



Leigh-on-Sea Town Council

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Chairman: Cllr. Pat Holden
Vice Chairman: Cllr. Carole Mulrone
Town Clerk: Paul Beckerson



24th February 2011

Notice is hereby given that the next meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of the Leigh-on-Sea Town Council will take place on **Tuesday 1st March 2011** at the Town Council office, 67 Elm Road, Leigh-on-Sea commencing at 8.00pm.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. APPROVAL OF THE MINUTES OF THE MEETING OF THE 1st FEBRUARY 2011.

GENERAL PURPOSES

5. LICENSING SUB-COMMITTEE 1st March – Verbal Report
6. EALC LARGER COUNCILS FORUM 17th February 2011- Verbal Report
7. BUSINESS & RATEPAYERS FORUM 2nd February 2011- Report from Cllrs Margaret Cotgrove and Jean Rowswell
8. ADDITIONAL LIGHTING COLUMNS TO THE SKATE PARK – REVISED ESTIMATE FROM McDONALD HIGHWAYS – If available
9. PLANNING COMMITTEE MEETING DATES

Because of the election on the 5th May it will be necessary to change the dates of the Planning meetings in May be held a week later on Tuesday 17th and 31st of May

10. DOG BIN

Request for the provision of a Dog Bin by the entrance to the Skate Park

11. NOTICE BOARDS REPLACEMENT OF PIN BOARD
12. REPLACEMENT OF STAGE BOARDING
13. EXTERNAL REDECORATION OF OFFICE PREMISES – ARRANGE PREMISES WP MEETING
14. APPOINTMENT OF PANEL FOR TOWN CLERK'S APPRAISAL

15. ARRANGEMENTS FOR ANNUAL TOWN MEETING

16. NALC COUNCILLOR'S COURSE IN BILLERICAY

17. GENERAL PURPOSES BUDGET

- General Purposes Budget Report 1854/FGP 23rd February 2011

FINANCE

18. REFERENCES FROM OTHER COMMITTEES

None

19. APPOINTMENT OF INTERNAL AUDITOR – Report to follow

20. CHEQUE SIGNATORIES (Transitional Arrangements)

21. OFFICE AND COMMITTEE BUDGETS

- Office Budget Report 1854/FGP 23rd February 2011
- Committee Income and Expenditure Report 1853/FGP 23rd February 2011

22. INCOME AND EXPENDITURE SINCE THE LAST MEETING

See report 1851/I&E attached.

23. BANK ACCOUNT BALANCES as at 23rd February 2011

HSBC Current A/c	£ 71,086.15
HSBC Community Savings A/c	£115,095.33



Paul Beckerson
Town Clerk
24th February 2011

Please Note: Any member who is unable to attend the meeting must send their apologies before the meeting.