



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
leighcouncil@btconnect.com www.essexinfo.net/leigh-on-sea

Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



15th July 2010

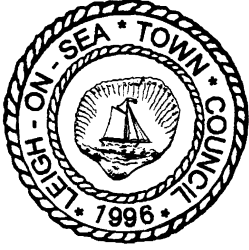
Notice is hereby given that the next meeting of the **Transport and Highways Committee** of the Leigh-on-Sea Town Council will take place on **Wednesday 21st July 2010** at Leigh-on-Sea Town Council, 67 Elm Road, Leigh-on-Sea commencing at 8.00pm.

AGENDA

1. CHAIRMANS OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS INTERESTS
4. TO APPROVE THE MINUTES OF THE MEETING OF 16th JUNE 2010
5. TO RECEIVE REPORT 1758/SFWP STREET FURNITURE WP MEETING OF THE 16th JUNE 2010
6. ITEMS FOR DISCUSSION
 - a) Boundary Sign – modification to Crest – Colour
 - b) Parking Enforcement in Central Leigh
 - c) Bus Shelters – Prioritise Replacement – See Report 1769/CP
 - d) Cars Parking on the Pavements – London Road
 - e) Vehicles for Sale on the Public Highway – London Road
 - f) To consider the provision of two litter bins in the High Street, at a cost of £450 each, Southend to take over maintenance and emptying.
7. OUTSTANDING ISSUES
See updated report attached
8. BUDGETS 2010/11
See Report 1768/TH

Paul Beckerson
Town Clerk
15th July 2010

Any member who is unable to attend the meeting must send their apologies before the meeting.



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Report 1758/SFWP

Street Furniture Working Party Wednesday 16th June 2010

Present

Cllrs: Margaret Cotgrove, Hilary Davison, Donald Fraser and Caroline Parker (from 7.40pm)

In attendance: Paul Beckerson, Town Clerk

Apologies

None Received

The meeting commenced at 7.00pm

Bus Shelters

An annual survey of the Bus Shelters had been undertaken and it was confirmed that the deep clean had been carried out.

Review of the Terms of Reference

It was agreed that the WP would cover the following areas:

- Refuse Bins
- Bollards
- Trees
- Bus Shelters
- Signage
- Keep Left Bollards & Central Refuges
- Seats

Planters and shrubs would come under the remit of Leisure, Foreshore and Environment.

Appointment of Convenor

It was agreed the Cllr Hilary Davidson would be the Convenor of the Working Party.

Station Road (Parking Issues)

The Convenor had received a letter from 27 Station Road and a similar approach from 17 about parking on the pavements by parents of the children attending the Nursery School opposite.

It was proposed that 7 bollards from the Town Council's stock be used for this purpose; this would leave 8 for future use. The cost of installation would be £490 out of the annual budget of £500.

Station Road – Manchester Drive

There were several bollards on the right hand side at this junction that were in need of

attention. It was mostly decoration where the paint had been scratched off. It was thought that John Hammond (SBC) should be approached about this, but if replacement was required that LTC should only fund the difference between the preferred model and the standard variety.

There were 4 bollards on the two north corners of Berkeley Gardens which had not been painted on the A13 upgrade, this was mentioned in a letter to John Hammond on the 7th May this would need to be chased up.

It was noted that at the last meeting of T & H it was resolved to request SBC to supply bollards, trees or flower tubs on the south side of London Road between Leigh Gardens and Canvey Road. **The Clerk would see if this request had been sent.**

Bus Shelters

It was noted that the Town Council's contractors were working on the bus shelter near Burnham Road. Members were reminded that at the May meeting of T & H it was recommended to Council that SBC be requested to replace other Leigh Town Council bus shelters on a rolling program over 3 or 4 years. **Clerk to Action.**

Reporting of WP Notes

It was agreed that these WP notes should go on the next T & H agenda.

Cllr Caroline Parker joined the meeting.

Seats

A discussion took place over the provision of a seat costing approximately £250 in Highlands Boulevard at the commencement of the dual carriageway.

Litter Bins

Report 1474/DF in August 2008 mentioned moving two bins:

- One of the two bins near bus shelters in Rectory Grove to be moved in to Elm Road, close to the junction with Rectory Road.
- One on the south side of Broadway at the top of Leigh Hill to be moved from the West side to the east side.
- **Clerk to check if any action on this has been undertaken.**

A temporary bin had been requested along the London Road opposite Waitrose, but there appeared to be no action on this so far.

The meeting closed at 7.45pm



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Town Clerk

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G.D. Fulford



Report 1769/CP LTC Bus Shelters

	Location	Seat	Front & side panels	Roof
1	London Rd, north side, opp. Quorn Gardens	Ok	Some grafitti, scratching and black painting	Flat – begining to crack
2	London Rd, north side, east of Lime Ave	Ok	Some scratching and painting	Flat – reasonable condition
3	London Rd, south side, west of Lapwater Close	Not known	Current condition unknown as shelter was removed by SBC and placed in store	Not known
4	Manchester Drive, north side opp. Cheltenham Drive	Ok	Massive scratching and painting	OK
5	Manchester Drive, south side, east of Cheltenham Drive	Ok	Massive scratching and painting	Flat – begining to crack
6	Leigh Road, north side, west of Woodfield Park Drive	Ok	Slight scratching and some white paint	Ok
7	Leigh Road, south side, west of Woodfield Road	Ok	Slight scratching	Flat – reasonable condition
8	Station Rd, west side, north of London Rd	Ok	Moderate scratching	Ok
9	Sutherland Boulevard, west side outside Highlands Methodist Church	Ok	Bottom side panel broken, small crack upper side panel, some scratching.	Ok
10	Highlands Boulevard, north side, west of Agnes Ave	Ok	Slight scratching	Flat - reasonable condition
11	Elmsleigh Drive, east side outside St. James Church	Ok	Slight scratching	Ok
12	Cranleigh Drive, east side, south of London Rd	Ok	Moderate scratching and some painting	Ok
13	Broadway, north side, east of Oakleigh Park Drive	Ok	1 of 2 upper front panels smashed and some scratching	Ok
14	Rectory Grove, north side, east of Grange Rd	Missing	Slight scratching	Ok
15	Hadleigh Road, north east side, west of Grange Road	Ok	Slight scratching	Ok

Yellow indicates most used

Briefing report Leigh Town Council bus shelters

Current status

Leigh town Council own 15 bus shelters which are located at the various sites shown below. The shelters are of a cantilever design with either a half barrel or flat roof, some of the shelters have half end panels located at one end of the shelter, this seems to vary according to location. Shelters are made of aluminium with full size polycarbonate infill's and have a perch seat located at one end. The roof of each shelter is made of a polycarbonate material and is pebble dashed to give a frosted look.

Most of the shelters are located at or near bus stop sites, this can be either back to path or back to kerb, in some locations the shelter has been wrongly located meaning it is not near the raised kerb (as in the Broadway) or offset from the bus stop which means the passenger waits at the wrong point and on arrival of the bus, have to hurry to where the bus is waiting. In these circumstances a bus would stop where passenger is waiting, this will often mean the bus will block the highway or cause an obstruction to other road users.

The poly is large size which flex's very easily and because the quality is not very good, over a short period of time it discolours to take on a yellow rusty look. The material is affected by frost and when brittle will crack and break leaving sharp edges. All the shelters suffer from scratched markings which combined with the discolouration tends to give the appearance of a badly maintained and cheap shelter, it is uninviting to the user and as a result is often seen by vandals as an easy option to cover in graffiti. In recent times a number of complaints have been received about the poor state of repair requesting there removal.

Because the roof is pebble dashed roof it cannot be seen through and restricts light to the inside. Few of the shelters are located near street lamps meaning they are dark at night.

Possible improvements

Shelters are made of aluminium which is pitted and looks dirty; this cannot be improved. Because the polycarbonate panels are full size and not small panels they flex very easily. This means if kicked, lent on or in winter the panels will when frosted buckle and break. The flat roof shelters could have the panels replaced and improved with better quality polycarbonate; those of the half barrel design again could be changed to give an improvement but will not give light because of the design. It is also possible to change the side /end panels however the overall cost of replacement needs to be considered against the likely life of the shelters.

Shelter sites

Hadleigh Road near London Road North side

- This shelter was transferred and installed as a result of the changes to the A13 improvements and has now been removed

Hadleigh Road near Salisbury Avenue North side

- This shelter was recently transferred and installed as a result of A13 improvements, the shelter is in a bad state of repair, badly scratched with some graffiti, the graffiti is embedded in the poly and is not easily removed.

Hadleigh Road near Grange Road North side

- This shelter was installed in the wrong location, it is too close to the kerb line and located with the pole behind it. The pole and flag need to be repositioned. The shelter has a side end panel which conflicts with the footway width, as a result the path is restricted and means people have to wait to pass each other or go in the road. The shelter is badly scratched and is discoloured with an almost black roof

Manchester Drive near Cheltenham Drive North and South sides

- The shelter at this site is located under and near trees the footway is in need of improvement, like others the shelter is in a generally bad state of repair.

Manchester Drive near Madeira Avenue North side

- This shelter was recently transferred and installed as a result of A13 improvements, the shelter is in a bad state of repair, badly scratched with some graffiti, the graffiti is embedded in the poly and is not easily removed.

Elmsleigh Drive south of Blenheim chase east side

- This shelter has been refurbished and has a new roof; the poly panels look reasonable and as such the shelter does not look in such a poor state of repair. It is however wrongly positioned and needs improvements to the hard standing as it is uneven.

Station Road north side of London Road located on the West side

- This shelter is like others scratched with discoloured panels, the bus stop is at the wrong end of the shelter and the site needs improvements with raised kerbs and changes to the infrastructure

Cranleigh Drive South of London Road located on the East side

- This shelter is in a generally poor condition

Leigh Road near Woodfield Park Drive South side

- This shelter is in a poor condition with the roof in need of replacement, It also has a broken panel. When the Leigh Road improvements were made the shelter was located very close to the kerb line meaning vehicles could hit it if to remain the shelter will need to be moved.

Leigh Road near Woodfield Road North side.

- This shelter is in poor condition and when the Leigh Road improvements were made the shelter was located very close to the kerb line meaning vehicles could hit it if were to remain in its present location.

Broadway near Leighton Avenue North side

- This shelter has a broken side panel and is wrongly positioned in relation to both the high kerb and the bus stop pole, because it is wrongly positioned passengers wait in parking areas and the bus has to be positioned to pass the actual shelter site or it overhangs the side road thus causing it to be blocked.

Rectory Grove near Grange Road

- This shelter is in a poor state of repair, although the polyois the cause of its look the cause of its state is as a result of a utility company removing the bus stop pole and digging under the shelter, this has left the shelter buckled and in need of resiting, the bus stop pole has been attached to the end of the shelter leaving the information panel very high and the pole unattractively positioned.

Highlands Boulevard near Sutherland Boulevard North side

- This shelter is located at the back of footpath with a flat roof, it has no end panels and is open to the winds that blow from the south, the shelter not badly scratched or damaged, it looks in poor state only because of the type of material used.

Sutherland Boulevard North of London Road

- This shelter is located near the church and currently requires maintenance to the side panel which is broken, the shelter is like others in a generally poor condition with discolouring to panels and roof.

Heading	Income	Expenditure	Spend to Date	Balance	% Spent
School Crossing Patrols	0	7,500	0	7,500	0.00
Bus Shelter	0	3,000			
Cleaning/Maintenance			173.02	2,827	5.77
New Bus shelters	0	3,500	0	3,500	0.00
Highways Improvements	0	1,000	0	1,000	0.00
Bollards	0	500	0	500	0.00
Seats and bins	0	750	0	750	0.00
Total		16,250	173	16,077	1.06

Transport & Highways

149/0	Publicity & Consultation	0
505/0	Seats	0
506/0	Red Telephone Box	0
510/0	Road Safety Measures & Signs	0
521/0	Road Safety Measures (Bollards)	0
525/0	Bus Shelters	173.02
530/0	Safer Journeys to School	0