



# Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)



Chairman: Cllr Pat Holden  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson

22<sup>nd</sup> March 2012

Notice is hereby given that the next meeting of the **Strategy and Town Plan Sub-Committee** of the Leigh-on-Sea Town Council will take place on **Wednesday 28<sup>th</sup> March 2012 at 7.30 pm** at the Town Council office 67 Elm Road, Leigh-on-Sea, when it is hoped to transact the following business.

## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF MEMBERS' INTERESTS
3. TO APPROVE MINUTES OF THE 1<sup>st</sup> March 2012
4. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted the public and press be excluded and they are instructed to withdraw (SO.1(c)) - (contractual)

5. COMMUNITY CENTRE WORKING PARTY MINUTES – 20<sup>th</sup> March 2012 Report 2024/LCCWP (Appendix 1)
6. FUNDING FOR COMMUNITY CENTRE 2012/13 – Report to follow
7. DATE OF NEXT MEETING

Town Clerk  
22<sup>nd</sup> March 2012

**Any member who is unable to attend the meeting should give their apologies in advance of the meeting.**



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Report 2024/LCCWP

## COMMUNITY CENTRE WORKING PARTY 20<sup>th</sup> March 2012

Present: Cllrs Richard Herbert (Convenor), Jerry Holden, Pat Holden, Paul Lawrence, Carole Mulroney and Patsy Ryan

In Attendance: Cllr Syrie Cox, Paul Beckerson (Town Clerk)

### *The meeting opened at 7.40pm*

#### 1. APOLOGIES

Cllr Mark Bromfield and Mr John Gayner

#### 2. DECLARATIONS OF MEMBERS' INTERESTS

There were none.

#### 3. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted the public and press be excluded and they are instructed to withdraw (SO.1(c)) - (contractual)

#### **Start of Confidential Business**

#### 4. DRAFT HEADS OF TERMS

Amendments to the draft Heads of Terms were agreed for onward transmission to Southend Borough Council for consideration (Confidential Appendix 1).

It was **AGREED** that the Council's solicitors be approached to quote a fixed fee for acting on behalf of the Council.

#### 5. MEETING WITH SACC

The Convenor reported on a meeting he had had with the Principal of the College on detailed issues relating to the LCC. (Confidential Appendix 2)

#### 6. FUNDING FOR 2012-13

Differing sources were discussed to obtain funding for 2012-13. It was **AGREED** that Cllr Syrie Cox should approach external funders.

#### **End of Confidential Business**

#### 7. IMPLEMENTATION TEAM

A small group on the Working Party would be responsible for the detailed implementation of tasks relating to taking over the Community Centre. This would include a needs list and job descriptions.

It was **AGREED** that the working party as a whole would be responsible for the Implementation Plan and that other Councillors would be invited to assist in the implementation of specific tasks.

8. BUSINESS PLAN

Two small amendments were proposed for reasons of clarity:

At the end of clause 3.1 add 'and that this should extend into the long term.'

In Appendix 6 consultation question 2 add after '....a week)' insert 'on your household's council tax'

9. PUBLIC CONSULTATION QUESTION ADVERT LAYOUT

The advert layout was **AGREED** (Appendix 3) for sending to the Leigh Times on Wednesday.

10. MEETING OF STRATEGY & TOWN PLAN SUB-COMMITTEE

A meeting would be held on Wednesday 28<sup>th</sup> March 2012 to discuss the funding issues.

***The meeting closed at 9.36pm***