

# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)



Chairman: Cllr Caroline Parker  
Vice Chairman: Cllr Paul Lawrence  
Town Clerk: Paul Beckerson

You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 9<sup>th</sup> April 2014** in Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

## AGENDA

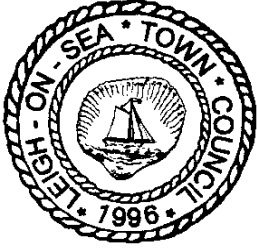
1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS' INTERESTS
3. APOLOGIES FOR ABSENCE
4. PUBLIC QUESTIONS
5. QUESTIONS FROM COUNCILLORS
6. MINUTES OF PREVIOUS MEETING – 12<sup>th</sup> March 2014
7. COMMITTEES  
To receive Minutes of Committees
  - a) Planning & Licensing Committee - To receive minutes of 11<sup>th</sup> and 25<sup>th</sup> March 2014
  - b) Allotments Committee – To receive minutes of 19<sup>th</sup> March 2014
  - c) Leisure, Foreshore & Environment Committee – To receive minutes of 20<sup>th</sup> March 2014
  - d) Finance & General Purposes Committee - To receive minutes of 1<sup>st</sup> April 2014
  - e) Leigh Community Centre Committee – To receive minutes of 2<sup>nd</sup> April 2014
8. FINANCIAL REPORT  
To receive report 2344/I&E – (Appendix 1)
9. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960  

That in view of the confidential nature of the business to be transacted in item 5,6 and 7 the public and press be temporarily excluded and they are instructed to withdraw (SO.1(c)) - (legal action)
10. TO RECEIVE REPORT FROM ALLOTMENTS DISPUTE WORKING PARTY – (Confidential Appendix 1)

Paul Beckerson  
Town Clerk  
3<sup>rd</sup> April 2014

**Any member who is unable to attend the meeting should send their apologies before the meeting.**

DATE OF NEXT MEETING: Wednesday 14<sup>th</sup> May 2014



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## Income and Expenditure 25<sup>th</sup> February to 26<sup>th</sup> March 2014 Report 2344/I&E Expenditure incurred under the General Power of Competence

| Cheque | Expenditure | Payee                        | Purpose  |
|--------|-------------|------------------------------|--|
|        |             | <b>Expenditure - Cheques</b> |  |
| 100912 | £336.41     | Safelincs Ltd                | CC Fire Extinguishers Annual Servicing                                     |
| 100913 | £116.21     | Cory Environmental           | CC Bin Service & Collection  |
| 100914 | £1,736.70   | ELA Group                    | CC Lift Repairs  |
| 100915 | £284.90     | E.on                         | Leigh Lights – Electricity Charge  |
| 100916 | £564.00     | Southend Borough Council     | Advice /Support re Grievance Procedures                                    |
| 100917 | £336.00     | Nortap Construction          | CC Resiting Gatepost & Bollards Removal                                    |
| 100918 | £20.59      | Mrs T Thornes                | CC Room Hire Refund  |
| 100919 | £46.20      | Mayfield Cleaning            | Bus Shelter cleaning   |
| 100920 | £200.00     | Neopost Ltd                  | Franking Machine top-up  |
| 100921 | £34.46      | Viking Direct                | Stationery   |
| 100922 | £100.00     | Southend Borough Council     | Contribution to Wild Flower Garden – corner of Eastwood Road & London Road |
| 100923 | £173.70     | Essex Supplies (UK) Ltd      | CC Cleaning Materials  |
| 100924 | £10.00      | Mr Skinner                   | Key Refund   |
| 100925 | £10.00      | Screwfix                     | CC Fittings for Television   |
| 100926 | £9.50       | Recognition Express          | Name Badge   |
| 100927 | £1,079.40   | LCA Electrical Ltd           | CC Various Electrical works – As 100935                                    |
| 100928 | £49.99      | EALC                         | Book Local Councils Explained  |
| 100929 | £513.94     | DOTS                         | Photocopying   |
| 100930 | £588.00     | Nortap Construction          | CC Supply & Install Extra wide Gate in Car Park                            |
| 100931 | £481.20     | Secom PLC                    | CC Intruder Alarm Annual Rental and Maintenance                            |

|            |            |                                    |   |
|------------|------------|------------------------------------|---|
| 100932     | £22.00     | CTA UK                             | S19 Permits for Community Transport Minibuses   |
| 100933     | £30.00     | EALC                               | Cllr Training Course  |
| 100934     | £41.00     | Cllr P Holden                      | Travel Expenses   |
| 100935     | £1,125.00  | LCA Electrical Ltd                 | CC Various Electrical works – Attic Fire Requirements – External lights and repairs to interior fittings. |
| Payroll Tr | £15,000.00 |                                    | March Pay   |
|            |            |                                    |   |
|            |            | <b>Expenditure - Imprest Items</b> |   |
|            | £126.00    | Southend Borough Council           | Community Transport Plaza Centre Tickets  |
|            | £13.71     | Tool Station                       | Fittings for Television   |
|            | £14.49     | Amazon                             | High Voltage Insect Killer  |
|            |            | <b>Expenditure - Direct Debits</b> |   |
|            | £745.84    | BES Electricity                    | CC Electricity (Jan/Feb)  |
|            | £782.54    | BES Electricity                    | CC Electricity (Feb/Mar)  |
|            | £1,287.00  | Corona Energy                      | CC Gas – (Jan)  |
|            | £67.21     | Calls Warehouse                    | CC Telephone  |
|            | £41.71     | E.on                               | LTC Electricity- Skate Park   |
|            | £3.25      | Global Payments                    | CC Card Processing Charges  |
|            | £106.89    | GOCARDLESS LTD (Verde Coffee)      | Elsie's Place Coffee machine rental & coffee beans (cost recovered by LTC)                                |
|            | £163.80    | British Telecom                    | Internet Service  |
|            | £68.87     | GOCARDLESS LTD (Verde Coffee)      | Elsie's Place Coffee machine rental & coffee beans (cost recovered by LTC)                                |
|            |            |                                    |   |

**Income Received by  
Committee**

|  |                    |
|--|--------------------|
| Allotments Committee                       | £ 633.00           |
| Finance & General Purposes Committee       | £ 27.50            |
| Leigh Community Centre Committee           | £ 11,322.12        |
| Leisure, Foreshore & Environment Committee | £ 438.00           |
| Transport & Highways Committee             | £ 0                |
| Planning Committee                         | £ 0                |
| <b>Total</b>                               | <b>£ 12,420.62</b> |