



Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Caroline Parker
Town Clerk: Paul Beckerson



5th July 2012

Notice is hereby given that the next meeting of the **PERSONNEL SUB-COMMITTEE** of the Leigh-on-Sea Town Council will take place on **Thursday 12th July 2012** at the Council Offices, 67 Elm Road, Leigh-on-Sea commencing at **6.30pm**, when it is hoped to transact the following business.

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF MEMBERS' INTERESTS
3. MINUTES OF PREVIOUS MEETING 14th June 2012
4. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted in item 11 the public and press be temporarily excluded and they are instructed to withdraw (SO.1(c)) - (staffing)

5. STAFF SALARY REVIEW REPORT 2075/PSC – Attached as Appendix 1 – Part 1
6. COMMUNITY CENTRE MANAGER INCENTIVE TARGETS & INCREMENTAL POINTS – Attached as Appendix 1 – Part 2 (If recommended by LCCWP)
7. LEGAL ADVICE ON CONTRACTUAL VARIATIONS (To follow)
8. APPOINTMENT OF INTERVIEW PANEL

Paul Beckerson
Town Clerk
5th July 2012

Please Note: Any member who is unable to attend the meeting should send their apologies to the Clerk before the meeting.