



Leigh-on-Sea Town Council

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QUALITY
TOWN
COUNCIL

Chairman: Cllr Caroline Parker
Vice Chairman: Cllr Paul Lawrence
Town Clerk: Paul Beckerson

Notice is hereby given that the next meeting of the **Leisure, Foreshore & Environment Committee** of the Leigh-on-Sea Town Council will take place on **Thursday 16th January 2014**, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm**.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF THE MEETING ON 19th DECEMBER 2013
5. MAJOR PROJECTS FOR ASSESSMENT (Appendix 1)

As part of the Council's decision to evaluate major projects for the future.

Appendix comprises some projects suggested by members to be included in the programme. The initial idea is for members of LFE to consider which these, and any others brought forward to the meeting, with a view to onward consideration by S & TPC. Following this projects deemed worthy of pursuing would be the subject of a public consultation exercise, allowing the public themselves to come forward with suggestions for alternative projects. The results of this would then be assessed and a final decision taken on which project(s) to pursue.

If other members have suggestions it would be helpful if these were circulated in advance of LFE so they can be discussed, if possible preparing a sheet as per the attached - it would be useful if the member attended the meeting (if not on LFE) to explain their project.

6. ITEMS FOR DISCUSSION
 - a) Events Working Party Meeting – 9th January 2014 – Report to Follow
 - b) Event Timetable for 2014
 - c) Date for Old Town Community Group Meeting
 - d) Farmers' Market - Attendance
 - e) Good for Leigh Awards
 - f) Donations for Helpers at Leigh Lights
7. BUDGET Report 2310 – 9th January 2014 – (Appendix 3)

Paul Beckerson
Town Clerk
9th January 2014

Any member who is unable to attend the meeting should send their apologies before the meeting

New project assessment

Green Gym Project

CRITERIA	TARGET	RESULT
Objective	<p>To create one or more areas of outdoor recreational fitness equipment, see sample brochure attached. The location for each gym would need to be the subject of consultation with the Borough Council and planning permission would be needed, but suggestions are :</p> <ul style="list-style-type: none"> • Marine Parade area. • Bonchurch Park • Grassed central reservation area, Highlands Boulevard. <p>A similar facility may be viewed at Priory Park.</p> <p>These locations have good access to the public from all parts of the Town Area but other areas may also be identified.</p> <p>.</p>	
Relationship to strategic objectives.	<p>To promote the provision of accessible social, recreational, educational and cultural facilities within the town for the benefit of Leigh's residents and visitors.</p> <p>To seek to create a socially inclusive and caring community</p>	
Cost Financial Human Resources	<p>The financial cost starts at circa £5,000 for a small facility. Each item of equipment costs circa £1,100 including installation so a larger area would cost up to circa £10,000. As grant funding would be available for this project the net cost to the Town Council could be zero.</p> <p>The equipment is very robust and designed to last many years in an extreme outdoor environment so on-going maintenance cost would be low.</p> <p>Input would be required from councillors and staff to prepare a full proposal, funding applications and implementation.</p> <p>The on-going staff requirements are not significant.</p>	
Benefit	<p>The benefits of the Green Gym" program are that:-</p> <ul style="list-style-type: none"> • It will encourage people to be more active 	

	<ul style="list-style-type: none"> • The facility is for all ages • It gives something positive for the teenagers to do • It is a good facility to keep older people active • This fills a gap for those who are not sporty • Many of our residents can't afford a gym membership • We have residents of all ages who would never go to a gym • It will encourage elderly residents to be more active • It will encourage the Mums/parents to do some exercise with their children • Poor health and isolation/loneliness are identified as particular problems in our large elderly population • The health benefits of exercise are well known and documented • Exercising outside has documented mental health benefits • It will be doing something for all parts of our town 	
Can benefit increase	<ol style="list-style-type: none"> 1. It will be possible to extend or provide further such areas 2. The use of the equipment for group activity could be encouraged 	
Can cost reduce	<p>Grant funding would be available for this project. The National Lottery's "Awards for all" scheme would provide funding of up to £10,000 for such a scheme. This could be used to either fund a limited scheme in its entirety or towards the cost of a more ambitious scheme.</p>	

New project assessment**Improvements to Leigh Cliffs shelter and Belvedere**

CRITERIA	TARGET	RESULT
Objective	To set aside some money to assist with improvements to the shelter and belvedere and to raise funds by subscription to the improvements.	
Relationship to strategic objectives.	To promote the provision of accessible social, recreational, educational and cultural facilities within the town for the benefit of Leigh's residents and visitors. To protect and enhance Leigh's natural environment, its open spaces and public gardens. To seek to create a socially inclusive and caring community	
Cost Financial	The financial cost is (ball park) £50,000+. So as with the Strand Wharf project this could be done by a yearly set aside. Some improvements could be made each year until the final work is complete and the shelter reusable.	
Human Resources	Arrangements would need to be discussed with SBC as to the works and ongoing maintenance and cleaning.	
Benefit	All who live and resort to Leigh. Not only would this provide the opportunity for more memorial seating which has now all be taken up in Leigh but it restores an historic facility and enhances the gardens considerably	
Can benefit increase	Usage of a facility is one of the best deterrents to vandalism. If the facility were restored and in regular usage by residents and visitors the risk of it deteriorating further and being lost would be overcome.	
Can cost reduce	Sponsorship of memorial seats and fundraising could reduce the costs.	

	There would be little on-going staff requirement.	
Benefit	<p>The Leigh Road is one of our most important trading areas. The traders have shown themselves willing to form an association to promote the area and a number of them have offered to take a leading role in organising this.</p> <p>The area has its own distinctive character with many smaller shops and few large or national chains. The street scene however is sadly lacking in interest and features, particularly when compared with the attractions of the Broadway.</p> <p>A general refurbishment and improvement of the area would boost business and at the same time provide another important attraction for the residents and visitors to the town.</p> <p>We have already seen a significant improvement to shop fronts and the quality and diversity of businesses in this area so this scheme would be an important piece in the jigsaw of an outstanding asset to our town and would build on and enhance a successful outcome for the area.</p>	
Can benefit increase	<p>The scheme could be used to</p> <p>provide job experience opportunities information on environmentally considerate planning to promote the council as a community body</p>	
Can cost reduce	<p>As indicated this would be a project which would be fitted to its budget therefore it would be for the council to decide how much it wanted to invest in this.</p> <p>Significant funding would be sought from outside bodies.</p> <p>Consideration should be given to setting up a separate body to oversee this project and perhaps the promotion of a local enterprise zone.</p>	

New project assessment

Improvements to Skate park

CRITERIA	TARGET	RESULT
Objective	To set aside some money to assist with improvements to the skate park if not all the funds can be raised externally.	
Relationship to strategic objectives.	<p>To promote the provision of accessible social, recreational, educational and cultural facilities within the town for the benefit of Leigh's residents and visitors.</p> <p>To protect and enhance Leigh's natural environment, its open spaces and public gardens.</p> <p>To seek to create a socially inclusive and caring community</p>	
Cost Financial	<p>The financial cost is yet to be assessed and in any case would only be a contribution to funds raised elsewhere.</p> <p>The ongoing cost is unlikely to increase significantly</p>	
Human Resources	<p>Input would be required from councillors and members of the youth facility working party.</p> <p>The ongoing staff requirement is unlikely to increase significantly.</p>	
Benefit	Young people who use the skate park have approached the council for improvements to be made as they are not getting enough space for the type of skateboarding they want to do and are therefore boarding in streets and getting into conflict with residents and the police who are moving them on	
Can benefit increase	The owner of the skate board shop and others, have many ideas and connections with regard to event at the skate park.	
Can cost reduce	The owner of the skate board shop and others are willing to do a programme of fund raising so the bulk of the funding will come from external sources.	

New project assessment

Improvements to Public Realm

CRITERIA	TARGET	RESULT
Objective	<p>To set aside some money to improve the public realm wherever possible throughout the town.</p> <p>Every councillor, within their wards, has areas of the public realm which could potentially be improved, some through fairly minor works others needing more care.</p> <p>The objective should be for each councillor to review their wards, identify these areas and bring forward suggestions for improvements.</p>	
Relationship to strategic objectives.	<p>To promote the provision of accessible social, recreational, educational and cultural facilities within the town for the benefit of Leigh's residents and visitors.</p> <p>To encourage and support the economic and commercial vitality of the town.</p> <p>To preserve Leigh's unique character and heritage, protect its conservation areas and maintain and enhance its maritime environment.</p> <p>To encourage harmony between developing commercial and residential requirements and existing amenities.</p> <p>To protect and enhance Leigh's natural environment, its open spaces and public gardens.</p> <p>To seek to create a socially inclusive and caring community</p>	
Cost Financial	<p>Until the review has been undertaken it would not be possible to assess costs however it is suggested that a figure be set aside for this each year from the capital fund. It may be that specific areas can be targeted in a rotational basis thus ensuring that in 8 years time a complete review and enhancement has been undertaken.</p>	
Human Resources		
Benefit	<p>The benefits to the community range from environmental improvement, cleanliness, health and safety to the maximising of areas of land and facilities.</p>	
Can benefit increase	<p>Benefits can increase to the community by getting the community involved through discussion and putting together a programme of improvements an small works which they would feel benefits their neighbourhoods.</p> <p>The benefits to social and community interaction would be good for the town as a whole.</p>	

Can cost reduce	Sponsorship and fund raising activities could assist	

LFE Budget 2013/14

Heading	B/F 2012/13	Income Budget	Inc. To Date	Expenditure Budget	Spend to Date	Nett to Date	Balance	% Used
Community Transport*		4,500	3,096.00	11,437	5,784.55	2688.55	4,248	0.00
Flower baskets	600	0		5,500	600.00	600.00	5,500	12.24
First Aid Provision		0	0.00	1,000	1,018.58	1018.58	-19	101.86
Farmers Market*		2,040	1,809.00	2,264	1,202.19	-606.81	831	0.00
Strand Wharf	73,238	0		0	0.00	0.00	73,238	0.00
Leigh Lights*	271	3,250	4,137.77	26,163	8,464.67	4326.90	18,858	18.88
Skate Park*				6,538	4,684.70	0.00	1,853	71.65
Paddling Pool	1,798	0		0	0.00	0.00	1,798	0.00
Grants to outside organisations		0		1,000	1,128.00	1128.00	-128	112.80
Maritime Festival		0	150.00	1,500	150.00	0.00	1,500	0.00
May Day		0	22.87	332	354.40	331.53	0	99.86
Carols on Strand Wharf		0	76.41	200	77.66	1.25	199	0.63
Easter Event		200	212.31	788	800.00	587.69	0	99.95
Coronation Event**	600		185.13	0	772.17	587.04	13	97.84
Good for Leigh			0.00	200	139.72	139.72	60	69.86
Events Equipment**	700			400	1,643.06	1643.06	-543	149.37
Town Guide				400			400	0.00
Community initiatives and recreational facilities				2	2.35	2.35	0	117.50
Staff costs				11,774	8,146.67	8146.67	3,627	69.19
Totals	77,207	9,990	9,689.49	69,498	34,968.72	25,279.23	111,436	18.49
Nett cost				59,508	26,822.05			

* see separate budgets below

**Various

1,300

4,622 Various

4,420.64

111,436 107,809

**LFE Community Transport Budget
2013/14**

Community Transport	B/F 2012/13	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Spent
Staff costs				5127	2,532.75		2,594.25	49.40
Ticket sales		4500	3,096.00		0.00		1,404.00	68.80
Trip costs				3900	868.27		3,031.73	22.26
Minibus hire				1300	663.90		636.10	51.07
CRB checks				200	0.00		200.00	0.00
Petrol & Misc.				280	42.00		238.00	15.00
Refreshments				150	1,278.46		-1,128.46	852.31
CTA membership				270	254.17		15.83	94.14
Midas Training				210	145.00		65.00	69.05
Totals		4500	3096	11437	5784.55		4,248.45	
Nett cost				6937	Actual		2688.55	38.76

LFE Farmers Market Budget 2013/14

Farmers Market	B/F 2012/13	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Stall hire		2040	1,809.00		0.00		231.00	88.68
Hall Hire				1884	760.32		1,123.68	40.36
Leaflet				380	0.00		380.00	0.00
Farmers Market Pay				0	0.00		0.00	
Miscellaneous				0	441.87		-441.87	
Banners				0	0.00		0.00	
Totals		2040	1809	2264	1202.19		-606.81	830.81
Nett cost				224				

Skate Park Budget 2013/14

Skate Park	B/F 2012/13			Budget Expenditure	Spend to Date		Balance	% Spent
Rent				50	50.00		0.00	100.00
Cleaning				850	794.40		55.60	93.46
Electricity				450	153.12		296.88	34.03
Miscellaneous				110	238.30		-128.30	216.64
Grass Cutting				760	225.00		535.00	29.61
Skate Park Pay				3318	2,209.00		1,109.00	66.58
Skate Park Maintenance				1000	1,014.88		-14.88	101.49
Totals				6538	4,684.70		1,853.30	71.65

LFE Leigh Lights Budget 2013/14

Leigh Lights **	B/F 2012/13	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Column testing				3920	3,920.00		0	100.00
Installation and removal				6500	0.00		6,500	0.00
Storage				2000	0.00		2,000	0.00
Replacement bulbs				2100	0.00		2,100	0.00
Electricity	271.33			300	271.33		300	90.44
Traders contributions		2000	2,265.00		0.00		265	113.25
Switch-on security				2533.25	2,533.25		0	100.00
Entertainers				1000	175.00		825	17.50
Road closures, licences etc.				2610	874.13		1,736	33.49
Charges to stalls, fairs, collections		1250	1,872.77	700	690.96	1,182	1,182	
Capital Renewals				3000	0.00		3,000	0.00
Support columns - erect and remove / Storage				1500	0.00		1,500	0.00
Totals	271.33	3250	4,137.77	26,163.25	8,464.67	4,327	18,858	18.88
Nett cost				22913.25				