



Leigh-on-Sea Town Council

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Chairman: Cllr. Pat Holden
Vice Chairman: Cllr. Carole Mulroney



3rd June 2010

You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 9th June 2010** at the Town Council office, Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS INTERESTS
3. APOLOGIES FOR ABSENCE
4. MINUTES OF PREVIOUS MEETING
5. MEMBERSHIP OF COMMITTEES FOR 2010/11
Finance & GP Committee
6. COMMITTEES
To receive Minutes of Committees (which will be presented by the retiring Chairman of the Committee)
 - a) Planning Committee - To receive minutes of 11th, 12th & 25th May 2010
 - b) Transport & Highways - To receive minutes of 12th, 19th May 2010
 - c) Leisure Foreshore & Env. - To receive minutes of 12th May and report of the meeting 20th May 2010
 - d) Allotments - To receive minutes of 12th, 26th May 2010
 - e) Finance & General Purposes - To receive minutes of 1st June 2010
7. FINANCIAL REPORT
See report 1751A/DF.
It is **RECOMMENDED: that the Income & Expenditure Report 1751A/DF be approved.**
8. ACCOUNTS 2009/10
To approve the accounts for 2009/10
9. ANNUAL RETURN 2009/10
To approve the Annual Return 2009/10
10. ANNUAL TOWN MEETING
To note the minutes of the Annual Town Meeting held on 23rd April 2010 and to take action on any issues raised as required.

11. SLCC SUMMER SEMINARS 8th AND 9th JULY

See Report 1752/TC

Attendance of Town Clerk to the Society of Local Council Clerks Summer Seminars in Cheltenham and possible contribution to costs, draft agenda attached.

Cllr Pat Holden
Chairman
3rd June 2010

Any member who is unable to attend the meeting must send their apologies before the meeting.

DATE OF NEXT MEETING: Wednesday 14th July 2010