



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.essexinfo.net/leigh-on-sea

Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulrone
Town Clerk: Paul Beckerson



Notice is hereby given that the next meeting of the **Transport and Highways Committee** of the Leigh-on-Sea Town Council will take place on **Wednesday 15th June 2011** at Leigh-on-Sea Town Council, 67 Elm Road, Leigh-on-Sea commencing at 8.00pm.

AGENDA

1. CHAIRMANS OPENING REMARKS
2. ELECTION OF VICE CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. DECLARATION OF MEMBERS INTERESTS
5. TO APPROVE THE MINUTES OF THE MEETINGS OF 20th April and 11th May 2011
6. ITEMS FOR DISCUSSION
 - a) Provision of Bins – To decide on priority locations (LTC funded)
 - b) Installation of bin by Sara's Tearooms - Update
 - c) Provision of New Bus Shelters
 - d) Ratification of Repair Expenditure to Bus Shelter Sutherland Boulevard £195
 - e) Olympics Leigh Railway Station
 - f) Bollard Installation in Southsea Avenue
 - g) Southend Traffic and Parking Working Party Meeting – 9th June 2011
 - h) Letter from Mr R N Mace (Appendix 1)
 - i) Highway Works Permit Consultation (Appendix 2)
 - j) Items for Protocol Meeting 8th July 2011
7. OUTSTANDING ISSUES
See updated report attached (Appendix 3)

Paul Beckerson
Town Clerk
9th June 2011

Any member who is unable to attend the meeting should send their apologies before the meeting.

Leigh Town Council
Elm Rd
Leigh-on-Sea



7 June 2011

Re: Belfairs Drive, Leigh-on-Sea

I had occasion to write to you on 23 March 2009 concerning a Planning Application No SOS/09/00388/FULM. In it I made due protestation listing a number of reasons. I wrote similarly to SBC however, due to shortcomings on the part of the Planning Committee, permission was eventually obtained. No obvious move has yet been made to initiate development.

I think you should be made aware that the road is now being “contaminated” by a blight of red vehicles together with a number of hire vehicles, all being operated by Royal Mail. I understand that these vehicles have replaced bicycles.

The Mail Sorting Office has a yard but the road is a convenient place to leave vehicles. They are taxed and have a legal right to be there however this is at the expense of the residents who find it very difficult to park their vehicles. This begs the question “**is the Sorting Office and enclosure fit for purpose**”. Are you aware of the flagrant and regular breach of parking restrictions by nearby retail car lots, persons visiting the car lots, Royal Mail staff, visitors collecting mail and parents dropping off or collecting children for Westleigh School? If not, may I recommend a weekday visit between 0630 and 0900. Sundays will find cars being placed on the pavement at the corners of the road. This presents a danger to cars exiting Belfairs Drive due to restrictive vision.

Much of this is probably for SBC to consider. The future development of the car lots and Westleigh Mazda site will exacerbate the problem.

Does the Leigh Town Council have any part to play in providing a solution to this irritating and possibly dangerous situation?

R N Mace

36 Belfairs Dve
Leigh-on-Sea
SS9 3AA

Hertfordshire Highways



Town Clerk
Leigh Town Council
67 Elm Road
Leigh-on-Sea
Essex
SS9 1SP



Highways House
41-45 Broadwater Road
Welwyn Garden City
AL7 3AX

Fault Line: 0300 123 4047
Fax: 01707 356550

Reference: CPS-CON-LTR-001

Date: 20th May 2011

Dear Sir

COMMON PERMIT SCHEME (EAST OF ENGLAND) CONSULTATION

Part 3 of the Traffic Management Act (2004) introduced Permit Schemes as a new way of managing road works in the public highway. Currently, under the New Roads and Street Works Act (1991) companies intending to work on the road network notify us, as a Highways Authority, of this intention.

In accordance with Regulation 3 of the Traffic Management Permit Scheme (England) Regulations (2007), I would like to take the opportunity to invite your views on the introduction of a Common Permit Scheme by a group of Councils within the East of England area consisting of: Hertfordshire County Council; Bedford Borough Council; Luton Borough Council and Southend-on-Sea Borough Council.

Within each Council we intend to introduce a common permit scheme, *which is a functionally identical scheme*, across our entire road network.

Under a Permit Scheme, anyone intending to carry out works, including the Council's own contractors and workforce, has to make an application for a permit. The capability of the Council is thereby increased to grant or refuse a permit, as well as applying conditions to the timings and/or work activity. Through such capabilities, the Council is able to coordinate and control works on the road network, with the aim to minimise unnecessary disruption and improve journeys, with reliability, for all road users.

Our proposed Common Permit Scheme (East of England) can either be obtained electronically at www.hertsdirect.org/permits or as a paper document, by request (*see contact details below*).

On behalf of the collective Councils, Hertfordshire County Council is acting as a focal point for the collating of views and requests for information and can be contacted using the details below. Please address any correspondence to the Common Permit Scheme.

www.hertsdirect.org

Hertfordshire County Council provides highways services through its Hertfordshire Highways partnership with Amey Lafarge and Mouchel Ltd.

Contact Address Highways House
41-45 Broadwater Road
Welwyn Garden City
Hertfordshire AL7 3AX

Contact Email hertfordshire.highways@hertshighways.org.uk

This consultation will run for a period of 12 weeks from 23rd May to 12th August 2011 (*inclusive*). Any views received during this time will be taken into consideration and each Council, *working in conjunction with the collective Councils*, will determine the requirement to develop the permit scheme in relation to the views received.

On the Thursday 21st July there will be a Consultation Seminar for this Common Permit Scheme, to provide an opportunity for you to discuss the proposed scheme with officers from the Council's involved and the Programme delivery team.

This event will be held at the Fielder Centre, *details below*, and will commence from 11:00 to 13:00. Spaces will be limited at this venue, so if you would like to attend we would request that you confirm this to us no later than Friday 1st July, using the contact details listed above. If there is sufficient demand for either another or a specific local Seminar, this will be considered during the Consultation process.

Fielder Centre
Manor Rd, Hatfield
Hertfordshire, AL10 9TP

Once our Common Permit Scheme has been finalised, it is expected that the group of Councils will simultaneously submit individual applications to the Secretary of State for Transport for an Order to bring a scheme into effect.

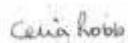
It is our intention to introduce and operate a scheme at the earliest opportunity so that we can start realising the benefits of a scheme, without delay. Within our current Programme we aim to commence a scheme in 2012, following the formal acceptance and once notice has been provided to the relevant parties. We will keep you informed of the key decisions and developments during the course of this Programme.

Thank you for your time in considering this request and our Common Permit Scheme.

Yours sincerely



Jon Prince
Network Manager (Strategy)



Cella Rob
Head of Street Services



Glenn Barcham
Assistant Director
Highways & Transport



Andrew Meddle
Head of Transport & Planning

On Behalf of Hertfordshire
County Council



On Behalf of Luton Borough
Council



On behalf of Bedford
Borough Council



On behalf of Southend-on-
Sea Borough Council



**COUNCIL AND COMMITTEE DECISIONS FOLLOW UP RECORDS
TRANSPORT AND HIGHWAYS COMMITTEE**

Date of committee	Minute No. and Subject	Action Required	Date actioned and by whom	10 working day deadline	Response Received	Date of report to committee
16/03/11	59a & 59f RTO Objection	Letter to SBC (Cheryl Hindle) Meeting 09/06/11 (Recommended Not to proceed)	25/03/11 PB 09/06/11 PB	08/04/11 19/06/11	28/3/11	15/06/11
16/03/11	59c Build out at Salisbury Road	Letter to SBC (email Andrew Meddle) Reminder email AM Reminder email AM copy to RT	28/03/11 PB 21/04/11 PB 09/06/11 PB	11/04/11 16/05/11 19/06/11		
16/03/11	59e Reply to SBC (CM to draft)	Letter to SBC	21/03/11 PB	04/04/11	21/04/11	20/04/11
16/03/11	59g Reply to Lloyd Muse	Letter outlining decision	25/03/11 PB	N/A	N/A	
16/03/11	59h Replace damaged panel (MD)	Place order with Mayfield (Email) ((28/03/11) £228)	25/03/11 PB	08/04/11	28/03/11	20/04/11
16/03/11	59i Request removal of Bus Shelter	Letter to complainant	25/03/11 PB	N/A	N/A	
16/03/11	59k High St Traffic calming	Email to SBC – Objection Peter Holmes (Objection withdrawn 28/03/11)	16/03/11 PB	30/03/11	21/03/11	20/04/11
20/04/11	66a Guidelines for Sponsorship	Email to Andrew Meddle Reminder email copy to RT	21/04/11 PB 09/06/11 PB	16/05/11 19/06/11		
20/04/11	66a Costing for the provision of bins	Email to Andrew Meddle Reminder email copy to RT	21/04/11 PB 09/06/11 PB	16/05/11 19/06/11		
20/04/11	66e Bollards used for enforcement	Email to Andrew Meddle Reminder email copy to RT	21/04/11 PB 06/06/11 PB	16/05/11 19/06/11		