



Leigh-on-Sea Town Council



71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk QUALITY
TOWN
COUNCIL

Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Caroline Parker
Town Clerk: Paul Beckerson

You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 9th January 2013** in Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS' INTERESTS
3. APOLOGIES FOR ABSENCE
4. PUBLIC QUESTIONS
5. QUESTIONS FROM COUNCILLORS

Question from Cllr Mark Bromfield

"Would the Chairman agree that the IWF hours as agreed to be used on the allotments adheres in principle to the original IWF plan that Council agreed in 2012? And that Leigh Town Council when reviewing service provision in terms of costs of a service, needs to move past the simplistic blunt tool of a per head service user cost? And that Leigh Town Council provides services that will not always be covered in cost terms by any charge made to service users?"

6. MINUTES OF PREVIOUS MEETING – 12th December 2012
7. COMMITTEES
To receive Minutes of Committees
 - a) Planning Committee - To receive minutes of 11th December 2012 and 3rd January 2013
 - b) Leisure Foreshore & Environment - To receive minutes of 20th December 2012
 - c) Transport & Highways – To receive the minutes of 19th December 2012
 - d) Allotments – To receive minutes of 19th December 2012
 - e) Leigh Community Centre Committee – To receive minutes of 18th December 2012
 - f) Finance & General Purposes - To receive minutes of 2nd January 2013
8. TO CONSIDER ISSUES & QUESTIONS TO RAISE AT THE SBC RATEPAYERS FORUM – Previously advised
9. PERSONNEL SUB-COMMITTEE MEETING 8th January 2013 – By reason of urgency
10. FINANCIAL REPORT
To receive report 2138/I&E – (Appendix 1)

Paul Beckerson
Town Clerk
3rd January 2013

Any member who is unable to attend the meeting should send their apologies before the meeting.

DATE OF NEXT MEETING: Wednesday 13th February 2013



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Income and Expenditure 28th November to 18th December 2012 Report 2138/I&E

Expenditure incurred under the Power of Well Being

Cheque	Expenditure	Payee	Purpose
Leigh Town Council Cheques			
100509	£150.00	Cash	
100510	£480.00	Auditing Solutions Ltd	Interim Internal Audit
100511	£689.00	Southend Theatres	Tickets for Cinderella
100512	£42.00	Vanda Moyse	Temporary Event Notices for Lights and Carols
100513	£17.10	Essex & Suffolk Water	Water Charges – 67 Elm Road
100514	£50.00	SBC	Skate Park Lease
100515	£222.04	Viking	Stationery
100516	£804.99	Michael Dempsey IT Contracts Ltd	Server speed issues, email problems and new hard drive. IT Support for Internet problems
100517	£50.00	Leigh Horticultural Society	Donation
100518	£200.00	Neopost Ltd	Franking Machine top-up
100519	£60.00	RBL Poppy Appeal	Remembrance Service Wreaths and donation
100520	£1,146.00	Aylesford Electrical Contractors Ltd	Xmas Lights, testing, installation and storage
100521	£90.76	Craig Twitchett	Lights Collection – for Help for Heroes
100522	£48.09	Taxi Drivers Charity Fund	Lights Collection
100523	£16.70	HARP	Lights Collection
100524	£83.11	Southend Junior PHAB	Lights Collection
100525	£15.86	St John Ambulance	Lights Collection
100526	£25.00	Fancy Dress Hire	Leigh Lights - Town Crier Outfit
100527	£351.42	BGA Architects	Lights Collection – for Shelter

100528	£6.39	Havens Hospice	Lights Collection
100529	£200.00	Neopost Ltd	Franking Machine top-up. Replacement for lost cheque 100518
100530	£222.00	Neopost Ltd	Annual service plan for Auto Stamp and Scales
100531	£2,522.62	SBC	Leigh Lights – Road Closures and Traffic Management Charge
100532	£2,798.40	Chargecrest Ltd	Leigh Lights - Security
100533	£57.26	Essex & Suffolk Water	Marshall Close Allotments
100534	£60.24	Acumen Wages Service	Oct/Nov Salaries Processing
100535	£100.00	MDAS	Grass cutting
100536	£40.00	Southend Mencap	Community Transport Group Donation in lieu of ticket charge
100537	£20.00	Southend Darby & Joan Club	CRB checks
Payroll Transfer	£10,000.00		Pay Tax NI & Pensions for December 12

Imprest Items

£47.17	Pinmill	Replacement Toilet Syphons and fittings
£293.50	Amazon.co.uk	Projector
£25.09	Primeahead	Ceiling Bracket for Projector
£167.46	BT	Internet Services
£48.98	Symantec	Norton Internet Security Subscription Renewal
£107.59	Pixmania	Hubs for Wifi Access

Direct Debits

£50.73	E.on	Skate Park Electricity
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Leigh Town Council Income

£551.00	Xmas Lights Donations	Local Traders
£345.60	Xmas Stalls	Stall Holders
£40.00	Sale of Waste Sacks	Public
£472.00	Community Transport	Community Transport Members
£205.00	Allotment Rent	Plot Holders

£6,747.91	Allotment Rent	MDAS
£630.94	Xmas Lights Collection	Public
£257.58	Carols Collection	Public
£6,704.08	HMRC	Vat Refund
£45.06	Refund – 67 Elm Road	E-on

Community Centre Cheques

100042	£315.00	Michael Dempsey	IT Support for Internet Problems
100043	£91.59	Vanda Moyse	Replacement Toilet Seat/Vacuum cleaner parts/Telephone Headset
100044	£28.19	Essex Supplies (UK) Ltd	Soap, bin liners, polish and cleaning materials
100045	£153.60	Vanda Moyse	Baby Changing Station
100046	£33.47	Cory Environmental Services Ltd	Recycling Bin Service
100047	£146.47	The Calls Warehouse	Phone Calls and Service Charge
100048	£181.60	Melissa Ncube	Refund for cancelled room hire
100049	£93.56	Vanda Moyse	Access Device and Door Panic- bar
100050	£526.85	Hometec	Secondary Glazed Unit for Reception

Community Centre Income

£1,878.74	Room Hire	Hirers
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