



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk

Chairman: Cllr Richard Herbert
Vice Chairman: Cllr Syrie Cox
Town Clerk: Paul Beckerson



QUALITY
TOWN
COUNCIL

You are hereby summoned to the meeting of the Leigh-on-Sea Town Council, which will take place on **Wednesday 10th September 2014** in Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm** when it is hoped to transact the following business.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. DECLARATIONS OF MEMBERS' INTERESTS
3. APOLOGIES FOR ABSENCE
4. PUBLIC QUESTIONS
5. QUESTIONS FROM COUNCILLORS
6. MINUTES OF PREVIOUS MEETING – 9th July 2014
7. TO FILL VACANCIES ON THE FOLLOWING COMMITTEES
LF&E, T&H, F&GP, ALLOTMENTS, LCC (1 vacancy on each)
8. COMMITTEES
To receive Minutes of Committees
 - a) Planning & Licensing Committee - To receive minutes of 8th and 22nd July and 26th August 2014
 - b) Allotments Committee – To receive minutes of 16th July 2014
 - c) Leisure, Foreshore & Environment Committee – To receive minutes of 17th July 2014
 - d) Finance & General Purposes Committee - To receive minutes of 2nd September 2014
 - e) Leigh Community Centre Committee – To receive minutes of 3rd September 2014
8. FINANCIAL REPORT
To receive report 2400/I&E – (Appendix 1)

Paul Beckerson
Town Clerk
4th September 2014

Any member who is unable to attend the meeting should send their apologies before the meeting.

DATE OF NEXT MEETING: Wednesday 8th October 2014



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Income and Expenditure 25th June to 26th August 2014 Report 2400/I&E Expenditure incurred under the General Power of Competence

| Cheque | Expenditure | Payee | Purpose |
|--------|-------------|----------------------------------|--|
| | | Expenditure - Cheques | |
| 100997 | £62.82 | Graham Davison | Reimbursement for Speaker Fittings & Manhole Cover |
| 100998 | £15.00 | Ms F Katsoris | Allotment Tenancy Deposit Refund |
| 100999 | £439.77 | Anglian Water | Sewerage Charge |
| 101000 | £350.00 | St John Ambulance | Staffing of First Aid Post – Leigh Old Town |
| 101001 | £16.19 | Recognition Express | Name Badges |
| 101002 | £500.00 | Leigh Folk Festival | Donation |
| 101003 | £500.00 | Returned and cancelled | Leigh Regatta Cheque Donation |
| 101004 | £100.00 | Beeleigh Abbey | Community Transport Entrance Charge |
| 101005 | £90.00 | EALC | Pensions Training Course for TC & SAO |
| 101006 | £200.00 | Neopost Ltd | Franking Machine Top-up |
| 101007 | £115.48 | Viking | Stationery |
| 101008 | £50.00 | NCP | Maritime Festival – Parking Costs |
| 101009 | £37.42 | Essex Supplies (UK) Ltd | 2 Dustbeaters |
| 101010 | £299.28 | Cory Environmental | Garden Waste Sacks |
| 101011 | £339.00 | Michael Dempsey IT Contracts Ltd | Wifi Access point |
| 101012 | £33.41 | Paul Beckerson | Training -Travel expenses |
| 101013 | £250.00 | Colin Massey | Allotments - Tree Felling Charge |
| 101014 | £100.00 | Taxi Drivers' Charity Fund | Community Transport – Donation for Use of Minibus |
| 101015 | £120.00 | Leigh Times | Maritime Festival - Advert |
| 101016 | £105.66 | Viking | Stationery |

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| 101017 | £25.31 | Graham Davison | Maritime Festival – Reimbursement for cable ties and ballast for leg weight bags |
| 101018 | £1,137.00 | Vicarage Marquees Ltd | Maritime Festival – Marquees, Tables and Chairs |
| 101019 | £240.00 | Cory Environmental | Maritime Festival – Litter Picker Operatives |
| 101020 | £360.00 | Footrope Knots | Maritime Festival – Rope making |
| 101021 | £111.85 | Helen Symmons | Maritime Festival – Reimbursement for competition prizes, volunteer refreshments etc |
| 101022 | £101.09 | PMS International Group Plc | Maritime Festival – Items for Children’s Activities and Sweets etc |
| 101023 | £30.28 | Cllr Richard Herbert | Travel Expenses |
| 101024 | £47.22 | Cllr Caroline Parker | Reimbursement for Skate Park Sundries and Cost of Scones for WW1 Event |
| 101025 | £132.00 | Southend Theatres | Community Transport - Tickets The Lady Killers |
| 101026 | £84.60 | Fulton Paper | Photocopying Paper |
| 101027 | £198.36 | Steve’s Van Hire | Maritime Festival – Van Hire |
| 101028 | £100.00 | Harlequin Vane | Maritime Festival – Face Painting |
| 101029 | £100.00 | Mark Keeble (Marko Sparko) | Maritime Festival – Entertainer |
| 101030 | £218.40 | VIP Security | Maritime Festival – Security Staff |
| 101031 | £247.89 | Essex Supplies (UK) Ltd | Cleaning Materials |
| 101032 | £32.83 | Allen Bros Electrical (Factors) Ltd | Trunking for Speaker Wires |
| 101033 | £60.00 | Alljay Plastics | Maritime Festival - Sign Panels |
| 101034 | £288.00 | Flowline Ltd | Drain Blockage Clearance |
| 101035 | £174.00 | Evac & Chair International | Annual Service Charge |
| 101036 | £42.15 | Ms Roxanne Upton | Skate Park Cleaning Cover |
| 101037 | £30.00 | Leigh Sailing Club | Maritime Festival - Donation |
| 101038 | £40.00 | Yardarm Folk orchestra | Maritime Festival - Donation |
| 101039 | £15.00 | Mrs L Balkman | Allotment Tenancy Deposit Refund |
| 101040 | £72.00 | The Leigh Society | 50% Contribution towards Cost of Advert WW1 Commemoration Event |
| 101041 | £38.36 | Cllr Carole Mulroney | Reimbursement for sundry items for WW1 Commemoration Event |
| 101042 | £88.50 | Mr S Emery | Maritime Festival – Payment for damaged tyre of event participant |
| 101043 | £30.00 | 3 rd Chalkwell Bay Scouts | Maritime Festival - Donation |

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| 101044 | £25.00 | The Hoy at Anchor Folk Club | Maritime Festival - Donation |
| 101045 | £75.00 | Southend West Activity Centre | Maritime Festival - Donation |
| 101046 | £70.00 | Fishwives Choir | Maritime Festival - Donation |
| 101047 | £96.00 | St John Ambulance | Maritime Festival - Donation |
| 101048 | £1,098.00 | Mayfield Cleaning Ltd | Repair of Bus Shelter – Broadway north side |
| 101049 | £161.11 | Fisherman's Mission | Maritime Festival – Distribution of Collection |
| 101050 | £160.10 | Essex Air Ambulance | Maritime Festival – Distribution of Collection |
| 101052 | £25.00 | Alison Goodman Cockleshell Clogs | Maritime Festival - Donation |
| Bk Trs | £3,648.00 | IT Helpdesk | New Server & Associated Equipment - part payment |
| Bk Trs | £750.00 | MDAS | ASA Agreement |
| Bk Trs | £400.00 | LOSALGA | ASA Agreement |
| Bk Trs | £125.00 | Marshall Close | ASA Agreement |
| Bk Trs | £14,907.60 | Keiran Lucas | Works to East Elevation of Centre |
| Bk Trs | £4,041.60 | IT Helpdesk | New Server & Associated Equipment - part payment |
| Bk Trs | £15.00 | Wyvern Community Transport | LTC Membership |
| Bk Trs | £20.00 | Wyvern Community Transport | Community Transport - Hire of Minibus Deposit |
| Bk Trs | £46.20 | Mayfield Cleaning Ltd | Bus Shelter Cleaning |
| Bk Trs | £333.60 | IT Helpdesk | Antivirus Protection |
| Bk Trs | £74.40 | Southend Borough Council | Community Transport - Hire of Minibus |
| Bk Trs | £5,162.48 | WPS Insurance | LTC Annual Insurance Renewal |
| Bk Trs | £18,000.00 | To Payroll A/C | July Payroll |
| Bk Trs | £15,000.00 | To Payroll A/C | August Payroll |
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| | | Expenditure - Imprest Items | |
| | £25.07 | Combined Precision | Speaker Plugs and Sockets |
| | £162.42 | Gazebosgalore | Cast Iron Weights and Sand Bag Weights |
| | £23.61 | B&Q | Steel Buckets and Sand |

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| | £16.20 | Leigh Print and Copy | A1 Copies of Strand Wharf Plans |
| | £73.33 | B&Q | Steel Sheet for Drain and 3 Pedestal Fans |
| | £230.00 | Leigh Skips | Skip for Allotments |
| | £155.82 | Heart Internet | CC Website |
| | £191.59 | Amazon | Karcher Pressure Washer |
| | £50.59 | Amazon | Hozelock Multipurpose Hose |
| | £76.77 | Amazon | Pipe and Drain Cleaning Kit |
| | £195.16 | Southend Timber | Wood and Fittings for Outside Storage Box |
| | £58.70 | Go Daddy | Security Certificate for Server |
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| | | Expenditure - Direct Debits | |
| | £157.79 | Corona Energy | CC Gas - June |
| | £135.40 | Cory Environmental | CC Bin Collection and Bin Rental - June |
| | £17.64 | Cory Environmental | CC Extra Bin Collection - June |
| | £380.31 | Essex & Suffolk Water | CC Water Rates |
| | £777.00 | Southend Borough Council | CC General Rates – July |
| | £168.48 | Wessex Leasing Ltd | CC Hand Drier Rental |
| | £155.62 | GOCARDLESS LTD (Verde Coffee) | Elsie's Place Coffee machine rental & coffee beans - July (cost recovered by LTC) |
| | £64.21 | Global Payments | CC Card Processing Charges - July |
| | £155.99 | Heart Internet Ltd | LTC Website – Annual Charge |
| | £35.60 | Essex & Suffolk Water | Water Charge – Marshall Close |
| | £941.53 | Essex & Suffolk Water | Water Charge – MDAS Site |
| | £137.27 | Essex & Suffolk Water | Water Charge – Leigh Site |
| | £19.80 | E.on | Electricity- Skate Park - July |
| | £208.86 | British Telecom | LTC Line Rental and Calls |
| | £76.66 | British Telecom | Internet Line Rental |
| | £68.40 | British Telecom | CC Line Rental |
| | £67.85 | Calls Warehouse | CC Telephone Calls - July |

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| | £86.42 | Corona Energy | CC Gas - July |
| | £611.22 | BES Electricity | CC Electricity - July |
| | £233.38 | Cory Environmental | Skate Park Bin Collection and Rental |
| | £131.12 | Cory Environmental | CC Bin Collection and Rental - July |
| | £777.00 | Southend Borough Council | CC General Rates – Aug |
| | £223.26 | BNP Paribas Leasing | Photocopier Lease charge |
| | £165.11 | GOCARDLESS LTD (Verde Coffee) | Elsie's Place Coffee machine rental & coffee beans - August (cost recovered by LTC) |
| | £6.39 | E.on | Electricity- Skate Park - Aug |
| | £62.77 | Global Payments | CC Card Processing Charges - Aug |
| | £98.93 | Calls Warehouse | CC Telephone Calls - Aug |
| | £88.96 | Corona Energy | CC Gas - Aug |

Income

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|--|--------------------|
| Allotments Committee | £ 1,820.00 |
| Finance & General Purposes Committee | £ 11,212.22 |
| Leigh Community Centre Committee | £ 14,865.29 |
| Leisure, Foreshore & Environment Committee | £ 1,861.60 |
| Transport & Highways Committee | £ 0 |
| Planning Committee | £ 0 |
| Total | £ 29,759.11 |