



Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 13th October 2010** at the Town Council office, Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS INTERESTS
3. APOLOGIES FOR ABSENCE
4. TO APPROVE MINUTES OF THE PREVIOUS MEETING
5. COMMITTEES
To receive Minutes of Committees
 - a) Planning Committee - To receive minutes of 14th and 28th September 2010
 - b) Leisure Foreshore & Env - To receive minutes of 16th September 2010
 - c) Allotments - To receive minutes of 22nd September 2010
 - d) Finance & General Purposes - To receive minutes of 5th October 2010
6. FINANCIAL REPORT
See report 1794/I&E.
It is **RECOMMENDED: that the Income & Expenditure Report 1794/I&E be approved**
7. SLCC NATIONAL CONFERENCE 15th to 17th OCTOBER
See report 1797/TC
Attendance of Town Clerk to the Society of Local Council Clerks National Conference and possible contribution to costs, draft agenda attached.

Paul Beckerson
Town Clerk
7th October 2010

Any member who is unable to attend the meeting must send their apologies before the meeting.

DATE OF NEXT MEETING: Wednesday 10th November 2010