



# Leigh-on-Sea Town Council

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Chairman: Cllr Valerie Morgan

Vice Chairman: Jill Healey

Town Clerk: Helen Symmons

## Payments List 31<sup>st</sup> Oct 2018 – 2<sup>nd</sup> Jan 2019 Report 2708/ Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
102645	£1620.00	Southend BC	Hedge cutting at allotments Grass cutting at Skate Park
102646	£126.00	Miskos Ltd	Server monitoring and spam filtering
102647	£100.00	Entertainer	Leigh Lights entertainment
102648	£195.60	Staff member	Reimburse expenses
102649	£70.20	James Todd & Co Ltd	Payroll processing
102650	£74.33	SEEOG	Donation re entertainment at children's event
102651	£35.00	Hirer	Refund hall hire
102652	£25.00	Plot holder	Return of allotment plot deposit
102653	£66.00	National Society of Allotment and Leisure Gardeners Ltd	Renew membership
102654	£30.00	Stallholder	Refund cancelled table (re-sold)
102655	£1458.00	Greenworks Solutions Ltd	Washroom services
102656	£250.00	Wesley Methodist Church	Grant awarded
102657	£18.90	Plot-holder	Refund overpayment
102658	£330.00	Crucis Designs Ltd	Site visit and structural designs re new lintel
102659	£32.40	Room hirer	Refund room hire
102660	£21463.80	Aylesford Electrical Contractors Ltd	Christmas lighting scheme further refurbishment phase and annual installation contract
102661	£189.60	Francotyp Postalia Ltd	Franking machine service agreement
102662	£516.00	Auditing Solutions Ltd	Internal audit interim visit
102663	£50.00	Southend BC	Skate Park lease
102664	£33.20	Staff member	Reimburse travel expenses
102665	£180.00	Leigh Times Series Ltd	Road closure notices
102666	£252.00	NALC	Conference 2019

102667	£25.00	Wyvern Community Transport	Minibus hire
102668	£83.64	Jelf Insurance Brokers Ltd	LOSALGA allotments insurance (paid from retained ASA monies)
102669	£4472.00	Icicle Graphic Design	LTC Magazine
102670	£12.99	Community Transport member	Refund Christmas lunch
102671	£25.00	Plot-holder	Refund plot deposit
102672	£111.13	LexisNexis	Arnold Baker Local Council Administration reference book
102673	£349.17	Essex Supplies (UK) Ltd	Cleaning materials
102674	£200.00	A Stoat Ltd	First Aid training
102675	£4686.80	RCH Heating & Plumbing Ltd	Balance due for replacement TRVs and lock shields
102676	£150.00	Cash	Top up petty cash
102677	£450.00	DJ Creative	Leigh Lights Programmes
102678	£690.00	Vicarage Marquees Ltd	Marquee hire for Carols on Strand Wharf
102679	£88.20	Fulton Paper	Paper
102680	£50.00	Entertainer	Grinch at Leigh Lights
102681	£273.00	SLCC	Annual membership
102682	£1700.00	Southend BC	Renewal of Wedding Venues Premises Licence
102683	£32.80	Wyvern Community Transport	Minibus hire Community Transport
102684	£75.00	Entertainer	Puppet show at Pre Parade Fun
102685	£180.00	EALC	Councillor training
102686	£180.00	The Art Ministry	Entertainment at Pre Parade Fun and finger lights
102687	£70.20	James Todd & Co Ltd	Payroll processing
102688	£25.98	Community Transport member	Refund Christmas lunch
102689	£33.98	Community Transport member	Refund Christmas lunch
102690	£84.00	Phuse Media	Updates to website
102691	£37824.68	Mansard Roofing Ltd	Roof repairs Community Centre
102692	£1591.32	Southend BC	Parking restriction costs Leigh Lights
102693	£184.81	Essex Supplies (UK) Ltd	Cleaning materials
102694	£10.99	Community Transport member	Refund
102695	£126.00	Miskos Ltd	Spam filtering server monitoring
102696	£5834.24	VIP Security Services	Security services Leigh Lights
102697	£203.80	Staff member	Reimburse expenses

102698	£32.30	Staff member	Reimburse expenses
102699	£130.00	Violet Streak's Circus	Performers Leigh Lights
102700	£32.16	Allen Bros. Electrical (Factors) Ltd	Cable and bulbs
102701	£1509.30	St John Ambulance	Cover at Leigh Lights and the First Aid Post Old Town
102702	£4018.03	Johnson Gillies Ltd	Contract management of roof repairs
102703	£384.94	Children's Chronic Arthritis Association	Distribution of collection at Leigh Lights
102704	£164.32	Cancer Research UK	Distribution of collection at Leigh Lights
102705	£72.95	Make a Wish Foundation	Distribution of collection at Leigh Lights
102706	£105.26	Southend Scout and Guide Gang Show	Distribution of collection at Leigh Lights
102707	£79.18	Eastwood Lions Club	Distribution of collection at Leigh Lights
102708	£31.72	The Danny Green Fund	Distribution of collection at Leigh Lights
102709	£65.95	Heycroft Primary School	Distribution of collection at Leigh Lights
102710	£263.77	Alzheimer's Society	Distribution of collection at Leigh Lights and Parade Prize
102711	£81.75	Leigh-on-Sea St John Ambulance	Distribution of collection at Leigh Lights
102712	£776.78	Across Foundation	Distribution of collection at Leigh Lights
102713	£100.00	Crisis	Distribution of collection at Leigh Lights
102714	£30.00	Salvation Army	Donation re Carols on Strand Wharf
102715	£1664.63	Steve's Self Drive	Van hire for events (2016-2018)
102716	£10.96	Recognition Express	Replacement staff badge
102717	£60.23	Viking	Stationery
102718	£3500.00	Southend BC	Community Centre rent
102719	£142.71	PPL PRS Ltd	Music licence
102720	£0.00	Cancelled	
102721	£30.00	The Hoy Shanty Crew	Donation re Carols on Strand Wharf
Bk Trs	£21000.00	Payroll	Cover December payroll
Bk Trs	£624.00	First Class Effects & Entertainment	Snow cannon hire
Bk Trs	£125.00	Marshall Close	ASA agreement
Bk Trs	£750.00	Manchester Drive Allotment Society	ASA agreement

Bk Trs	£22000.00	Payroll	Cover November payroll
		<b>Expenditure – Imprest Items</b>	
	£6.00	Vinyl Banners Printing	Banner stickers
	£264.00	Cliffs Pavilion	Community Transport Tickets
	£12.00	Vinyl Banners Printing	Banner stickers
	£93.95	Argos	Grotto decoration
	£11.48	Amazon	Grotto decoration
	£4.29	Amazon	Grotto decoration
	£36.59	Buy Backdrop	Grotto decoration
	£23.15	Must Let It Go	Grotto decoration
	£22.74	NWB Craft card	Grotto decoration
	£40.00	Solopress	TRO posters Leigh Lights
	£16.50	Cliffs Pavilion	Additional Community Transport ticket
	£76.99	Vinyl Banners Printing	Leigh Lights banners
	£289.20	Urban Design & Print	Road signs Leigh Lights
	£93.60	Yazzoo	Staff uniform
	£20.35	Cableties	Cable ties
	£52.80	Solopress	Christmas cards
	£80.00	The Sarah Moore	Deposit Community Transport Christmas lunch
	£139.55	Glowsticks	Glowsticks
	£34.00	Solopress	Farmer's Market leaflets
	£96.40	Sainsburys	Community Transport Christmas Social
		<b>Expenditure – Direct Debits</b>	
	£92.15	Biffa Environmental	Skate Park bin collection
	£96.72	Biffa Environmental	Community Centre bin collection
	£75.46	Biffa Environmental	Community Centre recycling
	£442.80	CF Corporate Finance	Photocopier lease
	£12.00	Annecto UK Ltd	Card machine charge
	£6.00	Annecto UK Ltd	Virtual Terminal charge
	£58.86	GO CARDLESS (Verde Coffee Ltd)	Coffee costs recovered by LTC

	£83.81	GO CARDLESS (Verde Coffee Ltd)	Coffee costs recovered by LTC
	£235.49	Essex & Suffolk Water Ltd	Allotments water charges
	£544.17	Wave	Allotments water charges
	£16.62	Global Payments	Card processing charges
	£18.43	Global Payments	Card processing charges
	£792.00	Southend Borough Council	Business rates Community Centre
	£72.02	DOTS	Photocopying costs
	£616.08	SSE	Electricity Community Centre
	£33.20	The Calls Warehouse	Call charges 477248
	£144.88	Wave	Water rates Marshall Close allotments
	£447.66	Wave	Sewerage Community Centre
	£792.00	Southend BC	Business rates
	£12.00	Annecto Uk Ltd	Card processing fees
	£199.92	British Telecom	Broadband charge
	£80.45	DOTS	Photocopying costs
	£83.81	GO CARDLESS (Verde Coffee Ltd)	Coffee costs recovered by LTC
	£8.83	Global Payments	Card processing charges
	£15.81	Global Payments	Card processing charges
	£6.00	Annecto UK Ltd	Virtual Terminal charge
	£200.00	FP Teleset	Top up franking machine
	£138.00	Franco-Postalia Ltd	Franking machine lease
	£32.75	The Calls Warehouse	Call charges 477248
	£653.60	SSE	Community Centre electricity
	£14.26	SSE	Strand Wharf electricity
	£92.15	Biffa Environmental	Skate Park bin collection
	£119.46	Biffa Environmental	Community Centre bin collection
	£75.46	Biffa Environmental	Community Centre recycling