



# Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulronee  
 Vice Chairman: Cllr Helen Robertson  
 Town Clerk: Paul Beckerson

## Income and Expenditure 22<sup>nd</sup> June 2016 – 26<sup>th</sup> August 2016 Report 2610/I&E Expenditure incurred under the General Power of Competence

| Cheque | Expenditure | Payee                               | Purpose   |
|--------|-------------|-------------------------------------|---|
|        |             | <b>Expenditure - Cheques</b>        |   |
| 101778 | £250.00     | D&B Roofing                         | Repairs to Skylight Roofing CC                            |
| 101779 | £106.80     | Secom plc                           | Resetting Alarm following work carried out on Front Door. |
| 101780 | £47.22      | Acumen Wages Service                | Payroll processing June 2016                              |
| 101781 | £78.31      | PPL                                 | Music Licence for Café Area                               |
| 101782 | £96.00      | Leigh Times Series Ltd              | Farmers Market advert                                     |
| 101783 | £150.00     | EALC                                | Training courses Cllr V Morgan                            |
| 101784 | £3.94       | Allen Bros Electrical (Factors) Ltd | Reception Area Light                                      |
| 101785 | £19.25      | Viking Direct                       | Stationery  |
| 101786 | £174.00     | Evac & Chair International          | Evac chair service contract renewal                       |
| 101787 | £90.00      | Miskos Ltd                          | Server monitoring   |
| 101788 | £97.37      | DOTS                                | Photocopying costs  |
| 101789 | £10.00      | D Summers                           | Room hire refund  |
| 101790 | £23.94      | Recognition Express                 | Name badges   |
| 101791 | £93.00      | Helena Eynon                        | Room hire refund  |
| 101792 | £247.50     | Miskos Ltd                          | Server and photocopier issues                             |
| 101793 | £29.00      | Mrs M Glover                        | Refund Community Transport trip                           |
| 101794 | £500.00     | Lions Club of Leigh                 | Grant to Leigh Regatta                                    |
| 101795 | £100.00     | Cash                                | Top up petty cash   |
| 101796 | £39.15      | Helen Symmons                       | Reimburse travel expenses                                 |
| 101797 | £16.29      | SSE                                 | Strand Wharf electricity                                  |
| 101798 | £233.76     | Essex Supplies (UK) Ltd             | Cleaning materials CC                                     |
| 101799 | £150.00     | Wyvern Community Transport          | Minibus hire Ingatestone Hall CT                          |
| 101800 | £38.64      | Viking                              | Stationery  |
| 101801 | £401.40     | Temp Fence Supplies Ltd             | Pedestrian Barriers                                       |
| 101802 | £108.00     | Greenworks Washrooms                | Sanitary bag holders (now cancelled as unsuitable)        |

|        |           |                                     |   |
|--------|-----------|-------------------------------------|---|
| 101803 | £63.50    | EALC                                | Charles Arnold Baker book                                 |
| 101804 | £314.40   | The Peacock Corporation             | Lift service contract                                     |
| 101805 | £162.00   | Veolia                              | Maritime Festival extra waste collection & toilet clean   |
| 101806 | £54.60    | Acumen Wages Service                | Payroll processing July 16                                |
| 101807 | £15.00    | J Godden                            | Refund allotment deposit plot 56AA                        |
| 101808 | £90.00    | Miskos Ltd                          | Server monitoring   |
| 101809 | £90.00    | Rapid Response                      | Supply & fit external tap at Strand Wharf                 |
| 101810 | £286.90   | DOTS                                | Photocopying costs  |
| 101811 | £160.00   | Marko Sparko                        | Entertainer fee Children's Event at Comm Centre           |
| 101812 | £50.00    | MDAS                                | Deposit returned to MDAS to cover plot clearance Plot 165 |
| 101813 | £1,800.00 | Paul Robinson Solicitors            | Legal fees re Community Centre lease                      |
| 101814 | £118.19   | Neopost Ltd                         | Ink cartridge for franking machine                        |
| 101815 | £107.99   | Miskos Ltd                          | Healthcheck for PB computer                               |
| 101816 | £160.39   | Allen Bros Electrical (Factors) Ltd | Various electrical items for repair at Comm Centre        |
| 101817 | £100.00   | Kay Couzens                         | Entertainer fee Alice in Wonderland Dance                 |
| 101818 | £608.59   | Veolia ES (UK) Ltd                  | Garden waste sacks  |
| 101819 | £4,200.00 | Inspectorate Ltd                    | Testing & analysis of lighting columns for Leigh Lights   |
| 101820 | £106.80   | Secom plc                           | Alarm call out  |
| 101821 | £150.00   | Cash                                | Top up Petty Cash   |
| 101822 | £43.60    | Roxanne Upton                       | Skate Park cleaning                                       |
| 101823 | £20.08    | Viking                              | Stationery  |
| 101824 | £53.77    | Graham Davison                      | Mileage reimbursement                                     |
| 101825 | £690.57   | NH Sutcliffe                        | Strand Wharf  |
| 101826 | £120.00   | Leigh Times Ltd                     | To advertise TRO for Maritime Festival                    |
| 101827 | £45.00    | Sharon Woodrow                      | Entertainer fee Buttercup Club CC Children's Events       |
| 101828 | £50.65    | Viking                              | Stationery  |
| 101829 | £107.40   | Wyvern Community Transport          | Minibus hire for CT trip to Hyde Hall                     |
| 101830 | £95.00    | Paul Kelly                          | Entertainer fee Party with Sid CC Children's Events       |
| 101831 | £180.00   | RHS Hyde Hall                       | Entrance charge CT trip                                   |
| 101832 | £299.20   | Southend Theatres                   | CT tickets for Jekyll and Hyde                            |
| 101833 | £77.00    | Natalie Holmes                      | Room hire refund  |

|               |            |                                      |   |
|---------------|------------|--------------------------------------|---|
| 101834        | £18.12     | SSE                                  | Electricity Strand Wharf                      |
| 101835        | £180.00    | Southend BC                          | Premises Licence Comm Centre                  |
| 101836        | £190.33    | Essex Supplies (UK) Ltd              | Cleaning materials CC                         |
| 101837        | £360.00    | Footrope Knots                       | Maritime Festival rope-making display         |
| 101838        | £48.90     | Makro                                | Maritime Festival sundries                    |
| 101839        | £30.00     | Yardarm Folk Orchestra               | Donation re Maritime Festival                 |
| 101840        | £30.00     | Bob's Barber Shop Boys               | Donation re Maritime Festival                 |
| 101841        | £30.00     | The Hoy at Anchor Folk Club          | Donation re Maritime Festival                 |
| 101842        | £40.00     | St John's Ambulance                  | Donation re Maritime Festival                 |
| 101843        | £25.00     | 3 <sup>rd</sup> Chalkwell Bay Scouts | Donation re Maritime Festival                 |
| 101844        | £50.00     | Leigh Sailing Club                   | Donation re Maritime Festival                 |
| 101845        | £1,189.00  | Vicarage Marquees Ltd                | Marquee hire Maritime Festival                |
| 101846        | £101.25    | Deckchairs UK                        | Deckchair hire Maritime Festival              |
| 101847        | £25.00     | Raphael Plaits                       | Refund Maritime Festival pitch fee            |
| Bank Transfer | £22,000.00 | Payroll                              | June Payroll                                  |
| Bank Transfer | £125.00    | Marshall Close Allotments            | ASA agreement                                 |
| Bank Transfer | £750.00    | Manchester Drive Allotments          | ASA agreement                                 |
| Bank Transfer | £400.00    | LOSALGA                              | ASA agreement                                 |
| Bank Transfer | £22,000.00 | Payroll                              | July Payroll                                  |
| Bank Transfer | £118.80    | Urban Design & Print Ltd             | Banner patches & road signs Maritime Festival |
| Bank Transfer | £8,579.00  | Paul Robinson & Co                   | Rent & fees SBC for Comm Centre               |
| Bank Transfer | £20,000.00 | Payroll                              | August Payroll                                |
| Bank Transfer | £6,189.48  | WPS Insurance Brokers                | LTC Annual insurance                          |
|               |            | <b>Expenditure – Imprest Items</b>   |   |
|               | £45.72     | Dulux Decorator Centre               | Paint Gents Toilets at CC                     |
|               | £169.85    | Jewson Ltd                           | Drainpipe Replacement CC                      |
|               | £67.20     | Mark 1 Hire Ltd                      | Hire of Dehumidifier for Gent's Toilets at CC |
|               | £42.00     | Barricade Ltd                        | Strand Wharf extra keys                       |
|               | £79.61     | B&Q                                  | Gents Toilets Fittings                        |
|               | £13.46     | B&Q                                  | Tools   |

|  |         |                                    |   |
|--|---------|------------------------------------|---|
|  | £58.80  | Mark 1 Hire Ltd                    | Hire of Dehumidifier for Gent's Toilets at CC                 |
|  | £87.60  | Plumbase                           | Urinal for Gents Toilets                                      |
|  | £43.55  | B&Q                                | Plumbing parts Gents Toilets                                  |
|  | £10.71  | B&Q                                | Plumbing parts Gents Toilets                                  |
|  | £80.00  | Norwich County Court               | Court Fees  |
|  | £97.00  | Southend BC                        | Conditions approval   |
|  | £155.82 | Heart Internet                     | Domain renewal CC   |
|  | £92.40  | First Fence                        | Feet for Pedestrian Barriers                                  |
|  | £28.44  | Orbital Fasteners                  | Orange Plastic Barrier Fencing for the Allotments             |
|  | £117.60 | Mark 1 Hire Ltd                    | Final Payment for Hire of Dehumidifier - Gent's Toilets at CC |
|  | £12.99  | Amazon                             | Cable Ties  |
|  | £3.76   | Amazon                             | Cable Ties  |
|  | £124.00 | Odeon                              | Nutcracker Tickets CT trip                                    |
|  | £102.60 | Odeon                              | Nutcracker Tickets CT trip                                    |
|  | £94.37  | Dulux Decorating Centre            | Paint for rooms 1 & 3 CC                                      |
|  | £118.80 | Newsquest                          | Advert re Maritime Festival                                   |
|  | £154.02 | Brunel Engraving                   | Memorial plaques Strand Wharf                                 |
|  |         | <b>Expenditure – Direct Debits</b> |   |
|  | £45.59  | Essex & Suffolk Water              | Water rates Marshall Close Allotments                         |
|  | £505.21 | BES Utilities                      | Electricity CC  |
|  | £73.07  | The Calls Warehouse                | Calls 477248  |
|  | £149.75 | Cory Commercial                    | Bins Rental & Refuse Removal CC                               |
|  | £388.35 | Anglian Water                      | Water charges CCC   |
|  | £799.00 | Southend BC                        | Business rates CC   |
|  | £138.53 | Wessex Leasing                     | Hand drier leasing CC   |
|  | £66.94  | Global Payments                    | Card processing fees June 2016                                |
|  | £155.99 | Heart Internet                     | Domain renewal Council  |
|  | £748.93 | BES Commercial Electricity         | Electricity CC  |
|  | £68.21  | The Calls Warehouse                | Calls 477248  |
|  | £98.13  | British Telecom                    | Charges 716287  |
|  | £265.32 | British Telecom                    | Line rental 477248 & 714063                                   |
|  | £242.59 | British Telecom                    | Charges 716288  |
|  | £145.02 | Cory Commercial                    | Bins Rental & Refuse Removal CC                               |
|  | £258.18 | Cory Commercial                    | Bins Rental & Refuse Removal Skate Park                       |

|  |         |                                |   |
|--|---------|--------------------------------|---|
|  | £11.77  | GO CARDLESS (Verde Coffee Ltd) | Coffee Order for Lottie & Lorna's (LTC recover this cost) |
|  | £799.00 | Southend BC                    | Business Rates  |
|  | £63.68  | GO CARDLESS (Verde Coffee Ltd) | Coffee Order for Lottie & Lorna's (LTC recover this cost) |
|  | £59.57  | Global Payments                | Card processing fees July 16                              |
|  | £893.52 | BES Electricity                | Electricity CC  |
|  | £66.62  | The Calls Warehouse            | Calls 477248  |

### Income

|  |                   |
|--|-------------------|
| Policy & Resources Committee             | £631.40           |
| Community Facilities Committee           | £21,039.85        |
| Environment & Leisure Committee          | £1,641.76         |
| Planning, Highways & Licensing Committee | £885.06           |
| <b>Total</b>                             | <b>£24,198.07</b> |