



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
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Chairman: Cllr Caroline Parker  
Vice Chairman: Cllr Paul Lawrence  
Town Clerk: Paul Beckerson



QUALITY  
TOWN  
COUNCIL

Notice is hereby given that the next meeting of the **Leisure, Foreshore & Environment Committee** of the Leigh-on-Sea Town Council will take place on **Thursday 17<sup>th</sup> April 2014**, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm**.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF THE MEETING ON 20<sup>th</sup> March 2014
5. COMMUNITY TRANSPORT SUB-COMMITTEE MINUTES 25<sup>th</sup> February 2014 (Appendix 1)
6. ITEMS FOR DISCUSSION
  - a) Marine Management Organisation Licence Application Consultation – Essex Yacht Club construction of new sewage outlet pipe to connect to underground sewage pipe under Cinder Path.
  - b) Leigh Maritime Festival Update
  - c) World War I Commemoration update
7. BUDGET Report 2348 – 31<sup>st</sup> March 2014 – (Appendix 2)

Paul Beckerson  
Town Clerk  
10<sup>th</sup> April 2014

**Any member who is unable to attend the meeting should send their apologies before the meeting**



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MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD  
AT 10.30 AM ON TUESDAY 25<sup>th</sup> FEBRUARY 2014 AT THE LEIGH COMMUNITY CENTRE,  
71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Margaret Cotgrove, Pat Holden and Carole Mulroney.

Also in attendance, Mr Brian Houssart MBE, Ruby Frost, Jan Andrews and Vivien Choppen (CTO).

**Meeting started 10.30am**

**1. APOLOGIES FOR ABSENCE**

Paul Lawrence

**2. DECLARATION OF MEMBERS' INTERESTS**

None

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting on 10<sup>th</sup> December 2013 were agreed by the sub-Committee and signed by the Chairman.

**4. MEMBERSHIP UPDATE**

The membership of the Community Transport Scheme currently stands at 158 members.

**5. REPORT ON TRIPS TAKEN SINCE LAST MEETING:**

- a. **Beauty & the Beast - Thursday 12<sup>th</sup> December** at Belfairs Academy. This concert was not as well supported as expected, however the 16 members that attended certainly enjoyed a great production.

**9. PROGRESS ON ARRANGEMENTS FOR FUTURE EVENTS:**

- a. **Palace Theatre -Thursday 6<sup>th</sup> March 2014** – A double presentation of ghost stories – The Signal Man by Charles Dickens and Oh, Whistle and I'll Come to You, My Lad by M R James. 20 tickets have been purchased, but take up is slow. To date we have received reservations for 15 seats, including tickets for helpers.
- b. **Plaza Centre – Friday 21<sup>st</sup> March 2014** - the Choir of Claire College Cambridge. A provisional booking of 12 tickets was made and all tickets are taken up.
- c. **Leigh Community Centre – Thursday 10<sup>th</sup> April 2014** – A social afternoon is planned including two short talks on the History of Leigh and the Coming of the Railway, music by Bob's Baber Shop and some light refreshments. Room 4 is

booked for this event from 2.00pm – 5.00pm. A two tier ticket scheme will apply - a basic ticket and one including a small charge for transport.

10. Future Programme of Events

The Community Transport Officer was tasked with:

- a. Organising a trip to the Palace Theatre to see Half a Sixpence on Thursday 28<sup>th</sup> May 2014.
- b. Researching the suitability of a visit to Beeleigh Abbey Gardens, Maldon and Easton Lodge, Saffron Walden for later in the summer.
- c. Finding out the dates of the White Bus Film festival and the suitability of a film for our members.

***Meeting ended 11.25 am***

Vivien Choppen  
**Community Transport Officer**  
28<sup>th</sup> February 2014

Next meeting Tuesday 20<sup>th</sup> May 2014 at 10.30 am

**LFE Budget 2013/14**

Heading	B/F 2012/13	Income Budget	Inc. To Date	Expenditure Budget	Spend to Date	Nett to Date	Balance	% Used
Community Transport*		4,500	3,614.00	11,437	7,869.11	4255.11	2,682	0.00
Flower baskets	600	0		5,500	600.00	600.00	5,500	12.24
First Aid Provision		0	0.00	1,000	1,018.58	1018.58	-19	101.86
Farmers Market*		2,040	2,209.00	2,264	1,356.10	-852.90	1,077	0.00
Strand Wharf	73,238	0		0	0.00	0.00	73,238	0.00
Leigh Lights*	271	3,250	4,167.77	26,163	25,114.00	20946.23	2,238	91.42
Skate Park*				6,538	6,064.16	0.00	474	92.75
Paddling Pool	1,798	0		0	0.00	0.00	1,798	0.00
Grants to outside organisations		0		1,000	1,128.00	1128.00	-128	112.80
Maritime Festival		0	150.00	1,500	150.00	0.00	1,500	0.00
May Day		0	22.87	332	354.40	331.53	0	99.86
Carols on Strand Wharf		0	76.41	200	233.06	156.65	43	78.33
Easter Event		200	364.81	788	822.56	457.75	130	77.85
Coronation Event**	600		185.13	0	772.17	587.04	13	97.84
Good for Leigh			0.00	200	139.72	139.72	60	69.86
Events Equipment**	700			400	1,679.06	1679.06	-579	152.64
Electric Point LHC					200.00	200.00	-200	
Town Guide				400	350.00	350.00	50	87.50
Community initiatives and recreational facilities				2	2.35	2.35	0	117.50
Staff costs				11,774	11,570.60	11570.60	203	98.27
<b>Totals</b>	<b>77,207</b>	<b>9,990</b>	<b>10,789.99</b>	<b>69,498</b>	<b>59,423.87</b>	<b>48,633.88</b>	<b>88,081</b>	<b>35.57</b>
Nett cost				59,508	47,853.27			

\* see separate budgets below

\*\*Various

1,300

4,622 Various

**5,032.10****88,081**

87,878

**LFE Community Transport Budget  
2013/14**

<b>Community Transport</b>	<b>B/F 2012/13</b>	<b>Income</b>	<b>Inc. To Date</b>	<b>Expenditure</b>	<b>Spend to Date</b>	<b>Nett to Date</b>	<b>Balance</b>	<b>% Spent</b>
Staff costs				5127	4,152.06		974.94	80.98
Ticket sales		4500	3,614.00		0.00		886.00	80.31
Trip costs				3900	1,311.52		2,588.48	33.63
Minibus hire				1300	663.90		636.10	51.07
CRB checks				200	0.00		200.00	0.00
Petrol & Misc.				280	64.00		216.00	22.86
Refreshments				150	1,278.46		-1,128.46	852.31
CTA membership				270	254.17		15.83	94.14
Midas Training				210	145.00		65.00	69.05
<b>Totals</b>		<b>4500</b>	<b>3614</b>	<b>11437</b>	<b>7869.11</b>		<b>2,681.89</b>	
Nett cost				6937	Actual	<b>4255.11</b>		61.34

**LFE Farmers Market Budget 2013/14**

<b>Farmers Market</b>	<b>B/F 2012/13</b>	<b>Income</b>	<b>Inc. To Date</b>	<b>Expenditure</b>	<b>Spend to Date</b>	<b>Nett to Date</b>	<b>Balance</b>	<b>% Used</b>
Stall hire		2040	2,209.00		0.00		-169.00	108.28
Hall Hire				1884	904.32		979.68	48.00
Leaflet				380	430.00		-50.00	113.16
Farmers Market Pay				0	0.00		0.00	
Miscellaneous				0	21.78		-21.78	
Banners				0	0.00		0.00	
<b>Totals</b>		<b>2040</b>	<b>2209</b>	<b>2264</b>	<b>1356.1</b>	<b>-852.9</b>	<b>1076.9</b>	
Nett cost				224				

**Skate Park Budget 2013/14**

Skate Park	B/F 2012/13			Budget Expenditure	Spend to Date		Balance	% Spent
Rent				50	50.00		0.00	100.00
Cleaning				850	977.96		-127.96	115.05
Electricity				450	247.87		202.13	55.08
Miscellaneous				110	250.62		-140.62	227.84
Grass Cutting				760	225.00		535.00	29.61
Skate Park Pay				3318	3,297.83		20.17	99.39
Skate Park Maintenance				1000	1,014.88		-14.88	101.49
Totals				6538	6,064.16		473.84	92.75

**LFE Leigh Lights Budget 2013/14**

Leigh Lights **	B/F 2012/13	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Column testing				3920	3,920.00		0	100.00
Installation and removal				6500	8,400.00		-1,900	129.23
Storage				2000	0.00		2,000	0.00
Replacement bulbs				2100	2,925.00		-825	139.29
Electricity	271.33			300	542.66		29	180.89
Traders contributions		2000	2,295.00		0.00		295	114.75
Switch-on security				2533.25	2,533.25		0	100.00
Entertainers				1000	175.00		825	17.50
Road closures, licences etc.				2610	1,204.13		1,406	46.14
Charges to stalls, fairs, collections		1250	1,872.77	700	990.96	882	882	
Capital Renewals				3000	3,000.00		0	100.00
Support columns - erect and remove / Storage				1500	1,423.00		77	94.87
Totals	<b>271.33</b>	<b>3250</b>	<b>4,167.77</b>	<b>26,163.25</b>	<b>25,114.00</b>	<b>20,946</b>	2,238	91.42
Nett cost				22913.25				