



Leigh-on-Sea Town Council

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Chairman: Cllr. Pat Holden
Vice Chairman: Cllr. Carole Mulroney
Town Clerk: Paul Beckerson



25th November 2010

Notice is hereby given that the next meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of the Leigh-on-Sea Town Council will take place on **Tuesday 30th November 2010** at the Town Council office, 67 Elm Road, Leigh-on-Sea commencing at 8.00pm.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. APPROVAL OF THE MINUTES OF THE MEETING OF THE 2nd NOVEMBER 2010.

GENERAL PURPOSES

5. TO RECEIVE THE MINUTES OF THE STANDING ORDERS WP meeting of the 16th November 2010 – Report 1818/SOWP
6. COMMITTEE MEMBERSHIP DUE TO RESIGNATION OF CLLR DAVID VAUGHAN
7. OFFICE OPENING HOURS OVER CHRISTMAS – Report 1819/TC
8. NO DOGS SIGN – Skate Park
9. CITIZEN ENGAGEMENT WP - Verbal Report on progress – Town Clerk
10. GENERAL PURPOSES BUDGET
 - General Purposes Budget Report 1817/FGP 24th November 2010

FINANCE

11. REFERENCES FROM OTHER COMMITTEES
There were none.

12. OFFICE AND COMMITTEE BUDGETS

- Office Budget Report 1816/FGP 24th November 2010
- Committee Income and Expenditure Report 1815/FGP 24th November 2010

13. INCOME AND EXPENDITURE SINCE THE LAST MEETING

See report 1814/I&E attached.

14. BANK ACCOUNT BALANCES as at 24th November 2010

HSBC Current A/c	£119,268.08
HSBC Community Savings A/c	£115,066.77

15. BUDGET AND PRECEPT 2011/12 COUNCIL

The Committee is asked to consider the entire Council budget from the drafts provided in the revised 2011/12 Budget pack (attached), and either make a recommendation to Council on the precept for 2011/12 or refer budgets back to committees.



Paul Beckerson
Town Clerk
25th November 2010

Please Note: Any member who is unable to attend the meeting must send their apologies before the meeting.