



# Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[leighcouncil@btconnect.com](mailto:leighcouncil@btconnect.com)    [www.essexinfo.net/leigh-on-sea](http://www.essexinfo.net/leigh-on-sea)

Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson



10<sup>th</sup> June 2010

Notice is hereby given that the next meeting of the **Leisure, Foreshore & Environment Committee** of the Leigh-on-Sea Town Council will take place on **Thursday 17<sup>th</sup> June 2010** at Leigh-on-Sea Town Council, 67 Elm Road, Leigh-on-Sea commencing at 8.00pm.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS
4. WORKING PARTY MEMBERSHIP

To approve the addition of Cllr Wren to the Easter Event Working Party

5. TO APPROVE REPORT 1749 LF&E COMM FROM THE MEETING OF 20<sup>TH</sup> MAY 2010
6. ITEMS FOR DISCUSSION
  - a) Town Guide – To seek potential providers for the period 2011- 2013
  - b) Paddling Pool – Leigh Beach – Warning sign for swimmers and small craft obstruction in deep water when tide is in. Renewal of Warning sign at the south end of the concrete groin “Warning Deep Water”
  - c) Old Town Community Group Minutes – See REPORT 1745/OTCG
  - d) Bus Shelter Cinder Path – Redecoration after repairs undertaken by SBC (Responsibility of LTC)
  - e) Fishing Festival WP 19<sup>th</sup> May – See REPORT 1747/FFWP
  - f) Fishing Festival WP 16<sup>th</sup> June – Verbal Report by Convenor
  - g) Leigh Lights WP 20<sup>th</sup> May – See REPORT 1748/LLWP
  - h) REDUCED CHARGE & PERMIT FOR TWO TREE ISLAND LAUNCH RAMP

7. OUTSTANDING ISSUES  
See updated report attached
8. BUDGETS 2010/11  
To be included with next month's agenda



Paul Beckerson  
Town Clerk  
10<sup>th</sup> June 2010

**Any member who is unable to attend the meeting must send their apologies before the meeting.**



# Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[leighcouncil@btconnect.com](mailto:leighcouncil@btconnect.com) [www.essexinfo.net/leigh-on-sea](http://www.essexinfo.net/leigh-on-sea)

Chairman: Cllr. Pat Holden  
Vice Chairman: Cllr. Carole Mulroney



Report 1745/OTCG

## Old Town Community Group meeting – 22 April 2010

Present: Councillors Carole Mulroney, Peter Dolby, Hilary Davison, Margaret Buckey (Heritage Centre), Deborah Lampard (Rock Shop) and PC Leon Pezzuolo.

Also Present: Lynn Jones, Pier and Foreshore Manager, Southend-on-Sea Borough Council

APOLOGIES FOR ABSENCE: Councillor Reta Cocks, Nick James, Julie McCartney, Ian Johnson (3rd Chalkwell Sea Scouts), Colin Sedgwick (Mike's Boatyard)

1. The Minutes of the meeting held on 19 January 2010 were agreed as a correct record and signed by the Chairman.

2. Review of action or progress since the last meeting:

The Group reviewed the issues raised at the last meeting.

### a) **Crime and Disorder**

PC Pezzuolo had nothing to report.

### b) **Rock Shop**

The Chairman explained the issues regarding the encroachment onto the pavement and across the road. Miss Lampard would advise Mr Levy of the position and with the suggestion that he contact the Borough Council to check what was allowable and what permissions were required.

### c) **Rubbish**

Julia McCarthy's bin survey had been circulated to members. It was clear there was a large gap in bin coverage between the Crooked Billet and the Customs House.

It was AGREED that the Borough Council be asked to provide a bin at the foot of the steps next to Sarah's Tea Garden.

The Group discussed the type of bin bearing in mind the position in the conservation area. Councillor Davison recalled that the old bins across the Borough which are being replaced were supposed to be earmarked for Leigh. Councillor Dolby suggested that although the new bins were not particularly conservation area friendly it may be necessary to accept them to overcome the problem but that this should be conditional on bins being placed also along the cinder path. Bins should also be positioned along Cockle Row.

Councillor Mulroney would speak to Abbie Greenwood, the Conservation Officer at the Borough Council and report back to the next meeting.

There was also concern that the Eurobins were not emptied on Sundays.

d) **Strand Wharf**

Parking was still an issue and Councillor Dolby would be meeting with representatives of the Borough Council to discuss. Apparently some parked vehicles have what look like legitimate parking stickers in their windows. Lynn Jones confirmed these were not issued by the Pier and Foreshore office. Councillor Dolby would take a photograph and raise with the Borough Council.

Margaret Buckey reported that Sea King was in use again and wooden bollards had been placed in the grassed area.

Margaret also raised the issue of the 2 flower boxes at the edge of the wharf which were being used for rubbish but would be much better being put back to their original use. Councillor Dolby would raise this at a meeting with the parks dept due shortly.

e) **Bell Wharf**

Parking was taking place on the wharf apparently being allowed by key holders. Lynn Jones reported that as from May there would be a foreshore inspector in attendance. Any items left on the wharf for more than a week would be dumped. PC Puezzuolo would be supplied with a key.

f) **Cobbles**

The Council had advised that the liquid cement solution was costly and it was agreed that Councillor Dolby would write to County Councillor Stephen Castle to see if there were any Olympic funds which could be made available given the prominence of Leigh Station and the hoped spin off to the Old Town from the Olympic events.

g) **Disabled Parking**

The disabled parking bays had not yet been remarked. Councillor Mulroney would chase this up.

h) **Paddling Pool**

Councillor Dolby requested (of Lynn Jones) that the Town Council's request for a green warning post be pursued. She would contact Richard Atkins.

i) **Deckchairs**

Lynn Jones advised there were currently 4 deckchair contracts but none in Leigh. The group discussed the possibility of deckchairs, sponsored by the Rock Shop/Mayflower along the cinder path by the beach. Deborah Lampard would suggest to Mr Levy. Contact should be made with Steve Newman at the Borough. Lynn said in principle she would support this.

j) **Planning**

The Chairman reported that the proposed development behind Ivy Osborne's stall had been withdrawn, possibly for reconsideration by the applicants as both the Town Council and the Leigh Society had objected to the proposal.

k) **Next Meeting**

The next meeting would be held on 8 July 2010 at 7.30pm at the Town Council offices.



# Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[leighcouncil@btconnect.com](mailto:leighcouncil@btconnect.com) [www.essexinfo.net/leigh-on-sea](http://www.essexinfo.net/leigh-on-sea)

Chairman: Cllr. Pat Holden  
Vice Chairman: Cllr. Carole Mulroney



Report 1747/FFWP

## Fishing Festival Working Party Wednesday 19<sup>th</sup> May 2010

### Present

Cllrs: Peter Dolby, Mrs Reta Cocks, Pat Holden.

Also in attendance: Toni Cordery, Paul Lawrence, Rick Morgan, Martin Davies (Osborne Bros), Andrew Rattley (Kershaws).

### Apologies

Cllr Caroline Parker, Colin Sedgwick, Steve Meddle

Cllr Peter Dolby was pleased to advise that Rick Morgan had agreed to do the announcements during this year's Fishing Festival. Rick is well known for having been "the voice of the airshow" for many years and added very successfully added his voice at last year's barge match.

This year's Fishing Festival is on the Sunday 25<sup>th</sup> July, from 11.00am to 4.00pm.

### Boats this year

*Janeen*  
*Boy Lukie/Renown/Mary*  
*Amelia*  
*Louis Andrew/Paula Marie*  
*Boy Michael/Molusc*  
*Lass/Indiana*  
*Endeavour*  
*Girl Pat*  
*Mary Amelia*  
*Alice & Florrie*

### Possibles

*Victorius*  
*Win*  
*Anton Scott*  
*Wayward Lass*

### Seafood

Deal Bros - free Leigh cockles - donations to charity	TBC
Osbornes	
Kershaws	
West Mersea Oysters	
Co-op	
Trawler catch to be brought in and blessed	TBC

**Traditional skills**

Darryl Goddbold - net repairing	
Des Pawson - rope making	£213
Steven Hall - sail making	TBC
David Hurrell - Artist (marine oils and water colours)	TBC
Thameside Shantymen	£50
Scull racing - Clive Brumming 'Brum'	
New this year; Sarah Ford knotting and sailors' fancy work	

**Other confirmed participants**

Endeavour Trust  
 Essex Police - Marine Unit  
 Essex Wildlife Trust  
 Jubilee Sailing Trust  
 Leigh Heritage Centre  
 Leigh Sailing Club - classics mtg  
 London Port Health Authority  
 Lower Thames Rowing Club - gig races  
 Marine Management Organisation (MFA)  
 RNLI - lifeboat and hovercraft  
 RNLI - model lifeboat  
 RNLI - roadshow (sea safety caravan)  
 RNLI - sales  
 RSPB  
 SBC - Southend Marine Activities Centre  
 SBC - Pier and Foreshore  
 Southend Natural History Museum  
 Thames Estuary Partnership  
 Thorpe Bay Angling Association

**Other probable participants**

Balanced Seas Project  
 Coastguard Marine Rescue Unit  
 ECC - Historic environment  
 Fishermen's Chapel  
 Kent & Essex Sea Fisheries  
 PLA - Display of marine health and safety issues for children  
 Sea Fisheries Industry Authority  
 Sealife Adventure  
 SBC - Environmental Health  
 SBC - Enterprise, Tourism & Environment  
 St John Ambulance  
 Zoological Society of London

**Other possible participants**

DP World  
 Natural England  
 Pier Talk  
 Pioneer Sailing Trust  
 Shellfish Assn of GB

Unfortunately we do not have Passionate about Fish this year as they are at another event. Andrew Rattley will try and get the Billingsgate Training School instead.

Issues to be addressed	Responsibility
------------------------	----------------

Event application		DONE
Temporary event notice/licence	£21	DONE
Invitations - Mayor, MP Rev Keith Page Southend Radio Portfolio Holder		TSC
Power sources – From the Den		PD to arrange with David Knapp
Sound System	£49	TSC
Cables and battery		Office
Transport		PL
Ice for Sealife		PD/Osbornes/Kershaws
Nets for repair		PD
Bunting for quays		Office
Marquees 2 @ 20ft x 50ft, gazebos and tables/chairs	£940	Ordered
Gazebos		Office
Costumes – Super fish food provided by Sea Fish		TBC
Display boards		Office & Heritage centre
Funding from the MFA – Possible £1000		Application submitted
Responsibility to keep wharfs clear of vessels not participating		PD, Pier & Foreshore
Responsibility for coordinating participating vessels berthings		Brum
Police - re increased security overnight sat and sun		PD, Inspector David Colwell
Progs, posters and signage from Hairs	£100	PD/PH/JH
Media event advertising – BBC Essex, Southend Radio		PD, TSC
Press releases		PD, TSC
Banners	£75	PD/PH/JH
Car park closures and passes for participants	£63	TSC
Road signs	£621	Ordered
'no public parking ahead' signage		PRD/SBC Dave Caldwell
Public liability insurance		TSC – Send letter in 4 weeks confirming details & requesting PLI
Model boat comp. and prizes		TSC/PH
Inform Mayflower pub		TSC

### **Risk report**

To be reported at the next LF&E meeting. Adding this year, lost children's point.



**Budget**

<b>Item</b>	<b>Income</b>	<b>Expenditure</b>
Marine Fisheries Agency	0.00	
Marquees		940.00
Speaker system		49.00
Banners		75.00
Car Park closure		63.00
Display Boards		0.00
Misc Stationery		0.00
Temporary Event Notice		21.00
Entertainment shanties		50.00
Entertainment rope making		213.00
Programmes & Posters		100.00
Street signs		621.00
<b>Totals</b>	<b>0.00</b>	<b>2,132.00</b>

Budget is £2,000 net of possible grant funding

**Any other business**

Send invite to Victorian Sweet barrow and popcorn. These to use facilities from Simply Seafood stall.



# Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[leighcouncil@btconnect.com](mailto:leighcouncil@btconnect.com) [www.essexinfo.net/leigh-on-sea](http://www.essexinfo.net/leigh-on-sea)

Chairman: Cllr. Pat Holden  
Vice Chairman: Cllr. Carole Mulroney



Report 1748/LLWP

## Leigh Lights Working Party – Minutes of meeting 20<sup>th</sup> May 2010

Present: Cllrs Peter Dolby, Hilary Davison and Mrs Pat Holden

Also in attendance: Peter Monk, David Elcock, Paul Lawrence and Toni Cordery

### Additional lights for this year

- i. It was **RECOMMENDED**: that we purchase 7 white LED 1902 Star Mantling displays with 100m of catenary wire from Aylesford Electrical per their quote of £3,869.25 dated 18<sup>th</sup> May 2010.
- ii. It was **RECOMMENDED**: that we accept the quote of £6,655.00 from McDonald Highway Services as per their quote dated 20<sup>th</sup> May 2010.
- iii. It was **RECOMMENDED**: that we accept the quote from Cable Test as per their e-mail confirmation dated 4<sup>th</sup> May 2010.

Cllr Dolby advised that the total costs in (i) to (iii) above are £12,005 against a budget of £12,780

### Matters Arising from last meeting

- i. Ric Morgan has agreed to act as MC at the switch on.
- ii. Folk festival lorry and steps agreed available to use as the switch-on stage.
- iii. Letter has been sent to local celebrity and a response is awaited.
- iv. Event application has been submitted to SBC.
- v. Risk assessment noted.
- vi. Cortest have inspected all lighting columns and their report has been given to Southend Borough Council's lighting dept. We await their confirmation that all columns can be used again this year. Cost £750 (budget £785).

### Other items

- i. Planning application for tree works to the cedar tree in St Clement's churchyard  
Cllr Peter Dolby has spoken with the planning officer for this planning application and asked that care is taken when pruning the cedar tree not to cut the wiring of our lights.
- ii. Letters for traders and other possible contributors drafted and almost ready to send to traders in late July, inc. standing order form.
- iii. **It was AGREED:** to retain the two working parties again this year. The Leigh Lights W.P. responsible for the purchase and installation of new lights and columns and communicating with traders and the Leigh Lights Switch-on W.P. responsible for all aspects of the 'night of the lights' switch-on.
- iv. Charitable Trust – a meeting is to be arranged with Chris Charles of the Carnival.
- v. Viability of the old lights stored in the office is to be pursued.

### Budget

	Income	Expenditure	20 <sup>th</sup> May '10
Column testing		785	<b>750</b>
Installation and removal		4838	4838
Replacement bulbs		1015	1015
Traders contributions	3500		-3500
Switch-on security		2500	2500
Entertainers		2600	2600
Road closures, licences etc.		1400	1400
Donations		500	500
Charges to stalls, fairs	800		-800
New lights 3 crossovers		4525	<b>3320</b>
Installation of new lights		724	<b>1265</b>
New lights - 1 in Leigh Road		600	<b>550</b>
Installation of new lights		248	<b>215</b>
Storage of lights #####			1560
Support columns - purchase		5505	<b>5505</b>
Support columns - erect and remove and store		1180	<b>1150</b>
Totals	4300	26420	
Nett cost		22120	22868

##### Lights storage had not been considered in the budget

### Any other business

It was discussed that some lights last year were a different shade in colour to others. Cllr Peter Dolby explained this is due to the LED lighting, and that the lights sometimes differ when looking at them from different angles.