240.00	Abbeystar	2 banners for Easter Event
101300	£19.64	Viking Direct	Stationery
101301	£46.20	Mayfield Cleaning Ltd	Cleaning of bus shelters March
101302	£182.97	Essex Supplies (UK) Ltd	Cleaning materials CC
101303	£300.00	Colin Massey	Clearance of Willow tree & ivy from allotments
101304	£51.19	G Davison	Reimburse the purchase of paint for internal decoration at CC
101305	£84.49	Viking Direct	Stationery
101306	£5.22	Essex Supplies (UK) Ltd	Cleaning materials CC
101307	£30.00	Essex Playing Fields Assoc	Membership subscription
101308	£90.00	Leigh Times	Advert re café concession CC
101309	£43.07	Miss R Upton	Cleaning cover skate park
101310	£14.59	Viking Direct	Stationery
101311	£68.64	St John Ambulance	First Aid cover Easter Event
101312	£9.92	Recognition Express Essex	Staff name badge
101313	£984.00	Auditing Solutions Ltd	Audit service 2014/2015
101314	£1550.14	Essex Association of Local Councils	EALC/NALC Affiliation fees 2015/16
101315	£36.41	Viking Direct	Stationery
101316	£300.00	Neopost Ltd	Franking machine top up
101317	£156.00	Vine HR Ltd	Advice re sickness absence & misconduct/disciplinary
101318	£145.50	TV Licensing	TV Licence CC 2015
101319	£286.99	SSE	Skate Park electricity costs

101320	£75.00	Mr J Peek	Punch & Judy shows at Easter Event
101321	£82.38	Viking Direct	Stationery
101322	£17.00	NALC	LCR Magazine Subscription
101323	£90.00	Mrs C Groves	Refund of room hire due to cancellation
101324	£180.00	Phoenix Water Coolers Ltd	Annual Service Fee
Bk Trs	£17000.00	Payroll	Pay for March
Bk Trs	£56.25	Lucy Holbrook	Refund of party fee – cancelled due to ill health.
Bk Trs	£165.00	Elsie's Place CIC	Buffet for Bonchurch Park opening event
Bk Trs	£374.52	MDAS	Balance of contribution to new water tanks – Manchester Drive
Bk Trs	£139.95	Elsie's Place CIC	Drinks for Annual Town Meeting
Bk Trs	£20.00	Elsie's Place CIC	Introduction fee re Amy Eden afternoon tea event
Bk Trs	£1590.00	Aqualite Outdoor TV Ltd	Refurbished outdoor TV for advertising events at CC
Bk Trs	£17500.00	Payroll	Pay for April
		<b>Expenditure – Imprest Items</b>	
	£439.60	Terralec	Wireless microphones
	£14.00	Transport for London	Congestion charge re collection of furniture
	£238.00	Studio Spares	Microphones for use with lectern
	£99.00	Amazon	Lectern
	£38.97	Edes	Kettle & electrical lead
	£151.50	Direct 365	Baby changing station
	£21.45	Terralec	Rack fitting for use with lectern
	£70.49	Steve's Self Drive	Van hire re collection of furniture
	£12.06	Jewson	Speedline paint for skate park
	£8.95	Amazon	Fire Brigade padlock for Allotment bollard
	£142.12	Brand Promotions	Volunteer T-shirts "Good for Leigh"
	£129.99	Currys	Fridge for office
	£180.93	AED Cabinets	Defibrillator cabinet
	£444.00	Pass Ltd	Course fee PAT Testing for G Davison & A Curtis
	£26.00	Survey Monkey	Subscription fee re Local Resident survey
	£244.80	Dickies Store	Uniform for caretakers

	£160.00	St John Ambulance	Lithium battery for Heartstart
	£63.54	Amazon	Panic alarms
	£24.60	TLC Basildon	Spotlights & bulbs CC
	£177.99	Spring Chicken Ltd	Collapsible wheelchair for use in CC
	£26.00	Survey Monkey	Subscription fee re Local Resident survey
	£340.00	Pc World	Monitors for use with new PC
	£659.97	Pc World	PC in office
	£3.59	Amazon	PC adaptor
	£189.99	Microsoft	Operating system for new PC
	£15.24	Adobe Systems	Adobe PDF Export subscription
	£5.98	Digiflex	VGA to HDMI Lead for Computer
	£9.99	Microsoft	Windows 8.1 Pro Backup disk
		<b>Expenditure – Direct Debits</b>	
	£144.28	Cory Environmental	CC Bin collection
	£123.80	GOCARDLESS LTD (Verde Coffee)	Elsie's Place Coffee machine rental (cost recovered by LTC)
	£163.80	British Telecom	Internet charges
	£378.53	BNP Paribas	Photocopier lease
	£109.74	GOCARDLESS LTD (Verde Coffee)	Elsie's Place Coffee machine rental (cost recovered by LTC)
	£44.41	Global Payments	CC Card transactions charge
	£1005.98	BES Electricity Ltd	Electricity CC
	£66.41	The Calls Warehouse	Call charges
	£130.27	Cory Environmental	CC Bin Collection
	£57.70	GO CARDLESS LTD (Verde Coffee)	Elsie's Place Coffee machine (cost recovered by LTC)
	£792.00	Southend BC	Business rates CC
	£168.48	Wessex Leasing	Hand drier lease Apr - Jul
	£113.50	Global Payments	CC Card transactions charge
	£165.54	GO CARDLESS LTD (Verde Coffee)	Elsie's Place Coffee machine rental (cost recovered by LTC)
	£75.80	The Calls Warehouse	Call charges
	£72.42	British Telecom	Line rental for CC tel 477248
	£206.55	British Telecom	Line rental & call charges for LTC tel 716288
	£81.26	British Telecom	Internet line rental
	£849.84	BES Electricity	Electricity CC

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**Income to 31<sup>st</sup> March 2015**

Allotments Sub Committee	£338.50
Policy & Resources Committee	£202.22
Community Facilities Committee	£13,855.67
Environment & Leisure Committee	£360.63
Planning & Licensing Committee	0
<b>Total</b>	<b>£14,757.02</b>