



# Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert  
 Vice Chairman: Cllr Carole Mulrone  
 Town Clerk: Paul Beckerson



## Income and Expenditure 15<sup>th</sup> Dec 2015 – 22<sup>nd</sup> Feb 2016 Report 2587/I&E Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
101577	£0.00	Helen Symmons	Chq lost replacement issued 4/2/16
101578	£46.20	Mayfield Cleaning Ltd	Bus Shelter Cleaning
101579	£422.64	Veolia ES (UK) Ltd	Leigh Lights - Waste Collection & Litter Picking
101580	£16.83	Recognition Express Essex	Name Badges
101581	£30.00	Leigh Society	Donation re Carols on Strand Wharf
101582	£25.00	SOS Bus Project	Donation re Carols on Strand Wharf
101583	£50.00	The Salvation Army	Donation re Carols on Strand Wharf
101584	£50.00	Belfairs Academy	Donation re Carols on Strand Wharf
101585	£50.00	Leigh Lions	Donation re Carols on Strand Wharf
101586	£30.00	Show Choir	Donation re Carols on Strand Wharf
101587	£857.95	Baines Surveying Services Ltd	Surveying Services re Strand Wharf
101588	£727.20	Phuse Media	30% Payment re development of LCC website
101589	£30.00	Louise Smith	Room hire refund
101590	£660.00	ISS Facility Services Ltd	Grass Cutting at the Skate Park
101591	£420.00	St John Ambulance	First Aid Post cover July-Aug 2015
101592	£38.74	Joy Watson	Reimburse for First Aid Post consumables
101593	£30.00	Lisa Pewsey	Return of plot deposit
101594	£30.00	K Bossam-Burnett	Return of plot deposit
101595	£50.00	R Davis	Return of plot deposit
101596	£144.64	Steve's Self Drive	Van Hire re Carols on Strand Wharf

101597	£100.00	Cash	Petty cash
101598	£18.53	Abbie Cotterell	Expenses re noticeboards
101599	£87.31	Essex Supplies (UK) Ltd	Cleaning Materials CC
101600	£1,320.00	Autocross Euroshel Ltd	Repair & Deep Clean - Bus Shelter at Rectory Grove
101601	£1,850.00	A Webb	Redecoration of Cinderpath Shelter
101602	£139.94	DOTS	Photocopying costs
101603	£49.80	Acumen Wages Service	Payroll Processing costs Dec 15
101604	£30.00	Phoenix Water Coolers	Cups
101605	£445.00	Southend BC	Leigh Lights - Road Closures
101606	£1,152.00	Aylesford Electrical Contractors Ltd	Repairs & Renewals - Christmas Lights
101607	£90.00	Miskos Ltd	Server Monitoring
101608	£78.88	Viking	Stationery
101609	£295.00	CTA UK	Community Transport Association Membership & Magazine
101610	£46.20	Mayfield Cleaning Ltd	Bus Shelter cleaning
101611	£228.00	Sutherland Print & Design Ltd	Farmers' Market - Flyers & Artwork for Bus Advert
101612	£237.60	Southend Theatres Ltd	Community Transport tickets for Glenn Miller Orchestra
101613	£1,509.00	Paul Robinson Solicitors	Strand Wharf - Lease Fees & Disbursements
101614	£293.28	SSE	Electricity Skate Park
101615	£2,520.00	Aylesford Electrical Contractors Ltd	Storage & maintenance Leigh Lights Year 3
101616	£98.84	Viking	Stationery
101617	£300.00	Neopost Ltd	Franking Machine – top-up
101618	£405.00	Miskos Ltd	Install new WIFI points CC
101619	£49.80	Acumen Wages Service	Payroll processing cost Jan 16
101620	£327.60	Mayfield Cleaning Ltd	New Perspex Panel - Leigh Road Bus Stop
101621	£30.61	G Davison	To reimburse for Materials- Repair to Skate Park
101622	£400.00	Leigh Skip Hire	Skips at Manchester Drive Allotments for plot clearance
101623	£250.00	Kids First	Donation re Leigh Lights Parade competition
101624	£150.00	RNLI	Donation re Leigh Lights Parade competition
101625	£984.00	Auditing Solutions Ltd	Interim Audit visit
101626	£94.60	V Choppen	Community Transport – reimbursement for Cinema Tickets

101627	£75.00	Mrs J Peek	Puppet Show at Spring Spectacular
101628	£126.83	DOTS	Photocopying Costs
101629	£226.91	Essex Supplies (UK) Ltd	Cleaning Materials CC
101630	£217.80	Southend Theatres Ltd	Community Transport - Glenn Miller Orchestra tickets
101631	£32.40	Fulton Paper Ltd	A3 Paper
101632	£90.00	Miskos Ltd	Server monitoring
101633	£19.56	Viking	Stationery
101634	£460.00	JK Fire Systems	Fire Alarm System Verification & Annual Service
101635	£12.98	Helen Symmons	Replacement for chq 101577 lost
101636	£78.00	LSI Energy	Arrange Meter Installation & Electricity Supplier at Strand Wharf
101637	£416.95	Baines Surveying Services	Contractor Administrator - Services Strand Wharf
101638	£21.25	Abbie Cotterell	Reimburse Expenses re notice boards
101639	£100.00	Cash	Top up petty cash
101640	£1,465.20	Edge IT Systems Ltd	Provision of Facilities & Finance Accounting Systems annual charge
101641	£217.80	VIP Security Services	Security for Stud 100 Event
101642	£540.00	Giles Wilson Solicitors	Attic Licence Draft
101643	£160.00	EALC	End of Year Accounting Training
101644	£132.00	Edge IT Systems Ltd	Accounting System Temporary Band Increase
101645	£130.00	Mr T R Machin	Magical Entertainer for Spring Spectacular
101646	£60.00	Phoenix Water Coolers Ltd	Plastic Cups
101647	£55.50	Mrs R Davies	Refund room hire cancelled booking
101648	£195.00	The Salvation Army	Community Transport – Minibus Hire
101649	£30.00	Kay Couzens	Dance workshop Feb half-term Comm Centre
101650	£48.75	JR Moore	Drama workshop Feb half-term Comm Centre
101651	£26.42	G Davison	Reimburse for Sash Window Screw Locks Comm Centre
101652	£46.20	Mayfield Cleaning Ltd	Bus Shelter cleaning February
101653	£30.00	Miss V Herron	Peter Pan Pirate themed workshop Feb half-term Comm Centre
101654	£37.00	Cally Davis	Story Telling Event Feb half-term Comm Centre
101655	£180.00	Misco Ltd	WiFi Access Points Problem

Bk Trs	£750.00	MDAS	ASA payment
Bk Trs	£400.00	LOSALGA	ASA payment
Bk Trs	£216.00	Aura Graphics	Farmer's Market - Bus Adverts
Bk Trs	£81.00	Urban Design & Print Ltd	Banner for Health & Wellbeing Fair CC
Bk Trs	£36,146.66	Valley Provincial Group LLP	Interim payment for Strand Wharf
Bk Trs	£150.00	LOSALGA	Clearing 2 Allotments Plots
Bk Trs	£20000.00	Payroll	To cover December payroll
Bk Trs	£22000.00	Payroll	To cover January payroll
Bk Trs	£22000.00	Payroll	To cover February payroll
Bk Trs	£125.00	Marshall Close	ASA payment
		<b>Expenditure – Imprest Items</b>	
	£60.00	Period Home Stores	Easel for CC
	£30.88	St John Ambulance	First Aid Supplies CC
	£19.99	Edes	Heater for Office
	£32.24	B & Q	Lock for Rear Gate & New Toilet Seat CC
	£9.36	TLC Basildon	Junction box for Wifi
	£30.05	CPC	Rackmount Shelf
	£197.94	Internet Retail Solutions	Curtain brackets & tracks Room 7 CC
	£43.44	Amazon	Cat5e cables
	£35.00	Solopress	Leaflets and Flyers for Spring Spectacular
	£271.00	Trade Carpets	Wood Vinyl CC
	£337.53	Screwfix	Water Troughs for Allotments
	£10.00	Ledlite Glass (Southend) Ltd	Glass Pane for rear of Cafe
		<b>Expenditure – Direct Debits</b>	
	£63.65	Global Payments	Card processing chgs Nov 15
	£158.48	GO CARDLESS (Verde Coffee Ltd)	Coffee Machine rental costs recoverable by LTC
	£348.52	Essex & Suffolk Water	Water rates LCC
	£68.71	The Calls Warehouse	Calls on 477248 CC
	£981.64	BES Electricity	Electricity CC
	£114.37	Essex & Suffolk Water	Marshall Close water rates
	£139.73	Cory Environmental	Bin collection CC

	£69.84	GO CARDLESS (Verde Coffee Ltd)	Coffee Machine rental costs recoverable by LTC
	£364.87	Anglian Water	Water rates CC
	£792.00	Southend Borough Council	Business rates CC
	£138.53	Wessex Products (Leasing) Ltd	Hand drier rental Jan-Apr 16 CC
	£94.80	GO CARDLESS (Verde Coffee Ltd)	Coffee machine rental costs recoverable by LTC
	£63.30	Global Payments	Card processing chgs Dec 15
	£82.56	British Telecomm	Line rental & calls 716287
	£430.31	British Telecomm	Line rental & new broadband install 477248 & 714063
	£225.54	British Telecomm	Line rental & calls 716288
	£67.79	The Calls Warehouse	Call charges 477248
	£981.52	BES Electricity	Electricity CC
	£18.98	Cory Commercial	Extra bin collection CC
	£144.28	Cory Commercial	Bin collection CC
	£258.18	Cory Commercial	Bin collection Skate Park
	£74.85	GO CARDLESS (Verde Coffee Ltd)	Coffee Machine rental costs recoverable by LTC
	£259.52	SSE	Gas CC
	£54.90	GO CARDLESS (Verde Coffee Ltd)	Coffee Machine rental costs recoverable by LTC
	£59.82	Global Payments	Card processing chgs Jan 15

### Income

Policy & Resources Committee	£71.82
Community Facilities Committee	£20,719.43
Environment & Leisure Committee	£1,949.39
Planning, Highways & Licensing Committee	0
<b>Total</b>	<b>£22,740.64</b>