



Leigh-on-Sea Town Council

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Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 9th March 2011** at the Town Council office, Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS' INTERESTS
3. APOLOGIES FOR ABSENCE
4. TO APPROVE MINUTES OF THE MEETING OF THE 9th FEBRUARY 2011
5. QUESTIONS FROM COUNCILLORS
6. COMMITTEES
To receive Minutes of Committees:
 - a) Planning Committee - To receive minutes of 8th & 22nd February 2011
 - b) Transport & Highways – To receive minutes of 16th February 2011
 - c) Leisure Foreshore & Env - To receive minutes of 17th February 2011
 - d) Allotments – To receive minutes of 23rd February 2011
 - e) Finance & General Purposes - To receive minutes of 1st March 2011
7. FINANCIAL REPORT
See report 1851/I&E.
It is **RECOMMENDED: that the Income & Expenditure Report 1851/I&E be approved**
8. ELECTIONS 2011 – PROVISION OF POLL CARDS
9. STAFFING – CONFIRMATION OF EVENTS OFFICER'S APPOINTMENT – Report 1859/TC

Agenda item 8 may contain confidential items and require a resolution to exclude public & press.

Paul Beckerson
Town Clerk
3rd March 2011

Any member who is unable to attend the meeting should send their apologies before the meeting.

DATE OF NEXT MEETING: Wednesday 13th April 2011