



Leigh-on-Sea Town Council

67 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk

Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Caroline Parker
Town Clerk: Paul Beckerson



Notice is hereby given that the next meeting of the **Leisure, Foreshore & Environment Committee** of the Leigh-on-Sea Town Council will take place on **Thursday 19th July 2012** at Leigh-on-Sea Town Council, 67 Elm Road, Leigh-on-Sea commencing at **7.30pm**.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF THE MEETINGS OF THE 21st JUNE 2012
5. COMMUNITY TRANSPORT SUB-COMMITTEE MINUTES 3rd JULY 2012 – Appendix 1
6. ITEMS FOR DISCUSSION
 - a) Quotes for Skate-park Bins – Report 2080/LF&E - Appendix 2
 - b) C2C Marketing Options – Report 2080/LF&E - Appendix 2
 - c) Old Town Community Group Minutes 16th July 2012 (To Follow)
7. BUDGET Report 2079 - Appendix 3

Paul Beckerson
Town Clerk
12th July 2012

Any member who is unable to attend the meeting should send their apologies before the meeting



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MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD AT 10.30 AM ON TUESDAY 3rd JULY 2012 AT THE COUNCIL OFFICES 67, ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Margaret Cotgrove, Pat Holden and Paul Lawrence.
Also in attendance, Mrs Ruby Frost, Mr Brian Houssart MBE and Vivien Choppen (Community Transport Officer).

Meeting started 10.30am

5. **ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

Cllr Donald Fraser was elected Chairman and Cllr Margaret was elected Vice Chairman

6. **CO-OPTION OF MEMBERS TO THE SUB-COMMITTEE**

Mrs Ruby Frost, Mrs Reta Cocks and Mr Brian Houssart MBE were co-opted to the sub-Committee

7. **APOLOGIES FOR ABSENCE**

Cllr Carole Mulroney and Mrs Reta Cocks

8. **DECLARATION OF MEMBERS' INTERESTS**

None

9. **MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting on 8th May 2012 were agreed by the sub-Committee and signed by the Chairman.

10. **MEMBERSHIP UPDATE**

The membership of the Community Transport Scheme currently stands at 164 members.

11. **REPORT ON TRIP TAKEN SINCE LAST MEETING:**

- a. **Aida** at the Palace Theatre on Friday 11th May. Leigh Operatic and Dramatic Society put on a brilliant production. The show was thoroughly enjoyed by all and the transport arrangements worked well. 21 members and 4 helpers attended.

12. **PROGRESS ON ARRANGEMENTS MADE FOR FUTURE EVENTS:**

- a. **Wat Tyler Park** A full day visit is being organised for Thursday 19th July. This includes a presentation by the Essex Field Club on the natural history of the area in the morning followed by a guided tour of the Tudor Cottages in the afternoon. Members will make their own lunch arrangements. Transport and helpers have yet to be arranged.
- b. **Tropical Wings**. A full day visit to Tropical Wings is being organised for Thursday 2nd August. Members will make their own lunch arrangements. Transport and helpers have yet to be arranged.

13. **THE SALVATION ARMY – ANNUAL VERIFICATION OF DRIVING LICENCES**

The sub-Committee noted that to comply with the rules for our use of their minibuses, the Salvation Army has introduced an annual scheme of DVLA driver licence verification at an annual cost of £7.50 per driver.

14. **FUTURE EVENTS**

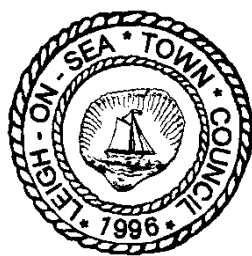
- a. Brian Houssart undertook to consult with Keith Threadgold, former member of the sub-Committee, with a view to resurrecting the Mystery Tour for next year.

- b. The Community Transport Officer was asked to liaise with Cllr David Stanley on the group attending this year's Mencap Christmas Concert.
- c. The Community Transport Officer was asked to consider the viability of the group going to the Palace Theatre 30's Film Show on Thursday 13th September. This was subject to commitments arising from move to the Community Centre.

Meeting ended 11.20am

Vivien Choppen
Community Transport Officer
11th July 2012

Next meeting 18th September 2012 at 10.30am



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Report 2080/LF&E

LEISURE, FORESHORES & ENVIRONMENT 11th JULY 2012

Vanda Moyse

Quotes for Replacement Skatepark Bins



The 3 rubbish bins at the skatepark have been damaged and not usable anymore. (The cans and bottles cannot be removed).

I have obtained quotes from two companies for replacement bins from Glasdons and Wybones.

I have requested metal bins that can be secured and are sturdy with overed lids to avoid litter being ransacked by foxes.

The bins can be any colour and printed with any text.

See attached sheet.

Marketing with C2C

C2C can offer us various marketing options free of charge. We can advertise any of our events in any the publications or on the website. They will also put up posters for us at any station free of charge. We just pay for the print of the posters and get them approved by C2C and they have to have C2C branding on them.

Publication	Issue Date	Circulation to/where	Circulation Nos
C2C News	Quarterly	On trains and at stations	250,000 +
Door drop Days Out	Monthly	Door drop activity – 9 minute drive time from the following 18 Stations: Barking Pitsea Basildon Rainham Benfleet Shoeburyness Chafford Southend Chalkwell Stanford le hope Grays Thorpe Bay Laindon Tilbury Leigh Upminster Ockendon Westcliff	250,000-290,000
Website	Anytime		
'Passport'	Occasional – as and when	As door drops plus at stations and on trains	250,000-290,000 +
Email	Weekly on a Thurs am	To all season ticket holders	81,000

Skate park bin quotes

	<p>Glasdons</p>				
<p>Glasdon Metal Guppy Keyed, 85 Litre Hooded Litter Bin in Black complete with Metal Liner and Locks.</p>	<p>1</p>	<p>£254.17</p>	<p>£254.17</p>		
<p>Orders before 31 August 2012</p>			<p>228.75</p>		
	<p>Glasdon Metal Chieftain Keyed, 95 Litre Hooded Litter Bin in Black complete with Metal Liner and Gold or Silver Banding.</p>				
<p>1</p>	<p>£374.92</p>	<p>£374.92</p>			
<p>Orders before 31 August 2012</p>			<p>£337.43</p>		
	<p>Wybones</p>				
<p>MLB/90</p>	<p>Litter Bin 90Ltr Black 'Cut Corner Design'- To Include Rod Hinge, Full Length Door, Liner and Litter in Vinyl Stickers to front and back</p>	<p>2</p>	<p>£214.48</p>	<p>£214.48</p>	<p>£428.96</p>
<p>BTGRP120</p>	<p>Bolts Ground Rawl 'P' 120mm</p>	<p>2</p>	<p>£14.81</p>	<p>£14.81</p>	<p>£29.62</p>
<p>CARR</p>	<p>Delivery & Packaging</p>	<p>1</p>	<p>£44.96</p>	<p>£44.96</p>	<p>£44.96</p>



BMB/2	112L Closed Top L/Bin made in galv steel, 'LITTER' in Vinyl stickers on back and front, c/w galv steel liner, s/less steel rod hinge.	2	£229.12	£229.12	£458.24
BTGRP120	Bolts Ground Rawl 'P' 120mm	2	£14.81	£14.81	£29.62
CARR	Delivery & Packaging	1	£0.00		£0.00

LFE Budget 2011/12

Heading	B/F 2011/12	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Community Transport*		6,124	392.00	11,506	1,418.02	1026.02	10,088	0.00
Flower baskets		0		600	0.00	0.00	600	0.00
First Aid Provision		0	0.00	1,000	261.60	261.60	738	26.16
Farmers Market*		1,800	327.00	2,326	28.24	-298.76	0	0.00
Strand Wharf	74,408	0		0	0.00	0.00	0	0.00
Leigh Lights*		4,300	30.00	17,711	0.00	-30.00	19,111	-0.22
Skate Park*				5,785	779.51	0.00	5,005	13.47
Paddling Pool	1,798	0		0	0.00	0.00	0	0.00
Grants to outside organisations		0		500	0.00	0.00	500	0.00
Fishing Festival		800	0.00	3,000	1,395.00	1395.00	805	46.50
May Day		0	34.54	500	423.09	388.55	111	84.62
Carols on Strand Wharf		0	0.00	500	0.00	0.00	500	0.00
Easter Event		0	199.72	800	846.79	647.07	153	105.85
Good for Leigh			0.00	800	0.00	0.00	800	0.00
Events Equipment					22.39	22.39	-22	
Community initiatives and recreational facilities				200	0.00	0.00	200	0.00
Staff costs				17,718	1,120.12	1120.12	16,598	6.32
Jubilee Event - Town Guide			723.15		1,105.25			
Totals		13,024	1,706.41	62,946	7,400.01	5,693.60	44,228	11.76
Nett cost				49,922				

* see separate budgets below

23,218 Various

3,573.13

**LFE Community Transport Budget
2012/13**

Community Transport	B/F 2011/12	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Spent
Staff costs				4557	741.02		3,815.98	16.26
Ticket sales		6124	392.00		0.00		5,732.00	6.40
Trip costs				4752	392.00		4,360.00	8.25
Minibus hire				1265	0.00		1,265.00	0.00
CRB checks				70	0.00		70.00	0.00
Petrol				144	0.00		144.00	0.00
Refreshments				422	0.00		422.00	0.00
CTA membership				150	0.00		150.00	0.00
Midas Training				146	285.00		-139.00	195.21
Totals		6124	392	11506	1418.02		10,087.98	
Nett cost				5382	Actual	1026.02		19.06

LFE Farmers Market Budget 2012/13

Farmers Market	B/F 2011/12	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Stall hire		1800	327.00		0.00		142.00	18.17
Hall Hire				1368	0.00		200.80	0.00
Leaflet				550	0.00		191.19	0.00
Farmers Market Pay				208	28.24		0.00	
Miscellaneous				0	0.00		0.00	
Banners				200	0.00		200.00	0.00
Totals		1800	327	2326	28.24	-298.76		
Nett cost				526				

Skate Park Budget 2012/13

Skate Park	B/F 2011/12			Budget Expenditure	Spend to Date		Balance	% Spent
Rent				50	0.00		50.00	0.00
Cleaning				800	261.08		538.92	32.64
Electricity				760	86.87		673.13	11.43
Miscellaneous				190	19.69		170.31	10.36
Skate Park Pay				2985	411.87		2,573.13	13.80
Skate Park Maintenance	5078			1000	0.00		6,078.00	0.00
Totals				5785	779.51		5,005.49	13.47

LFE Leigh Lights Budget 2012/13

Leigh Lights **	B/F 2011/12	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Column testing				800	0.00		800	0.00
Installation and removal				4924	0.00		4,924	0.00
Storage				1500	0.00		1,500	0.00
Replacement bulbs				1035	0.00		1,035	0.00
Electricity				300	0.00		300	0.00
Traders contributions		3500	30.00	800	0.00		-3,470	0.86
Switch-on security				3000	0.00		3,000	0.00
Entertainers				0	0.00		0	
Road closures, licences etc.				3000	0.00		3,000	0.00
Charges to stalls, fairs, collections		800	0.00		0.00	0	-800	0.00
Capital Renewals				1000	0.00		1,000	0.00
Support columns - erect and remove / Storage				1352	0.00		1,352	0.00
Totals	1400	4300	30.00	17711	0.00	-30	19,111	-0.22
Nett cost				13411				