



Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Caroline Parker
Town Clerk: Paul Beckerson



Notice is hereby given that the next meeting of the **Allotments Committee** of the Leigh-on-Sea Town Council will take place on **Wednesday 21st November 2012 in Room 6, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea, at 7.30pm**, when it is hoped to transact the following business:

Agenda

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF MEETINGS OF 19th September 2012
5. TO CONSIDER TRIMMING OF TREE ON PLOT 270 MDA SITE
6. REVIEW OF ALLOTMENT TENANCY CATCHMENT AREA

To consider revision of the waiting list rules and to let plots on the following basis:
Firstly to residents who live within the LTC area, secondly to residents who live within 3 miles of the LTC boundary

This would be subject to review in 12 months.

7. AMENDMENT TO THE ALLOTMENT RULES

2 – Rents

These become due on the 29th September each year. There is a 50% reduction for persons over the age of 60 years ~~or under the age of 18~~ and for the registered unemployed. **A deposit is payable on all new lettings at a rate set annually in September.**

Delete "or under the age of 18"

Add "A deposit is payable on all new lettings at a rate set annually in September".

8. ESTIMATE FOR REMAINDER OF NORTHERN PERIMETER FENCE 93 metres (304ft)

AA Fencing Supply (£28.85/m) and Delivery (£250)	£2933.05
Mr Fencing (£16.00/m) install only	£1488.00
Total	<u>£4421.05</u>

9. WRITTEN REPORTS FROM SITE REPRESENTATIVES IN ITEMS NOT COVERED ABOVE
 - a) Marshall Close (Appendix 1)
 - b) Leigh Allotments
 - c) Manchester Drive
 - d) Orchard (Appendix 1)
10. PURCHASE OF NEW PADLOCK FOR MARSHALL CLOSE & 25 SECURITY KEYS

At a cost of £160

11. PAYMENT FOR GRASSCUTTING ON MDA SITE

12. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted in item 11 the public and press be temporarily excluded and they are instructed to withdraw (SO.1(c)) - (contractual)

Start of confidential business

13. DEVOLUTION OF ALLOTMENTS MAINTENANCE – Confidential Report attached for Councillor Members.

14. REPORT AND DECISION FROM DISPUTES WORKING PARTY (Complaint by Tenant against another Tenant) – Confidential Report available for viewing by Committee members at the office on request.

For Noting

End of confidential business

15. BUDGET REPORT – Report 2127/Allot – 14th November 2012 (Appendix 2)

16. TO CONSIDER ALLOTMENT'S BUDGET FOR 2013/14 (Appendix 3)

17. CORRESPONDENCE



Paul Beckerson
Town Clerk
15th November 2012

Any member who is unable to attend the meeting should send their apologies before the meeting.

MARSHALL CLOSE ALLOTMENTS

REPORT TO LEIGH TOWN COUNCIL NOVEMBER 2012

Plots are being prepared for winter crops, with much plot clearing being done. The previous requests that compostable rubbish is composted on plot or removed are being adhered to, but this is causing problems on the common entrance and some pathways, which are now very muddy and slippery. The possibility of communal compost bins on the communal plot has been raised, and as in previous years this seems to have gone on 'un-officially' at two places by the side of the Beck it seems a sensible alternative to path maintenance.

Anne Scobie

14th November 2012

M.D.A.S

Ashley Hitchcock Chairman

We wish to propose changes to the car park area;

This is due to two reasons. We now have the Leigh site using our car parking area as they have little space, also on our Open day we find we are very limited to space.

We would like to extend the car park by taking in the 2 adjacent plots which are vacant (due to constant flooding. No plot holder wants to cultivate them). Putting down scalplings where the ground is really saturated. Levelling off the plots.

We would then like to put posts next to the track as far as the Water boards railing to stop people turning into the car park from the track. The expense would be down to us to level off and provide the scalplings

LEIGH ALLOTMENTS ORCHARD GROUP

Orchard Report, November 2012

Very much an 'end of season' report this time. The last apples have been collected and distributed with a few windfalls awaiting the cooking pot at home. The annual grass cut took place last month but a good turnout of helpers was unable to allow completion of the task on the day; the two main scythe wielders, Ron Bates and myself, had to contend with grass that was very wet, long and often flattened, not to mention unprecedented regrowth of blackberry shoots and large numbers of ant hills, all of which combined to slow down the whole process. We hope to convene again in a couple of weeks to complete the job.

The site is very wet for the time of year with a small ditch on the northern boundary already full to the brim. We expect delivery of a new pear tree called Gansel's Bergamot this winter, which will complete our collection of currently available Essex pears, and its proposed planting site is currently very wet. Hopes are that this will improve by the new year when delivery is scheduled although I don't have a lot of confidence in that happening.

Last year the site hosted educational visits by several primary school parties. None took place this year due to the poor weather but we would hope to resume this sort of activity in 2013.

David Hammond
13 November 2012

Heading	2011/12 B/F	Income	Income to Date	Expenditure	Spend to Date	Commitments	Balance	% Spent
Rents								
Manchester Drive		7,776	457.50				7318.5	5.88
Leigh		3,916	2484.75				1431.25	63.45
Marshall Close		410	207.50				202.5	50.61
Grants			0.00					
MDAS Commission				690				
Affiliations				0	55.00		-55.00	
Plot clearance				500	0.00		500.00	
Rubbish clearance				650	185.32		464.68	28.51
Equipment				500	0.00		500.00	0.00
Water Rates				3,860	1,805.87		2,054.13	46.78
Staff Costs				13,319	6,345.28		6,973.72	47.64
Protective Clothing				0	49.99		-49.99	
Maintenance				400	608.43		-208.43	152.11
Miscellaneous				150	8.00		142.00	5.33
Training				100	0.00		100.00	0.00
Vehicle				750	543.95		206.05	72.53
Capital improvements*				2,500	640.00		1,860.00	25.60
Keys			40.00	0	65.00		-65	
Totals		12,102	3189.75	23,419	10306.84			44.01
Nett cost (exp - inc)		11,317			7117.09			

Sheet 4

1st draft of allotments budget 2013/14 21-11-12

Heading	B/F 2011/12	Income	Expenditure
Rents			
Manchester Drive		8,340	
Leigh		4,180	
Marshall Close		440	
MDAS Commission			690
ASA's			5,100
Plot clearance			
Rubbish clearance			
Equipment			
Water Rates			4,300
Staff Costs			4,248
Maintenance			1,000
Miscellaneous			
Training			
Vehicle			0
Hedge Cutting			950
Capital improvements*			2,500
Keys			0
Totals		£12,960	£18,788
Nett cost (exp - inc)		£5,828	