



# Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson



You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 8<sup>th</sup> September 2010** at the Town Council office, Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS INTERESTS
3. APOLOGIES FOR ABSENCE
4. TO APPROVE MINUTES OF THE PREVIOUS MEETING
5. COMMITTEES  
To receive Minutes of Committees
  - a) Planning Committee - To receive minutes of 13<sup>th</sup>, 27<sup>th</sup> July and 10<sup>th</sup>, 24<sup>th</sup> August 2010
  - b) Transport & Highways - To receive minutes of 19<sup>th</sup> July 2010
  - c) Leisure Foreshore & Env - To receive minutes of 15<sup>th</sup> July 2010
  - d) Allotments - To receive minutes of 28<sup>th</sup> July 2010
  - e) Finance & General Purposes - To receive minutes of 31<sup>st</sup> August 2010
6. FINANCIAL REPORT  
See report 1774/I&E.  
It is **RECOMMENDED**: that the **Income & Expenditure Report 1774/I&E be approved**
7. ALLOTMENT TENANCY AGREEMENT  
To approve minor amendments to the tenancy agreement in order to comply with renewal deadlines.

Paul Beckerson  
Town Clerk  
2<sup>nd</sup> September 2010

**Any member who is unable to attend the meeting must send their apologies before the meeting.**

DATE OF NEXT MEETING: Wednesday 13<sup>th</sup> October 2010