



# Leigh-on-Sea Town Council

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Chairman: Cllr Jane Ward  
 Vice Chairman: Valerie Morgan  
 Town Clerk: Helen Symmons

## Payments List 24<sup>th</sup> Feb 2018- 24<sup>th</sup> April 2018 Report 2689/ Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
102433	£54.60	Acumen Wages Service	Payroll processing
102434	£15.20	Room hirer	Refund room hire
102435	£32.80	Allen Bros Electrical (Factors) Ltd	Light bulbs for Comm Centre
102436	£126.00	Miskos Ltd	Spam filtering & server monitoring
102437	£65.06	Viking	Stationery
102438	£150.00	Entertainer	Puppet show fees
102439	£114.30	Staff member	Travel expenses
102440	£32.30	Staff member	Travel expenses
102441	£60.00	Rural Community Council of Essex	Membership renewal
102442	£200.00	Entertainer	Circus workshop Easter event
102443	£184.91	Essex Supplies (UK) Ltd	Cleaning materials Community Centre
102444	£204.00	Meyer Fire Protection Company Ltd	Annual Fire Extinguisher Service
102445	£33.00	Miskos Ltd	Onsite IT assistance
102446	£21.11	SSE	Strand Wharf electricity
102447	£65.00	Room hirer	Refund room hire
102448	£20.00	Leigh Society	Donation re Community Transport Social Afternoon
102449	£88.10	Southend Cystic Fibrosis Association	Reissued cheque for collection at Leigh Lights. Original lost.
102450	£54.30	Staff member	Reimburse for Easter event purchases
102451	£495.64	Secom Plc	Security alarm annual contract
102452	£4472.00	Icicle Graphic Design	Production of 10,000 LTC newsletters
102453	£29.70	Volunteer	Expenses reimbursed
102454	£3110.00	THS Concepts	Measured survey

102455	£90.00	Rock It Inflatables	Bouncy castle for Easter Fun Day
102456	£130.00	Entertainer	Crafts at Easter Fun Day
102457	£624.00	Leigh Times Series Ltd	Delivery of newsletters and advert for Annual Community Meeting
102458	£126.60	Acumen Wages Service	Payroll processing March and end of year filing
102459	£2232.92	Miskos Ltd	Upgrade of office computer equipment
102460	£10.00	EALC	Balance owing for Finance training.
102461	£126.00	Miskos Ltd	Server monitoring & spam filtering
102462	£72.00	RCH Heating & Plumbing Ltd	Callout to boiler at Comm Centre
102463	£100.00	Brentwood Community Transport	MIDAS course for two volunteer drivers
102464	£20.84	Viking Direct	Stationery
102465	£843.36	DCK Accounting Solutions Ltd	VAT consultation and calculation
102466	£100.00	Entertainer	Workshops at Easter events
102467	£7.64	Allen Bros Electrical (Factors) Ltd	Light bulbs
102468	£16.50	Miskos Ltd	Email support
102469	£95.00	Entertainer	Punch & Judy shows
102470	£1816.45	EALC	Affiliation fees EALC/NALC
102471	£417.41	E-on	Leigh Lights electricity
102472	£15.00	Plot holder	Return of plot deposit
102473	£246.73	Essex Supplies (UK) Ltd	Cleaning supplies
102474	£350.00	EALC	Staff & Councillor training
102475	£26.56	SSE	Electricity at Strand Wharf
102476	£19.99	Miskos Ltd	New keyboard
102477	£30.00	Plot holder	Return of plot deposit
102478	£49.31	SSE	Skate Park electricity
102479	£88.20	Fulton Paper	Paper
102480	£60.00	Entertainer	Balloon workshop
102481	£247.50	Miskos Ltd	Replacement HDD backups and IT support
102482	£390.00	Vine HR Ltd	Professional advice
102483	£120.00	Petty Cash	Petty cash top up
Bk Trs	£21000.00	Payroll	Cover March payroll
Bk Trs	£895.00	Ryan Fencing	Deposit for works on palisade fencing at allotments & Skate Park
Bk Trs	£330.00	Giles Wilson Solicitors	Allotment licence review
Bk Trs	£262.50	LOSALGA	ASA agreement payment

Bk Trs	£612.50	Manchester Drive Allotment Society	ASA agreement payment
Bk Trs	£125.00	Marshall Close Allotments	ASA agreement payment
Bk Trs	£200.00	FP Teleset	Top up postage
Bk Trs	£276.00	The Art Ministry	Donation for children's activity
Bk Trs	£22000.00	Payroll	Cover April payroll
		<b>Expenditure – Imprest Items</b>	
	£110.00	Vinyl Banners Printing	Annual Town Meeting banners
	£38.28	Picture Hanging Systems Ltd	Additional hooks for Art Wall
	£195.00	Southend Theatres Ltd	Tickets for Community Transport trip to Copacobana
	£22.00	Solopress	Annual Community Meeting flyers
	£45.00	Solopress	Farmer's Market flyers
	£30.00	Macmillan Cancer Care	Donation re U3A Ukulele group
	£5.86	Amazon	Tally clickers
	£26.00	Southend BC	Event permit – Community Day
	£150.50	TV Licensing	Renew TV licence
	£104.00	Southend BC	Event permits x 4
	£111.00	Solopress	Annual Community Meeting brochures
	£33.00	Solopress	Community Day flyers
	£78.00	Solopress	Summer Season tri-fold leaflets
		<b>Expenditure – Direct Debits</b>	
	£86.67	Biffa Environmental	Bin collection Skate Park
	£81.40	Biffa Environmental	Recycling Community Centre
	£141.34	Biffa Environmental	Regular waste Community Centre
	£34.55	The Calls Warehouse	Call charges 477248
	£193.08	British Telecom	Broadband charges 716287
	£378.53	BNP Paribas Lease Group	Photocopier lease
	£72.16	Global Payments	Card processing fees
	£55.44	GO CARDLESS (Verde Coffee Ltd)	Coffee costs recovered by LTC
	£113.77	DOTS	Photocopying costs
	£257.58	Edenred	Childcare vouchers

	£641.34	SSE	Electricity Comm Centre
	£61.12	The Calls Warehouse	Call charges 477248
	£96.00	FP Mailing	Lease of franking machine
	£85.67	Biffa Environmental	Skate park bin collection
	£65.62	Biffa Environmental	Recycling Comm Centre
	£88.37	Biffa Environmental	Bin collection Comm Centre
	£6.00	Annecto UK Ltd	Virtual Terminal fee
	£2648.92	SSE	Gas Community Centre
	£12.00	Annecto UK Ltd	Card machine fee
	£792.00	Southend BC	Business rates Comm Centre
	£138.53	Wessex Leasing	Hand drier lease
	£163.20	DOTS	Photocopying costs
	£6.00	Annecto UK Ltd	Virtual Terminal fee
	£80.39	GO CARDLESS (Verde Coffee Ltd	Coffee costs recovered by LTC
	£20.03	Global Payments	Card processing fees
	£70.25	Global Payments	Card processing fees
	£284.20	British Telecom	Calls & line rental 716288
	£33.06	The Calls Warehouse	Call charges 477248