

Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.essexinfo.net/leigh-on-sea

Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson



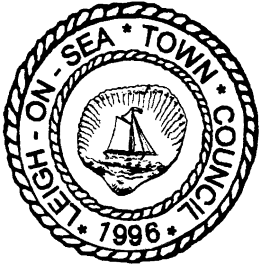
Notice is hereby given that the next meeting of the **Transport and Highways Committee** of the Leigh-on-Sea Town Council will take place on **Wednesday 20th April 2011** at Leigh-on-Sea Town Council, 67 Elm Road, Leigh-on-Sea commencing at 8.00pm.

AGENDA

1. CHAIRMANS OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS INTERESTS
4. TO APPROVE THE MINUTES OF THE MEETING OF 16th March 2011
5. ITEMS FOR DISCUSSION
 - a) Provision of Bins – Refer to Report 1650/TC 8th June 2009 (Appendix 1)
 - b) Request for seat, by elderly residents, in Highlands Boulevard, close to roundabout at junction with Edinburgh Avenue – Newspaper Article copy attached seat in Stirling Avenue (Appendix 2)
 - c) Proposed Traffic Orders (Parking) – Response from Cllr Mark Flewitt (Appendix 3)
 - d) ECC Parish Transport Representatives Meeting – Report 1879/DF (Appendix 4)
 - e) Cancellation of No 24 Bus – (If any further information)
 - f) Actions from Protocol Meeting 10th March 2011 – Report 1880/AM (Appendix 5)
 - g) Traffic Sensitive Streets – Report 1881/TC Results of Consultation (Appendix 6)
6. OUTSTANDING ISSUES
See updated report attached
7. BUDGETS 2010/11
See Report 1881/TH (Appendix 7)

Paul Beckerson
Town Clerk
14th April 2011

Any member who is unable to attend the meeting should send their apologies before the meeting.



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leighcouncil@btconnect.com www.essexinfo.net/leigh-on-sea

Chairman: Cllr. Margaret Cotgrove

Town Clerk

Vice Chairman: Cllr. Mrs. Carole Mulroney

G.D. Fulford



Report 1650/TC

8th July 2009

Litter Bins

For information, litter bins cost £650 each

This was discussed by Council in October 2008, when it was agreed to ask Southend B.C. to install the following new litter bins:

Outside Leigh-on-Sea Railway Station

Cinderpath by shelter and west of Chalkwell Railway Station, near dog waste bin¹

Elm Road outside Community Centre

London Road, North side at Elms Bus stop

London Road, South side at Elms Bus Stop

Hadleigh Road/ Burnham Road junction by seat on green area

Highlands Boulevard/Agnes Avenue, by seat on green area

Eastwood Road, West side 25 metres from London Road

Rectory Grove, South side by alleyway to Ugos

Two bins, one each end of footpath through St Clements churchyard

And to move:

a) One of the two bins near bus shelters in Rectory Grove to be moved into Elm Road close to the junction with Rectory Grove

b) The bin at the top of Leigh Hill to be moved from the west side to the east side. (subsequently, this bin needs repair as it has lost its door)

A response was received from Southend supporting our request, but not indicating that they were prepared to contribute any funding. They also asked that we notify them of any specific locations we wanted to ensure that there would be no operational problems with emptying the bins.

Additionally, the following locations for bins were identified by traders during Good for Leigh, and need to be checked for suitability:

London Road, south side between Leigham Court Drive and Leighton Avenue

London Road, north side between Sydney Road and Barnard Road, by the bus stop used by Belfairs pupils (Requested by Belfairs School)

London Road, south side by 1506/1508 between Medway Crescent and Thames Drive, removed about a year ago.

Rectory Grove, north side, between Grange Road and Leighville Grove, by the bus stop.

Two Tree Island, 1 at each end, north and south, plus dog waste bins.

Bailey Road, corner of footpath from Highlands Boulevard (requested by Police outside Belfairs School)

There needs to be a larger bin outside Belfairs School

The bin outside the former Jacks newsagent in Rectory Grove needs to be repaired.

The Committee is asked to consider whether to offer to pay for one or more new bins and which of the above locations should be selected. The current budget for seats and bins is £1,500, which would pay for 2 bins.

Geoff Fulford

¹ These bins are being dealt with separately by Leisure and Foreshore, through the Committee Chairman



Press Article regarding seat in Stirling Avenue

Email from Cllr Mark Flewitt 12/04/11

The **parking increases** were subject to the budget process...which translates into public and council consultation.

The majority of the council voted for this and why some members did not raise the sort of issues you rightly bring now to my attention-i really do not understand.

So, the charging rates are now fixed...I cannot change these.

Why increase at all?

The budget position is beyond tight and if we did not realise the £350k from the increases in parking- which front line services would have been cut and what accepted services would have closed? Tough decisions indeed and none of us want them but £155 Billion deficit has caused this-i have to (With my Cabinet colleagues) deliver a balanced budget and protect the vulnerable young and old in our broad community.

The 6-9 extension

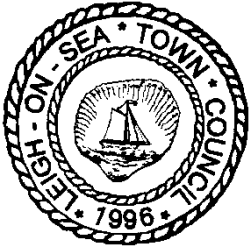
This requires any objections to be taken into account and I have every sympathy as to the case you have set out.

I am seriously considering this in relation to North Street and a couple of other locations.

It may be that the Traffic and Parking Working Party will meet very soon to recommend the 6-9 extension not be applied (But at this point I cannot say what if any alternative can be applied to help your locality-but I am willing to look at this).

As soon as I know more...as to meeting or decision (Strictly for the 6-9 extension) I will let you both know.

With thanks
Mark
Cllr Flewitt



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Report 1879/DF

ECC Parish Transport Representatives Meeting at Rochford on 30th March 2011

Bus service changes affecting the Leigh-on-Sea Town Council area were reported as follows.

Arriva Southend – Revisions from 27th March

Service 1 Shoeburyness – Southend – Elms – Hadleigh - Rayleigh Station. Monday to Saturday daytime frequency reduced from 10 minutes to 12 minutes. Reduced frequency early morning and evening. Improved train connections evening and Sunday at Rayleigh. From Southend Travel Centre (STC) departures for Leigh: Mon to Sat reduced to 2000, 2040, 2120, 2220, 2320; Sunday retimed to 2000, 2100, 2200, 2300 (ECC continuing to financially support these late Sunday journeys)

Service 5 Basildon - Leigh Broadway - Southend. Mon to Fri 0914 Rectory Grove to Southend withdrawn.

Service 6a Leigh Station - Elmsleigh Drive - Belfairs Woodcutters. Mon to Fri peak morning journeys Belfairs to Station reduced to 3, as 0826 and 0858 withdrawn.

First in Essex – Revisions from 4th April

Service 24 Southchurch – Southend - Chalkwell Station - Leigh Station - Highlands Boulevard – Hadleigh - Daws Heath – Rayleigh - Rawreth. Only section of route continuing is between Southchurch and Southend.

Service 26a Revised route partially replacing Service 24 between Southend and Leigh.

Southend - Chalkwell Station – Broadway - Leigh Station - Thames Drive - London Road – Hadleigh Benfleet - Canvey. First journey from Rectory Grove to STC – Mon to Fri 0954 (Ser 24 was 0718, then 0852). First journeys from STC to Leigh – Mon to Fri 1003 (Ser 24 was 0911); Sat 0933 (Ser 24 was 0810).

Regal Busways – Revisions from 4th April

Service 3 Southend - Chalkwell Park – Broadway - Hadleigh Road – Hadleigh – Rayleigh – Rawreth - Chelmsford. ECC has agreed to fund a one year trial enhancement. The previous two hourly Mon to Fri service is now diverted via Daws Heath with a similar frequency. A similar frequency Sat service has been created (It did not previously operate on Saturday). The company is making additional investment in extra Mon to Fri journeys between Southend and Rawreth via Daws Heath, to create an hourly Mon to Fri frequency on this section.

Sutherland Boulevard, Highlands Boulevard and Woodlands Park

With the sole exception of schooldays only Service 821, with just one journey in each direction, these roads now have no bus services.

Unlike ECC, the only action taken by Southend Borough Council was to write a letter to First in Essex.

Andrew Meddle – Head of Planning & Transport

Our ref:	Telephone: 01702 215402
Your ref:	Fax: 01702 215386
Date: 29 March 2011	E-mail: council@southend.gov.uk
Contact Name: Andrew Meddle	DX 2812 Southend

ACTIONS FROM THE PROTOCOL MEETING WITH SOUTHEND-ON-SEA BOROUGH COUNCIL & MEETING ON 10th MARCH 2011

I write in response you a number of planning, transport and public protection issues that have been flagged at the above meetings. I have addressed the points raised in turn below:

PUBLIC PROTECTION MATTERS

1. Rubbish bins around The Triangle (Elm Road, Rectory Grove and Broadway West)
 - Additional bins in this area and on The Broadway will be provided. However, it is understood that Leigh Town Council will help pay for the cost of the upgrade to Victoriana style bins in this area. Can you please confirm what amount per bin you are prepared to pay and up to what maximum amount.
2. Sponsorship on bins
 - This considered acceptable, as long as it is sponsorship and not advertising. The Council would have to agree any proposed sponsor, but I suspect that we would have similar concerns and interests to protect.
3. Installation of bin by Sara's Tea Rooms
 - This has now been undertaken, although the location is on the opposite side of the High Street, as there is no pavement outside the tea rooms.
4. Bins on the Cinder Path
 - The Public Protection team will investigate this further, as there are potential difficulties in collecting bins located in areas inaccessible by vehicle. Further concerns have also been raised with regard to the type of bin proposed and your view on this is welcomed, as they must be large enough to cater for the amount of waste likely to be deposited in them, but not so large as to obstruct an already narrow footpath.

PLANNING MATTERS

1. LTC councillors could be included in the planning training we provide for DC Committee.
 - This has been discussed with the portfolio holder for Planning & Transport and he is happy to accommodate LTC Councillors. I can offer this training to start from the beginning of the new municipal year when we roll out our introductory and key training in the first two sessions, supplemented throughout the year with other topical planning matters. The invitation is also cordially extended to the Town Clerk.
2. Can you discuss with the Town Clerk opportunities for Neighbourhood Plans and vanguard status.
 - The application period for Vanguard Status expired in February 2011 and this avenue of funding is now closed. The services of the Strategic Planning team have been offered to support the work of LTC in preparing a Neighbourhood Plan or Neighbourhood Development Order. This offer was made at our meeting on the 10th March and a further meeting has been offered to discuss this.
3. LTC would like to be involved in discussions about the proposed Community Infrastructure Levy and opportunities for its service delivery.
 - The Strategic Planning team has been asked to include LTC in its policy formulation and consultation on this.
4. LTC expressed a desire to be more involved in the Development Control Committee.

- The management of the DC Committee is set out in the Council's Constitution, including the relevant public speaking provisions. A change would be required to facilitate any public body, as opposed to an individual, speaking. This change may lead to a number of groups wishing to speak, e.g. Resident's Associations, conservation societies, etc. which would lead to very long and ineffective DC Committees. The general principle is that written representations are afforded exactly the same weight in the decision making process, as those made orally. It is hoped that through the training programme, LTC will be better placed to engage more effectively on planning applications.
5. The Town Council would like to be included in wider planning consultation on planning applications
- The Planning Delivery Grant was used to provide LTC with additional IT equipment to enable more effective consultation. They can easily search the Council's system to check the Weekly List for applications in their area. Unfortunately resources do not allow for a bespoke system or officer time to service LTC needs. Again, it is hoped that through the training programme, LTC will be better placed to engage more effectively on planning applications.

TRANSPORT MATTERS

1. Policy for Dropped Kerbs
- A copy of our current policy and application form for dropped kerbs (also referred to as permanent vehicle crossovers – PVXs) can be found at:

http://www.southend.gov.uk/downloads/download/386/vehicular_crossings

The current minimum dimensions of a forecourt behind a dropped kerb are:

Minimum Size	One Car Parked Parallel to the Footway	One Car Parked At Right Angle to the Footway
1. Width of Frontage	18'0" or 5.5 metres	8'0" or 2.44 metres
2. Depth of Frontage (measured from the edge of the footway to the nearest projection of the house)	8'6" or 2.6 metres	15'0" or 4.57 metres
3. Width of Footway crossing to be provided	12'0" or 3.66 metres	8'0" or 2.44 metres

Consent from the highways authority is required for all PVXs, but where the PVX:

- has the frontage directly onto a classified road;
- is a listed building; or
- is other than a house for a single family (for example, flat, maisonette, commercial or industrial premises)

then planning permission is also required before the work can take place.

2. Policy around bollards / posts
- Where a complaint is received or a highways inspector notices that a forecourt or access is being used by crossing the footway without a PVX, then the Council writes to the occupant requesting that they apply for a PVX. In cases where this happens and the PVX is refused or where no application is received, then the Council considers the merits of installing bollards. I am currently enforcing, for example 2 / 4 Southsea Avenue and will be enforcing 16 / 18 Southsea Avenue, if no application is received. Both properties will have the 'Leigh Town Council' ornamental bollard installed, rather than the industrial one used to stop vehicles overrunning, etc.
3. Review the signage for car parks in Old Leigh
- It was agreed that the signage for parking in Old Leigh would be revised to send it to the Leigh Marshes car park and to demonstrate that there was limited parking over the flyover.
4. Mirror at the top of the steps at Leigh-on-Sea Railway Station
- It was agreed that the Council would provide this.
5. Access to the Old Town

- The more general issue of access to the Old Town was discussed and the fact that no way forward seems obvious. There is a clear difference of opinion between some residents and visitors and the businesses that operate from the Old Town. No way forward was agreed at the meeting, but Cllr Flewitt did suggest that you wish to speak to the Borough Councillors covering Leigh to see if there is consensus to progress this.
- 6. Update on works at Leigh-on-Sea Railway station
 - Current works at the station relate to the provision of a cycle shelter, which is part of the Council's programme of improving such facilities at the railway stations across the borough. This has been put into the slope under Belton Way West and a retaining wall constructed. The WH Roads container will be removed once the works are complete.
- 7. Consultation on traffic proposals relating to the Olympics
 - It was agreed that Leigh Town Council will be consulted on any proposals put forward by the Borough Council in this regard.
- 8. Signage for North Street and Elm Road car parks
 - It is agreed that this needs improvement and this will be carried out over the next few months. New signs for The Broadway, Alexandra Road and Elm Road will be installed.

OTHER MATTERS

1. Paddling Pool Signage and Groyne Markers
 - The issue of providing signing and markers for the paddling pool was raised and as this is an LTC facility, it would not be appropriate for the Borough Council to take responsibility for maintaining and implementing signage and markers. I would suggest you contact the Coastal Defence Engineer if you wish to discuss what is needed. He can be contacted on 01702 215719.
2. Bin Design
 - A new variant of the *Victoriana* bin used in conservation areas is being sourced, which will also offer a recycling option. It is intended to provide these for the Old Town and Broadway areas once they are available, as per your query on The Triangle above.

I hope that this answers the matters satisfactorily, but if there is anything further you require, please contact me.

Yours sincerely

ANDREW MEDDLE
HEAD OF PLANNING & TRANSPORT

cc Cllr Holdcroft
Chief Executive
Group Manager (Waste & Streetscene) – Steve Crowther
Group Manager (Strategic Planning) – Matthew Thomas
Group Manager (Transport Policy) – Paul Mathieson
Group Manager (DC / BC) – Peter Geraghty
Coastal Defence Engineer – Richard Atkins



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Report 1881/TC

LEIGH-ON-SEA TRAFFIC SENSITIVE STREETS (RESULTS OF CONSULTATION)

Belton Gardens (all)
Belton Way East (all)
Belton Way West (all)
Blenheim Chase (all)
Broadway (all)
Broadway West (all)
Cliff Parade (all)
Cranleigh Drive (all)
Eastwood Road (all)
Elm Road (all)
Elmsleigh Drive (all)
Grand Parade (all)
Hadleigh Road (London Road to Rectory Grove)
Leigh Hill (all)
Leigh Road (all)
Marine Parade (all)
New Road (all)
Rectory Grove (all)
Station Road (Elm Road to Blenheim Chase)
Tattersall Gardens (all)
Thames Drive (all)

Southend Borough Council has confirmed that these roads will appear on the National Street Gazetteer.

Southend-on-Sea Borough Council

Department of Enterprise, Tourism & the Environment

Andrew Meddle - Head of Planning and Transport

Our ref: TH/3004/BF

Telephone: 01702 215003 ext 2573

Your ref:

Date: 11/04/2011

E-mail: shifauddin@southend.gov.uk

Contact Name: Shifa Uddin

DX 2812 Southend



Paul Beckerson
Town Clerk
Leigh on Sea
Essex
SS9 1SP

Dear Mr Beckerson,

Traffic Sensitive Streets - Consultation

I refer to the e-mailed response by Leigh on Sea Town Council received on 21st February 2011, relating to the recent consultation undertaken by this Council on proposals for changes to the list of Traffic Sensitive Streets.

As you are aware, the consultation process required the Council to advertise proposals so as to ensure that anyone who may be directly affected are made aware of the proposals and have opportunity to inform us of their comments.

All representations and comments received have now been considered.

With regard to the comments made by Leigh on Sea Town Council I would advise you of the following decision.

In accordance with your request, Elmsleigh Drive has been retained as a traffic sensitive street.

Hadleigh Road (London Road to Rectory Grove) and Marine Parade, were not previously listed as traffic sensitive but in accordance with your request, both lengths of road have now been included.

With regard to High Street, Leigh on Sea or Pall Mall, it is considered that neither road has particular importance within the route hierarchy and as they were not previously listed as traffic sensitive, they have not been added to the list of traffic sensitive streets. I would assure you however that when agreeing road works on these roads and indeed all roads within Leigh on Sea, regard will still be given to the circumstances and nature of each road, regardless of whether or not they are designated as traffic sensitive during peak times.

For your assistance the agreed list of traffic sensitive streets for the Borough of Southend on Sea is attached.

Thank you for bringing your concerns to the Council's attention.

Yours faithfully

Corporate Director of Enterprise, Tourism & the Environment: Andrew Lewis

Civic Centre : Victoria Avenue : Southend-on-Sea : Essex SS2 6ER

Customer Contact Centre: 01702 215000 : www.southend.gov.uk



Heading	Income	Expenditure	Spend to Date	Balance	% Spent	Due
School Crossing Patrols	0	7,500	4037	3,463	53.83	
Bus Shelter Cleaning/Maintenance	0	3,000	1,381.82	1,618	46.06	231
New Bus shelters	0	3,500	0	3,500	0.00	
Highways Improvements	0	1,000	0	1,000	0.00	
Signs	2,220.00		2220	0		
Bollards	0	500	507.64	-8	101.53	490
Seats and bins	0	750	300	450	40.00	450
Total		16,250	8,446	10,024	51.98	

Station Rd
Old Town Bin