



# Leigh-on-Sea Town Council



71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)

QUALITY  
TOWN  
COUNCIL

Chairman: Cllr Caroline Parker  
Vice Chairman: Cllr Paul Lawrence  
Town Clerk: Paul Beckerson

You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 12<sup>th</sup> February 2014** in Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS' INTERESTS
3. APOLOGIES FOR ABSENCE
4. PUBLIC QUESTIONS
5. QUESTIONS FROM COUNCILLORS
6. MINUTES OF PREVIOUS MEETING – 21<sup>st</sup> January 2014
7. TO FILL VACANCIES ON ALLOTMENTS AND LEIGH COMMUNITY CENTRE COMMITTEES
8. COMMITTEES  
To receive Minutes of Committees
  - a) Planning & Licensing Committee - To receive minutes of 8<sup>th</sup> and 28<sup>th</sup> January 2014
  - b) Allotments Committee – To receive minutes of 22<sup>nd</sup> January 2014
  - c) Leisure, Foreshore & Environment Committee – To receive minutes of 16<sup>th</sup> January 2014
  - d) Finance & General Purposes - To receive minutes of 4<sup>th</sup> February 2014
  - e) Leigh Community Centre Committee – To receive minutes of 5<sup>th</sup> February 2014
8. FINANCIAL REPORT  
To receive report 2322/I&E – (Appendix 1)

Paul Beckerson  
Town Clerk  
6<sup>th</sup> February 2014

**Any member who is unable to attend the meeting should send their apologies before the meeting.**

DATE OF NEXT MEETING: Wednesday 12<sup>th</sup> March 2014



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## Income and Expenditure 24<sup>th</sup> December 2013 – 27<sup>th</sup> January 2014 report 2322/I&E

### Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
100859	£29.99	V Choppen/Edes	Convactor Heater for Back Room
100860	£90.00	The Salvation Army - Leigh	Donation for use of Minibus
100861	£30.45	Essex Supplies (UK) Ltd	CC Cleaning Materials
100862	£516.00	Swan Gallagher Ltd	Farmers' Market Leaflets replacement for lost cheque 100813
100863	£50.00	1312 Squadron ATC	Donation to Marching Band in Leigh Lights Parade
100864	£468.01	Anglian Water	CC Sewerage Charge
100865	£67.99	Cllr J Holden	Carols on Strand Wharf Christmas Tree
100866	£360.00	Michael Dempsey IT Contracts Ltd	Computer Support
100867	£195.00	Community Transport Association UK	Community Transport Association Annual Membership
100868	£65.33	Essex Supplies (UK) Ltd	CC Cleaning Materials
100869	£128.71	Cory Environmental Municipal Services	CC Rental and Collection of Bins
100870	£480.00	Auditing Solutions	Interim Audit
100871	£50.00	The Yardarm Folk Orchestra	Music at Coronation Event Replacement for lost cheque 100718
100872	£220.27	Cory Environmental Municipal Services	Skate Park Container Rental & Collection
100873	£39.48	Acumen Wages Service	December Wages Processing
100874	£46.20	Mayfield Cleaning Ltd	Bus Shelter Cleaning
100875	£81.49	Viking	Stationery

100876	£44.40	C Company - Leigh Army Cadets	Donation of proceeds from post delivery service - Cards for Good Causes
100877	0	Cancelled	
100878	£50.00	Southend Carnival Association	Donation for help with Xmas Lights Procession
100879	£626.52	Metal Culture Ltd	Purchase of Fixtures & Fittings from Cafe Valise
100880	£24.98	Mrs T Cremer	Elsie's Place Equipment (set up costs)
100881	£51.55	Miss J Overfield	Elsie's Place Equipment (set up costs)
100882	£200.00	Leigh Heritage Centre	Contribution to cost of external electric socket
100883	£100.00	Southend West Activity Centre	Assistance given to Carols on Strand Wharf
100884	£78.50	Mrs J Klein	Elsie's Place Equipment (set up costs)
100885	£90.00	EALC	Councillor Training - Employment Issues
100886	£330.00	SBC	Leigh Lights Traffic Management
100887	£2,520.00	Aylesford Electrical Contractors Ltd	Xmas Lights Removal
100888	£50.00	Leigh Lions Club	Assistance given to Carols on Strand Wharf
Bank Tr	£675.48	Newsquest Media	Recruitment Advertisement
Bank Tr	£14,670.00	Aylesford Electrical Contractors Ltd	New Xmas Lights (£3,600), Repair & works (£3,510) Testing, Installation and Annual Storage (£7,560)
Bank Tr	£750.00	MDAS	ASA Agreement
Bank Tr	£400.00	LOSALGA	ASA Agreement
Bank Tr	£125.00	Marshall Close	ASA Agreement
Bank Tr	£1,700.00	Elsies's Place	Working Capital Loan
Bank Tr	£167.19	Seventeen 12 Ltd	Room Hire Refund
Bank Tr	£135.45	Hartbeeps	Room Hire Refund
Bank Tr	£328.80	Verde Cafe	Elsies's Place – Installation of Coffee Machine
Payroll Transfer	£15,000.00		Payroll for January 2014
		<b>Expenditure - Imprest Items</b>	
	£56.89	Amazon	Elsie's Place Equipment (set up costs)

	£28.98	Amazon	Elsie's Place Equipment (set up costs)
	£39.75	Amazon	Elsie's Place Equipment (set up costs)
	£2.74	Amazon	Elsie's Place Equipment (set up costs)
	£81.99	Paul Swallow	Elsie's Place Cash Register
		<b>Expenditure - Direct Debits</b>	
	£762.00	SBC	CC Business Rates
	£168.48	Wessex Leasing Ltd	CC Drier Rental Charge
	£67.92	Calls Warehouse	CC Telephone - Jan
	£68.05	Calls Warehouse	CC Telephone - Dec
	£209.52	BT	LTC Line Rental & Call Charges
	£68.40	BT	CC Line Rental
	£74.18	BT	LTC Extra Line Rental
	£38.80	EON	LTC Electricity- Skate Park
	£1181.92	Corona Energy	CC Gas
	£0.95	Global Payments	CC Card Processing Charge
	£408.11	Essex & Suffolk Water	CC Water Rates
	£941.92	BES Electricity	CC Electricity

### Income Received by Committee

Allotments Committee	£ 85.25
Finance & General Purposes Committee	£ 405.41
Leigh Community Centre Committee	£ 6,225.91
Leisure, Foreshore & Environment Committee	£ 10.00
Transport & Highways Committee	£ 0
Planning Committee	£ 0
<b>Total</b>	<b>£ 6,726.57</b>