



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk



Chairman: Cllr Pat Holden
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson

4th November 2011

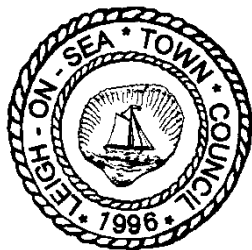
Notice is hereby given that the next meeting of the Town Plan and Strategy Sub-Committee of the Leigh-on-Sea Town Council will take place on **Thursday 10th November 2011 at 7.00 pm** at the Town Council office 67 Elm Road, Leigh-on-Sea, when it is hoped to transact the following business.

AGENDA

1. ELECTION OF CHAIRMAN
2. ELECTION OF VICE CHAIRMAN
3. DRAFT TERMS OF REFERENCE FOR DISCUSSION – Report 1965/TPSC (Appendix 1)
4. PROGRAMME OF WORK – To consider how to take forward the work of the Sub-Committee and to prioritise the tasks
5. ESTABLISHMENT OF WORKING PARTIES & TASK GROUPS
6. DRAFT STRATEGY STATEMENT FOR DISCUSSION Report 1966/RH (Appendix 2)
7. COMMUNITY CENTRE UPDATE
8. SOUTHEND ADULT COMMUNITY COLLEGE LETTER (Appendix 3)
9. LIAISON WITH THE BOROUGH COUNCIL
10. TO RECOMMEND A BUDGET FOR 2012/13
 - a. Neighbourhood Plan
 - b. Vision for Leigh – update
 - c. Community Centre

Town Clerk
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Any member who is unable to attend the meeting should give their apologies in advance of the meeting.



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Report 1965/TPSC

DRAFT TERMS OF REFERENCE TOWN PLAN AND STRATEGY SUB-COMMITTEE

TR10A TOWN PLAN & STRATEGY SUB-COMMITTEE (TP&SSC) (7 MEMBERS)

The Terms of Reference of TP&SSC are as follows:

1. To formulate the following under delegated powers;
 - A basic Strategy and Mission Statement for the Council
 - An updated Town Plan 'Vision for Leigh'
 - A framework for producing a Neighbourhood Plan
 - Progressing an initial review of the Council's priorities
 - To consult with the people of Leigh and others in order to form an informed view on the future of the Elm Road site and its locally listed buildings and also the possibility of providing a community centre /civic hub
 - Create any working parties or task groups to carry forward any of the aims above, involving the wider community of the town.
2. To evaluate the impact of the Localism Bill when enacted.
3. On conclusion of a plan or statement to recommend its adoption by F&GPC and Council.
4. To consider correspondence relevant to its terms of reference

DRAFT STRATEGY

‘Vision for Leigh’

“An active and vibrant working town with a separate and distinctive identity to, but still an integral part of, the larger urban community of Southend on Sea. A community where people support one another and can live, work, shop, visit and enjoy themselves in an environment that is constantly cared for and enhanced. A town that:

- Provides sustainable employment opportunities, housing and business facilities that respect the natural beauty, heritage and traditions in which it is situated.
- Encourages young and old from all areas to work together to achieve continual improvement to the facilities and future prospects of the town.
- Promotes thriving commercial areas which provide leisure and shopping facilities to meet the needs and wishes of residents and visitors.”

Mission Statement

“To improve the quality of life of the residents of Leigh on Sea”

To achieve this we aim to:

- take part in an open dialogue with residents to better understand their needs, and in turn explain how we will address these needs within the resources and powers available to the Town Council;
- provide high standard, cost effective services to help meet the needs and wishes of the residents;
- assist and encourage other bodies to provide such services; and
- promote the best interests of the town for the benefit of the local community

Strategic Objectives

The Town Council’s strategic objectives are based on the Council’s overall vision. The objectives are:

1. To enable residents to enjoy high quality social, recreational, and cultural facilities within the town and to seek the continuing improvement and development of these facilities in accordance with the desires expressed by the residents.
2. To encourage and promote the economic and commercial vitality of the town.
3. To preserve the unique identity of Leigh on Sea and promote its heritage.
4. To ensure that harmony exists between developing commercial and residential requirements and existing amenities.
5. To consult with and take due regard of all comments received from other statutory bodies, voluntary organisations and individuals, to ensure an improving standard of service that meets with local needs.
6. To represent the views and wishes of the citizens of Leigh on Sea.
7. To help create a socially inclusive and caring community, which embraces all its residents equally, seeking to develop their well being, knowledge, understanding, and mutual co-operation.



Principal **Stephen Lay**

SL/dv

3rd November 2011

Telephone 01702 445700
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Website www.southend-adult.ac.uk

Dear Mr Beckerson

Southend Adult Community College – Community Groups using the Leigh Centre.

As you may be aware through recent newspaper reports, a review is proposed to consider the future use of community premises located in Elm Road, including the Leigh Centre.

Southend Adult Community College has recently acquired new facilities at Belfairs School and will no longer be managing the Leigh Centre premises after 31st July 2012.

The Borough Council are in the process of determining a long term vision for the area which includes the Leigh Centre. In the medium term, the Council is exploring community based options that would enable on-going usage of the Centre, enabling some of the current activities to continue until the long term plans are fully developed.

The overall management of the building will revert to the Borough Council, as the owners, from August next year and the potential to continue using the building after this date will be part of the review process.

Alan Richards, Group Manager - Asset Management at Southend Borough Council, will be writing to you separately in relation to the interim arrangements and seeking your views and interest in continuing to use the building in the future. For any queries in the meantime, Alan can be contacted at (01702) 215540 | e-mail: alanrichards@southend.gov.uk

Yours faithfully

Stephen Lay
Principal



Southend Adult Community College • Southchurch Centre
Ambleside Drive • Southend-on-Sea • Essex SS1 2UP

Sue Cook
Interim Corporate Director of Children & Learning