



# Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson



You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 8<sup>th</sup> December 2010** at the Town Council office, Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS INTERESTS
3. APOLOGIES FOR ABSENCE
4. TO APPROVE MINUTES OF THE MEETING OF THE 10<sup>th</sup> NOVEMBER 2010
5. COMMITTEES  
To receive Minutes of Committees:
  - a) Planning Committee - To receive minutes of 9<sup>th</sup> and 23<sup>rd</sup> November 2010
  - b) Transport & Highways – To receive minutes of 17<sup>th</sup> November 2010
  - c) Leisure Foreshore & Env - To receive minutes of 18<sup>th</sup> November 2010
  - d) Allotments - To receive minutes of 24<sup>th</sup> November 2010
  - e) Finance & General Purposes - To receive minutes of 30<sup>th</sup> November 2010
6. FINANCIAL REPORT  
See report 1814/I&E.  
It is **RECOMMENDED**: that the **Income & Expenditure Report 1814/I&E be approved**
7. BUDGET AND PRECEPT  
Finance & G.P Committee have recommended acceptance of the budget as shown in the attached budget pack 'Leigh-on-Sea Town Council Budget Pack 2011/12 as recommended to Council by Finance & G.P. 30<sup>th</sup> Nov 2010'

Paul Beckerson  
Town Clerk  
2<sup>nd</sup> December 2010

**Any member who is unable to attend the meeting must send their apologies before the meeting.**

DATE OF NEXT MEETING: Wednesday 12<sup>th</sup> January 2011