



Leigh-on-Sea Town Council



71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk

QUALITY
TOWN
COUNCIL

Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Caroline Parker
Town Clerk: Paul Beckerson

4th October 2012

You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 10th October 2012** in Room 6, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS' INTERESTS
3. APOLOGIES FOR ABSENCE
4. PUBLIC QUESTIONS
5. QUESTIONS FROM COUNCILLORS
6. MINUTES OF PREVIOUS MEETING – 12th September 2012
7. COMMITTEES
To receive Minutes of Committees
 - a) Planning Committee - To receive minutes of 11th and 25th September 2012
 - b) Allotments Committee – To receive minutes of 19th September 2012
 - c) Leisure Foreshore & Environment - To receive minutes of 20th September 2012
 - d) Finance & General Purposes - To receive minutes of 4th October 2012
8. FINANCIAL REPORT
To receive report 2101/I&E – (Appendix 1)

Paul Beckerson
Town Clerk
4th October 2012

Any member who is unable to attend the meeting should send their apologies before the meeting.

DATE OF NEXT MEETING: Wednesday 14th November 2012



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Income and Expenditure 24th August to 26th September 2012 - Report 2101/I&E Expenditure incurred under the Power of Well Being

| Cheque | Expenditure | Payee | Purpose |
|--|-------------|---|---|
| Leigh Town Council Cheque Expenditure | | | |
| 100436 | £100.00 | Cash | Petty Cash |
| 100437 | £55.27 | Screwfix | Cable, Wellington Boots, Tarpaulin |
| 100438 | £25.56 | Acumen | Payroll Processing August |
| 100439 | £119.10 | Viking | Stationery |
| 100440 | £204.00 | Shipman Security Systems Ltd | 67 Elm Road - Fire Alarm Repair |
| 100441 | £148.79 | Neopost | Franking Machine Address Change |
| 100442 | £30.00 | G Puncher | Oak Tree Removal Marshall Close |
| 100443 | £46.20 | Mayfield Cleaning | Bus Shelters Cleaning |
| 100444 | £400.00 | SBC | Fishing Festival - Old Town Parking Charge |
| 100445 | £80.00 | RCH Heating & Plumbing Ltd | 67 Elm Road - Gas Safety Check |
| 100446 | £289.03 | Cory Environmental | Purchase of Garden Sacks |
| 100447 | £188.40 | Mayfield Cleaning | 67 Elm Road - Cleaning – Final Bill |
| 100448 | £264.00 | Get Mapping PLC | Annual Subscription |
| 100449 | £131.36 | BT Services Ltd | Internet Services |
| 100450 | £53.92 | Mr R Allan-Smith | Allotments: Vehicle £40.50 Fuel Equipment £13.42 |
| 100451 | £13.80 | Knight Security | Office Keys |
| 100452 | £117.35 | SBC | 67 Elm Road Rates – Final Bill |
| 100453 | £46.20 | Mayfield Cleaning | Bus Shelters Cleaning |
| 100454 | £15.00 | EALC | Making the Links Conference |
| 100455 | £384.00 | Edge Designs Ltd | Finance & Facilities Systems Annual Licence |
| 100456 | £115.00 | The Salvation Army | Use of Minibuses |
| 100457 | £1,092.00 | St John Ambulance | First Aid Post Staffing |
| 100458 | £462.00 | SLCC Enterprises Ltd | National Conference |
| 100459 | £15.00 | EALC | Making the Links Conference - Event Donation |
| 100460 | £150.92 | The Fisherman's Mission | Fishing Festival – Donation arising from Sale of Cockles |
| 100461 | £150.00 | Southend West Activity Centre | Fishing Festival – Donation for Assistance provided |
| 100462 | £360.00 | BT Payphone | Old Town Red Phone Box |
| 100463 | £240.00 | George Chambers Structural Engineers | Professional Advice re floor support |
| 100464 | £83.40 | G Brennan | Youth Facility Staff Cover |
| 100465 | £398.62 | DOTS | Photocopying |
| 100466 | £157.92 | Viking | Stationery |

Other Payments

| | | | |
|------------------|------------|--------------------|--|
| Imprest | £40.00 | ESL | Speaker Lead |
| Imprest | £216.00 | BigDug | Shelving |
| Imprest | £113.68 | Comms Express | Fixtures & Fittings |
| Bank Trs | £95.00 | Brunswick Plumbing | Repair to Gent's Water Heater |
| Bank Trs | £3,632.20 | Michael Dempsey IT | Computer Upgrade |
| D/D | £26.57 | E-on | Skate Park Electricity |
| D/D | £223.26 | BNP Paribas | Photocopier Rental |
| Payroll Transfer | £15,000.00 | | Pay Tax NI & Pensions for September 12 |

Community Centre Cheque Expenditure

| | | | |
|--------|-----------|-----------------|---|
| 100006 | £5.68 | Screwfix | Fittings for Sink Repair |
| 100007 | £150.00 | Leigh Times | Advisory Board Advert |
| 100008 | £93.92 | Vanda Moyse | Keys & Cleaning Items – dusters, cloths, loo rolls, kettle |
| 100009 | £157.46 | BT | Connection Charge & Rental |
| 100010 | £50.98 | Screwfix | Screw fitting selection & case |
| 100011 | £1,422.00 | Brook Systems | Telephone System |
| 100012 | £194.67 | Autobar | Hot Drinks Dispenser |
| 100013 | £326.23 | Essex Supplies | Cleaning Items – Coloured coded Mops, Buckets Cleaning Cloths, Wet Floor Sign, Gloves etc |
| 100014 | £109.87 | Corona Energy | Gas |
| 100015 | £237.60 | Tormax UK Ltd | Front Automatic Door Repair |
| 100016 | £34.48 | Knight Security | Keys, Padlocks & Hasps |
| 100017 | £491.82 | WPS | Additional Office Insurance |
| 100018 | £69.99 | Vanda Moyse | Hoover |
| 100019 | £41.38 | Essex Supplies | Cleaning Equipment - Bactericidal Lotion Soap & Large Floor |

Income

| | | |
|---------|---------------------------------|-----------------|
| £405.50 | Allotment Rent | MDAS |
| £105.00 | Sale of Green & Food Waste Bags | Public |
| £10.00 | Xmas Lights Trader Donation | Bodys Opticians |
| £173.00 | Farmers' Market – August | Stall Holders |
| £171.00 | Farmers' Market – September | Stall Holders |
| £20.00 | Use of Room | SABUG |
| £10.00 | Key Deposit | Plot holder |