



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)



Chairman: Cllr Richard Herbert  
Vice Chairman: Cllr Syrie Cox  
Town Clerk: Paul Beckerson

You are hereby summoned to an **EXTRAORDINARY** meeting of the Leigh-on-Sea Town Council, which will take place on **Tuesday 3<sup>rd</sup> June 2014** in Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing **after F&GPC** when it is hoped to transact the following business.

## AGENDA

1. DECLARATIONS OF MEMBERS' INTERESTS
2. APOLOGIES FOR ABSENCE
3. MINUTES OF PREVIOUS MEETING – 14<sup>th</sup> May 2014
4. TO FILL VACANCIES ON COMMITTEES

Planning and Licensing 2, Leisure, Foreshore & Environment 2, Transport & Highways 2, Finance and General Purposes 1, Allotments 3, Leigh Community Centre 2

5. ANNUAL ACCOUNTS (Appendix 5 to F&GPC Agenda)

To approve Income and Expenditure Account, Balance Sheet and supporting notes to accounts

6. ANNUAL RETURN (Appendix 6 to F&GPC Agenda)

To approve Section 1 Accounting Statements

Explanation of variation of 15% and for consideration and approving

7. ANNUAL GOVERNANCE STATEMENT (Appendix 7 to F&GPC Agenda)

To approve

Paul Beckerson  
Town Clerk  
29<sup>th</sup> May 2014

**Any member who is unable to attend the meeting should send their apologies before the meeting.**

DATE OF NEXT MEETING: Wednesday 11<sup>th</sup> June 2014