



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
leighcouncil@btconnect.com www.essexinfo.net/leigh-on-sea

Chairman: Cllr. Pat Holden
Vice Chairman: Cllr. Carole Mulrone
Town Clerk: Paul Beckerson



29th December 2010

Notice is hereby given that the next meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of the Leigh-on-Sea Town Council will take place on **Tuesday 4th January 2011** at the Town Council office, 67 Elm Road, Leigh-on-Sea commencing at 8.00pm.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. APPROVAL OF THE MINUTES OF THE MEETING OF THE 30th NOVEMBER 2010.

GENERAL PURPOSES

5. TO RECEIVE THE MINUTES OF THE CITIZEN ENGAGEMENT WP of the 15th December 2010 - Report 1824/CEWP
6. CRIME PREVENTION PANEL MEETING OF THE 29th NOVEMBER 2010 – Report 1827/PD
7. TO APPROVE THE ADDITIONAL LIGHTING COLUMNS TO THE SKATE PARK – ESTIMATE FROM McDONALD HIGHWAYS (If available)
8. REPRESENTATION & QUESTIONS – BUSINESS & RATEPAYERS CONSULTATIVE FORUM 2nd February 2011
9. QUALITY COUNCIL REACCREDITATION DECEMBER 2010 – To note the results of the Council's application.
10. PURCHASE OF TOOLS (PAYMENT IN ADVANCE)
11. GENERAL PURPOSES BUDGET
 - General Purposes Budget Report 1832/FGP 23rd December 2010

FINANCE

12. REFERENCES FROM OTHER COMMITTEES
There were none.
13. OFFICE AND COMMITTEE BUDGETS

- Office Budget Report 1831/FGP 23rd December 2010
- Committee Income and Expenditure Report 1830/FGP 23rd December 2010

14. LEASE OF PHOTOCOPIER (A3 COLOUR) Report 1828/FGP

15. INTERNAL FINANCIAL CONTROL – Report 1833/FGP

16. TO GET PROPOSALS & COSTINGS FROM INTERNAL AUDITORS

17. APPOINTMENT OF TOWN CLERK AS BANK ACCOUNT PRIMARY INTERNET USER

18. INCOME AND EXPENDITURE SINCE THE LAST MEETING

See report 1829/I&E attached.

19. BANK ACCOUNT BALANCES as at 23rd December 2010

HSBC Current A/c	£107,436.58
HSBC Community Savings A/c	£115,066.77



Paul Beckerson
Town Clerk
29th December 2010

Please Note: Any member who is unable to attend the meeting must send their apologies before the meeting.