



Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 10th November 2010** at the Town Council office, Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS INTERESTS
3. APOLOGIES FOR ABSENCE
4. TO APPROVE MINUTES OF THE MEETING OF THE 13th OCTOBER 2010
5. COMMITTEES
To receive Minutes of Committees
 - a) Planning Committee - To receive minutes of 12th and 26th October 2010
 - b) Transport & Highways – To receive minutes of 20th October 2010
 - c) Leisure Foreshore & Env - To receive minutes of 21st October 2010
 - d) Allotments - To receive minutes of 27th October 2010
 - e) Finance & General Purposes - To receive minutes of 2nd November 2010
6. FINANCIAL REPORT
See report 1805/I&E.
It is **RECOMMENDED**: that the **Income & Expenditure Report 1805/I&E be approved**
7. BUDGET AND PRECEPT
Finance & G.P Committee have recommended acceptance of the budget as shown in the attached budget pack 'Leigh-on-Sea Town Council Budget Pack 2011/12 as recommended to Council by Finance & G.P. 2nd Nov 2010'

Paul Beckerson
Town Clerk
4th November 2010

Any member who is unable to attend the meeting must send their apologies before the meeting.

DATE OF NEXT MEETING: Wednesday 8th December 2010