



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
leighcouncil@btconnect.com www.essexinfo.net/leigh-on-sea

Chairman: Cllr. Pat Holden
Vice Chairman: Cllr. Carole Mulroney



20th May 2010

The next meeting of the **Allotments Committee** will be held on **Wednesday 26th May 2010 at 67 Elm Road, Leigh-on-Sea, at 8.00pm**, when it is hoped to transact the following business

Agenda

1. CHAIRMAN'S OPENING REMARKS
2. ELECTION OF VICE CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. CO-OPTION OF MEMBERS
Current co-opted members are: Mr R Bates, Mr D Hammond and a representative from each of the Allotment sites.
5. DECLARATION OF MEMBERS' INTERESTS
6. TO APPROVE MINUTES OF MEETING OF 28th April and 12th May
7. TO NOMINATE WORKING PARTIES
 - a) Infrastructure Working Party, currently Cllrs. Abbot, P Holden and J Holden, plus one representative from each of Manchester Drive Allotments Society and Leigh-on-Sea Allotments and Leisure Gardeners Association.
 - b) Unapproved Activity Working Party, currently Cllrs. P Holden and J Holden plus David Hammond.
 - c) Disputes Working Party, currently Chairman and Vice Chairman of Allotments Committee with Chairman or Vice Chairman of Council as alternatives in case of unavailability or involvement in the dispute.
 - d) Open Day Working Party, currently Cllrs P Holden and J Holden plus Sheila Brazier and Paul Lawrence.
8. TO CONSIDER A DATE FOR THE OPEN DAY.
9. REPORTS FROM SITE REPRESENTATIVES ON ITEMS NOT COVERED ABOVE
 - a) Marshall Close
 - b) Leigh

- c) Manchester Drive
- d) Orchard

10. BUDGET

Will be available at next month's meeting

Cllr Jean Rowswell
Chairman Allotments
20th May 2010

Any member who is unable to attend the meeting must send their apologies to the Chairman before the meeting.