



Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 12th January 2011** at the Town Council office, Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

MEMBERS ARE ADVISED THAT SHANE BARTLEY SBC – ASSISTANT CENSUS LIAISON MANAGER WILL BE ATTENDING AT 7.00PM PRIOR TO THE MEETING TO GIVE MEMBERS A SHORT INTRODUCTION INTO THE 2011 CENSUS. MEMBERS ARE ASKED TO MAKE EVERY EFFORT TO ATTEND

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. PRESENTATION OF PAST CHAIRMAN'S BADGE TO CLLR MARGARET COTGROVE
3. DECLARATIONS OF MEMBERS INTERESTS
4. APOLOGIES FOR ABSENCE
5. TO APPROVE MINUTES OF THE MEETING OF THE 8th DECEMBER 2010
6. COMMITTEES
To receive Minutes of Committees:
 - a) Planning Committee - To receive minutes of 14th December 2010 & 5th January 2011
 - b) Transport & Highways – Meeting Cancelled
 - c) Leisure Foreshore & Env - To receive minutes of 16th December 2010
 - d) Allotments – Meeting Cancelled
 - e) Finance & General Purposes - To receive minutes of 4th January 2011
7. FINANCIAL REPORT
See report 1829/I&E.
It is **RECOMMENDED**: that the **Income & Expenditure Report 1829/I&E be approved**

Paul Beckerson
Town Clerk
6th January 2011

Any member who is unable to attend the meeting must send their apologies before the meeting.

DATE OF NEXT MEETING: Wednesday 9th February 2011