



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk

Chairman: Cllr Caroline Parker
Vice Chairman: Cllr Paul Lawrence
Town Clerk: Paul Beckerson



Notice is hereby given that the next meeting of the **Leisure, Foreshore & Environment Committee** of the Leigh-on-Sea Town Council will take place on **Thursday 19th September 2013**, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm**.

A MEETING OF THE EVENTS WORKING PARTY (LEIGH LIGHTS) WILL BE HELD AT 7PM PRIOR TO THE LFE MEETING

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF THE MEETING ON 18th JULY 2013
5. MINUTES OF THE COMMUNITY TRANSPORT SUB-COMMITTEE 30th JULY 2013 – (Appendix 1)
6. ITEMS FOR DISCUSSION
 - a) Future Projects
 - b) Events Working Party – 19th July and 19th September 2013 – Report by Cllr P Holden (Leigh Lights)
 - c) Skate Park – Completion of Repair Works to Play Surface
 - d) CCTV in Old Town update
 - e) Old Town Telephone Box Sponsorship update
 - f) Strand Wharf update
 - g) Flower Baskets – report by Cllr P Holden and request for flower baskets to the front elevation of the Leigh Community Centre
 - h) Essex Yacht Club - Request for letter of support regarding new sewage outlet (Appendix 2)
 - i) Dogs in Leigh Library Gardens update
 - j) SBC Streetscape Supplementary Planning Document 3 – Report by Cllr Pat Holden
7. BUDGET Report 2259 – 11th September 2013 – (Appendix 3)

Paul Beckerson
Town Clerk
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12th September 2013

Any member who is unable to attend the meeting should send their apologies before the meeting



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QUALITY
TOWN
COUNCIL

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MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD
AT 10.30 AM ON TUESDAY 30th JULY 2013 AT THE LEIGH COMMUNITY CENTRE, 71-73
ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Margaret Cotgrove and Paul Lawrence.

Also in attendance, Mrs Ruby Frost, Mr Brian Houssart MBE and Vivien Choppen (CTO).

Meeting started 10.23am

1. APOLOGIES FOR ABSENCE

Cllr Pat Holden

2. DECLARATION OF MEMBERS' INTERESTS

None

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting on 11th June 2013 were agreed by the sub-Committee and signed by the Chairman.

4. MEMBERSHIP UPDATE

The membership of the Community Transport Scheme currently stands at 158 members.

5. REPORT ON TRIPS TAKEN SINCE LAST MEETING:

a. **Bedside Manners** on Thursday 13th June at the Dixon Studio. The play was less well supported than usual with only 14 tickets sold. The studio's tiered seating arrangement, with no hand rail, was not suitable for some members. However staff allowed our group to have priority seating in the first two rows. Whilst the farce was well acted, it received mixed reactions from members.

b. **The Mystery Tour** on Thursday 25th July 2013. Following seven cancellations, 35 members went on the trip and three minibuses were used. The staff of the Jack Centre, Latchingdon and the Church Group of Bradwell Village Hall looked after our members very well, providing morning coffee and an excellent lunch respectively.

Feedback on the trip has been very positive, with only one minor issue being raised, notably that members prefer to have quiet times on the minibus, rather than have the radio on throughout the journey. The Community Transport Officer undertook to raise this point with drivers.

The need for minibuses to keep in convoy on longer journeys was raised. Whilst the benefit in the case of an emergency or breakdown was recognised, it was agreed not to make this proposal mandatory as there were also times when it was necessary to respond to the wishes of passengers. As minibuses were rarely far from each other, mobile contact between crews was considered adequate contingency planning.

9. **PROGRESS ON ARRANGEMENTS FOR FUTURE EVENTS:**

- a. A provisional booking for an afternoon visit to the Priory Museum, with refreshments at Morley's Garden Centre, has been made for Thursday 29th August.

10. **FUTURE PROGRAMME OF EVENTS**

The Community Transport Officer was tasked with organising:

- a. an afternoon trip to Tiptree for a cream tea on Thursday 19th September.
- b. a visit to the Plaza Centre to see the Chamber Ensemble of London on Friday 18th October.

Meeting ended 11.10 am

Vivien Choppen
Community Transport Officer
7th August 2013

Next meeting Tuesday 8th October 2013 at 10.30 am

Email from Essex Yacht Club

To whom it may concern,

I wish it to be known that the Leigh-on-Sea Town Council support the Essex Yacht Club of Leigh-on-Sea in its endeavours to upgrade the clubs waste water disposal system and, in doing so, improve its environmental footprint.

The actions that the Essex Yacht Club are taking will make a positive improvement in the quality of the local sea water to the benefit of all who use the sea in this area for work and leisure purposes as well as the potential benefit on the areas flora and fauna.

Etc.

Signed

For and on behalf of The Leigh Town Council

Dear Cllr Herbert,

I feel that is it time that I contact you 'officially' as Commodore of the EYC to the Leigh Town Council regarding the EYC's efforts to upgrade our waste water disposal.

As you know the club currently has a licence from the DoE to discharge our waste water into the creek via a macerator and small bore hose. We have, as a club, been working to upgrade this system to discharge into the main sewers (at Bell Wharf) since before this licence was granted in the late 90's. For various reasons – predominantly cost – this has not been achieved. Alongside our cost issues – and to potentially assist – here has always been the 'carrot' of the possible upgrade to the cinder path by the council and Sustrans to either include a cycle path or strengthened flood defences if not both. We've always held back to see if we could do our work simultaneously with the SBC's work for 2 main reasons:

- 1; we (the EYC) would potentially benefit from cost sharing of certain works with the council and,
- 2; the combined approach would ensure less disruption to access along the cinder path with closures etc. whilst the works are in progress.

Regarding the above planned works – we anticipate that the work would take place at times when the disruption would be less intrusive. i.e. during midweek periods in the quieter winter months.

The situation is that we know will be forced into this action due to a new PLA byelaw prohibiting discharge of any waste water (black or grey) into the Thames from January 1st 2015. Consequently we must now act to get this work done or face fines for non-compliance.

We have an outline plan which we are progressing and have EYC General Committee approval to go ahead with.

Funding will be an issue so we are applying for grants from various sources. **To assist with these applications we need letters of support from interested parties, I would like to think that the Leigh Town Council would support our endeavours as it is in the interest of our local community particularly supporting the Clean Bathing Water initiative.**

To this end would the Council be prepared to give us a letter of support? I would be happy to provide a simple draft (see attached) which we have already used successfully with other supporters. You would be welcome to modify it to suit the purpose should you wish.

I can, of course, come and speak with you to give you further details should you wish. We will also keep you informed of our progress anyway so that you know what may be happening and when!

Best Regards,
Alec Pell-Johnson
Commodore Essex Yacht Club.

Alec Pell-Johnsou

LFE Budget 2013/14 – 11-09-13

Heading	B/F 2012/13	Income Budget	Inc. To Date	Expenditure Budget	Spend to Date	Nett to Date	Balance	% Used
Community Transport*		4,500	1,907.50	11,437	2,187.61	280.11	6,657	0.00
Flower baskets	600	0		5,500	600.00	600.00	5,500	12.24
First Aid Provision		0	0.00	1,000	472.08	472.08	528	47.21
Farmers Market*		2,040	1,043.00	2,264	7.12	-1035.88	1,260	0.00
Strand Wharf	73,238	0		0	0.00	0.00	73,238	0.00
Leigh Lights*	271	3,250	200.00	19,510	271.33	71.33	16,460	0.44
Skate Park*				6,538	1,857.78	0.00	4,680	28.42
Paddling Pool	1,798	0		0	0.00	0.00	1,798	0.00
Grants to outside organisations		0		1,000	1,000.00	1000.00	0	100.00
Maritime Festival		0	0.00	1,500	150.00	150.00	1,350	10.00
May Day		0	22.87	500	354.40	331.53	168	66.31
Carols on Strand Wharf		0	0.00	200	0.00	0.00	200	0.00
Easter Event		200	212.31	1,050	800.00	587.69	262	69.14
Coronation Event**	600		185.13	0	772.17	587.04	13	97.84
Good for Leigh			0.00	400	0.00	0.00	400	0.00
Events Equipment**	700			400	714.79	714.79	385	64.98
Town Guide				400			400	0.00
Community initiatives and recreational facilities				400	2.35	2.35	398	0.59
Staff costs				11,774	4,311.20	4311.20	7,463	36.62
Totals	77,207	9,990	3,570.81	63,873	13,500.83	9,930.02	121,160	7.57
Nett cost				53,883	9,189.63			

* see separate budgets below

**Various

1,300

5,650 Various

3,373.40**121,160** 113,698

**LFE Community Transport Budget
2013/14**

Community Transport	B/F 2012/13	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Spent
Staff costs				5127	1,341.96		3,785.04	26.17
Ticket sales		4500	1,907.50		0.00		2,592.50	42.39
Trip costs				3900	162.00		3,738.00	4.15
Minibus hire				1300	84.90		1,215.10	6.53
CRB checks				200	0.00		200.00	0.00
Petrol & Misc.				280	27.75		252.25	9.91
Refreshments				150	441.00		-291.00	294.00
CTA membership				270	0.00		270.00	0.00
Midas Training				210	130.00		80.00	61.90
Totals		4500	1907.5	11437	2187.61		6,656.89	
Nett cost				6937	Actual	280.11		4.04

LFE Farmers Market Budget 2013/14

Farmers Market	B/F 2012/13	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Stall hire		2040	1,043.00		0.00		997.00	51.13
Hall Hire				1884	0.00		1,884.00	0.00
Leaflet				380	0.00		380.00	0.00
Farmers Market Pay				0	0.00		0.00	
Miscellaneous				0	7.12		-7.12	
Banners				0	0.00		0.00	
Totals		2040	1043	2264	7.12	-1035.88	1259.88	
Nett cost				224				

Skate Park Budget 2013/14

Skate Park	B/F 2012/13			Budget Expenditure	Spend to Date		Balance	% Spent
Rent				50	0.00		50.00	0.00
Cleaning				850	442.24		407.76	52.03
Electricity				450	99.87		350.13	22.19
Miscellaneous				110	192.34		-82.34	174.85
Grass Cutting				760	0.00		760.00	0.00
Skate Park Pay				3318	1,123.33		2,194.67	33.86
Skate Park Maintenance				1000	0.00		1,000.00	0.00
Totals				6538	1,857.78		4,680.22	28.42

LFE Leigh Lights Budget 2013/14

Leigh Lights **	B/F 2012/13	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Column testing				800	0.00		800	0.00
Installation and removal				6500	0.00		6,500	0.00
Storage				2000	0.00		2,000	0.00
Replacement bulbs				1100	0.00		1,100	0.00
Electricity	271.33			300	271.33		300	90.44
Traders contributions		2000	200.00		0.00		-1,800	10.00
Switch-on security				2000	0.00		2,000	0.00
Entertainers				1000	0.00		1,000	0.00
Road closures, licences etc.				2610	0.00		2,610	0.00
Charges to stalls, fairs, collections		1250	0.00	700	0.00	0	0	
Capital Renewals				1000	0.00		1,000	0.00
Support columns - erect and remove / Storage				1500	0.00		1,500	0.00
Totals	271.33	3250	200.00	19510	271.33	71	16,460	0.44
Nett cost				16260				