



Leigh-on-Sea Town Council

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Chairman: Cllr. Pat Holden
Vice Chairman: Cllr. Carole Mulrone
Town Clerk: Paul Beckerson



1st July 2010

Notice is hereby given that the next meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of the Leigh-on-Sea Town Council will take place on **Tuesday 6th July 2010** at the Town Council office, 67 Elm Road, Leigh-on-Sea commencing at 8.00pm.

HOWEVER, MEMBERS PLEASE NOTE THAT REPRESENTATIVES OF BLENHEIM PRIMARY SCHOOL AND CHILDREN'S CENTRE WILL BE GIVING A SHORT PRESENTATION TO THE COMMITTEE AT 7.30 PM ON THE WORK OF THE CENTRE.

WOULD ALL MEMBERS PLEASE MAKE EVERY EFFORT TO ATTEND THIS PRESENTATION.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. APPROVAL OF MINUTES OF PREVIOUS MEETING
5. TO RECEIVE THE MINUTES OF THE PERSONNEL SUB-COMMITTEE OF ITS MEETING ON 17th June 2010.
6. LICENSING SUB-COMMITTEE

To appoint a member to the vacancy arising from Councillor Parker's resignation from the Sub-Committee

GENERAL PURPOSES

7. TRAINING COURSES FOR COUNCILLORS

The recommendation contained in Minute 12 of the last meeting was considered by Council on 9th June and referred back to this Committee for further consideration.

8. GENERAL PURPOSES BUDGET

- General Purposes Budget Report 1762/FGP 29th June 2010

9. LEIGH CRIME PREVENTION PANEL

Report 1765/PD of meeting held on the 17th May 2010 (Attached)

10. SOUTHEND CHARACTERISATION STUDY – STAKEHOLDER WORKSHOP 22nd JULY 2010 – 10am till 2pm

This event is designed to aid the Borough Council in drafting future planning policy and will help inform decision making on future projects and planning applications. It will also act as an evidence base for the core strategy – the Borough's main planning policy document. They are requesting interested parties to attend and input into this process.

11. REPORT FROM EALC LARGER COUNCIL'S FORUM 17th June 2010

Written Report 1761/PB from Town Clerk

FINANCE

12. REFERENCES FROM OTHER COMMITTEES

None

13. OFFICE AND COMMITTEE BUDGETS

- Office Budget Report 1763/FGP 29th June 2010
- Committee Income and Expenditure Report 1764/FGP 29th June 2010

14. INCOME AND EXPENDITURE SINCE THE LAST MEETING

See report 1760/I&E attached.

15. BANK ACCOUNT BALANCES as at 29th June 2010

HSBC Current A/c	£101,703.81
HSBC Community Savings A/c	£115,022.94

16. AUTHORITY FOR PETTY CASH WITHDRAWALS AND BANK TRANSFERS

To give authorisation for the Town Council Staff (Paul Beckerson, Vivien Choppen and Toni Cordery) to draw up to £200 in any one week for petty cash and for the Town Clerk to transfer monies between the Town Council's bank accounts.

17. BELFAIRS HIGH SCHOOL PRIZES

For several years the Leigh Town Council has given the school £50 for two prizes that a representative of the Council (usually the Chairman) is asked to present at the School prize giving event in July. The Chairman has been invited again this year and the School has asked if the Council is willing make the same financial contribution.

18.EXCLUSION OF THE PUBLIC

That, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for the remaining item of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

19.APPROVAL OF TOWN CLERK'S CONTRACT

Report 1759/PB from the Personnel Sub-Committee refers.

20.STAFF REVIEW

The Chairman of the Personnel Sub-Committee will report orally on their meeting of 6th July 2010.



Paul Beckerson
Town Clerk
1st July 2010

Please Note: Any member who is unable to attend the meeting must send their apologies before the meeting.