



# Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulronee  
Town Clerk: Paul Beckerson



The next meeting of the **Allotments Committee** will be held on **Wednesday 23<sup>rd</sup> June 2010 at 67 Elm Road, Leigh-on-Sea, at 8.00pm**, when it is hoped to transact the following business:

## Agenda

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF MEETING OF 26<sup>TH</sup> MAY 2010
5. REQUEST FROM TENANTS TO EXTEND ONTO ADJACENT PLOTS
6. REPAIR TO MANCHESTER DRIVE GATE (CLERK'S ACTION)
7. REQUEST TO DUMP GRASS CUTTINGS FOR USE AS MULCH (ISS)
8. ALLOTMENT ISSUES see REPORT 1756/PB
9. REPORTS FROM SITE REPRESENTATIVES ON ITEMS NOT COVERED ABOVE
  - a) Marshall Close
  - b) Leigh
  - c) Manchester Drive
  - d) Orchard
10. BUDGET  
Will be available at next month's meeting.
11. CORRESPONDENCE

Paul Beckerson  
Town Clerk  
17<sup>th</sup> June 2010

**Any member who is unable to attend the meeting must send their apologies before the meeting.**

**ALLOTMENTS ISSUES****WAITING LIST AND VACANT PLOTS**

<b>Site</b>	<b>Waiting List</b>	<b>Vacant Plots</b>	<b>Available Plots</b>
Manchester Drive	23	1	253
Leigh Site	45	7 (11 Overgrown) This does not include Plots 87 - 90	150
Marshall Close	46	0	18

**WAITING LIST PRIORITY**

There are a number of policy decisions that need to be addressed and agreed:

- Do existing plot holders have priority if they wish to secure additional space next to their current plot? (There are two plot holders' requests on this agenda).
- If a potential tenant is willing to clear an overgrown plot can they have priority over others on the waiting lists that are not?
- Should people on a specific site waiting list be given the opportunity to transfer to another site if this enables them to acquire a plot sooner?

**DESIGNATION OF NATURAL AREAS ON THE LEIGH SITE**

There are a number of areas which have become overgrown, can the committee decide on areas that are to left in a natural state and contained and which are to be brought into a condition for reletting. Plot 102 has been left fallow with the intention of laying out a roadway, can this be marked out and the rest of the plot re-let.

**NUMBERING OF PLOTS (LEIGH SITE)**

There is a good deal of confusion when speaking with the Allotments Maintenance Officer re: which plot was which, this is mainly to do with the total lack of plot markers and defined boundaries. A map has been provided by a tenant indicating overgrown plots which is a basis for issuing letters to cultivate, but before doing so we would like to establish exactly where the plots are and what number it is and who is responsible. We would ask the committees approval to obtain costs for plot markers and to bring this back to the next meeting of the committee.

## **RUBBISH AND CLEARANCE**

Should the committee consider a clearance campaign week or days involving tenants? The idea would to provide a skip or other means of removal to clear the accumulated rubbish that is present in some of the overgrown areas and generally around the site.

## **MARSHALL CLOSE**

A tree has fallen over the Brook from our side and the house next to the entrance has built a gate into the LTC access alley (our property) inside the locked gate. **Action to be taken.**