



Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



5th March 2011

Notice is hereby given that the **15th Annual Town Meeting** for Leigh-on-Sea will take place at **7.30p.m. on Friday 18th March 2011** at Belfairs High School, Highlands Boulevard, Leigh-on-Sea, when it is hoped to transact the following business.

Prior to the meeting, from 7.00p.m., there will be light refreshments available, and the opportunity to talk informally to councillors.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
Welcome and introductions.
Good for Leigh - Award Presentations
2. APOLOGIES FOR ABSENCE
3. To approve and sign the **MINUTES** OF 14th Annual Town Meeting of Electors held on Friday 23rd April 2010 and any **Matters Arising**.
4. ANNUAL REPORT OF THE TOWN COUNCIL
The Chairman of the Council and Chairmen of Committees will report on the work done by the Council during the past year.
5. To receive the **ACCOUNTS** of the Town Council year ending 31st March 2010.
6. To receive details of the balances held by the Council and details of expenditure of the Council up to a date as near as possible to 31st March 2011.
7. To receive the observations of the Town Council on the **Proposed Expenditure** for the year 2011-2012.
6. ANY OBSERVATIONS MADE BY MR DAVID AMESS M.P., THE MEMBER OF PARLIAMENT FOR SOUTHEND WEST AND BOROUGH COUNCILLORS REPRESENTING WARDS WITHIN THE TOWN COUNCIL'S BOUNDARY.
9. To consider **Resolutions** of which written notice has been given by **Tuesday 15th March 2011**
7. QUESTIONS AND COMMENTS TO COUNCILLORS FROM RESIDENTS AND ELECTORS OF LEIGH-ON-SEA.

Pat Holden
Chairman
5th March 2011