

# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)

Chairman: Cllr Richard Herbert  
Vice Chairman: Cllr Syrie Cox  
Town Clerk: Paul Beckerson



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Notice is hereby given that a meeting of the **Environment and Leisure Committee** of the Leigh-on-Sea Town Council will take place on **Thursday 19<sup>th</sup> February 2015**, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm**.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
  2. APOLOGIES FOR ABSENCE
  3. DECLARATIONS OF MEMBERS' INTERESTS
  4. TO APPROVE MINUTES OF THE EXTRAORDINARY MEETING ON 3<sup>rd</sup> FEBRUARY 2015
  5. TO APPROVE TERMS OF REFERENCE FOR THE ENVIRONMENT & LEISURE COMMITTEE (Appendix 1)
  6. TO CONFIRM THAT THE VACANCY ON THE ALLOTMENTS SUB-COMMITTEE IS FILLED BY THE CHAIRMAN OF E&L COMMITTEE.
  7. MINUTES OF COMMUNITY TRANSPORT SUB-COMMITTEE 20<sup>th</sup> JANUARY 2015 (Appendix 2)
  8. TO RECOMMEND TO COUNCIL THAT MRS. PATRICIA GREIG is co-opted onto the Community Transport Sub-Committee as Community Transport Member's Representative
  9. ELECTION OF FOUR MEMBERS TO THE EVENTS SUB-COMMITTEE AND TO RECOMMEND TO COUNCIL ANY CO-OPTED MEMBERS
  10. STRAND WHARF - TO APPROVE ALTERNATIVE REAL STONE PAVING SAMPLES FOR ONWARD TRANSMISSION TO SBC PLANNERS AND ASSOCIATED COSTINGS – Officer's Report 2481/PB (Appendix 3)
  11. TO NOTE THAT A MEETING OF THE OLD TOWN COMMUNITY GROUP WILL BE HELD ON 23<sup>rd</sup> March 2015 at the Leigh Heritage Centre at 7.30pm.
  12. SKATE PARK REPAIRS
- HAGS have been contacted to give an estimate for repairs that need undertaking at the Skate Park.
13. SEAFRONT SHELTER UPDATE – Officer's Report (If received)
  14. CANCELLATION OF MAY DAY EVENT – Officer's Report

As the Committee is aware there has been some delay regarding the paving options relating to the Strand Wharf Project. As the construction work is likely to be ongoing in May it is **recommended** that the May Day Event for 2015 is cancelled and that its budget is retained within the Events Budget.

15. EVENTS UPDATE REPORT FROM EVENTS OFFICER – Officer's Report/HS

**Easter – Saturday 28<sup>th</sup> March**

Planning at very advanced stage  
Good response to the change of venue  
Only one space to fill in LH, few more upstairs  
New features include Snakes Alive Reptile Display, Mr Wiz Magic show, Arts Ministry workshop, Blenheim Children Centre Easter Crafts

**Bonchurch Park Outdoor Gym Opening Ceremony – Saturday 14<sup>th</sup> March**

11 am formal opening at Bonchurch Park thereafter light refreshments at Leigh Community Centre  
Invitations being sent imminently  
Press being contacted  
RH gathering an interest group to be there

**Leigh Art Trail**

Leigh Town Council will be supporting the opening and closing events at Leigh Community Centre – no financial commitment to Council over and above existing LFE budget  
Art Trail will endorse our support on literature  
Thursday 4<sup>th</sup> June - Opening event – Art viewing Elsie's Place  
Friday 12<sup>th</sup> June - Closing event – Reception with some entertainment  
Opportunity to use this to invite our event volunteers/supporters

**Maritime Festival – Sunday 2<sup>nd</sup> August**

Planning has commenced although early stages  
Scott and Stapleton will generously sponsor promotional material as per last year  
Request made to potential other supporter but declined  
New features so far include one large maritime marquee in Victoria car park, London Wreck exhibition in conjunction with Southend Museums, Angling demos/competition, Italian Food market (to add to holiday atmosphere)  
Request made to use Boatyard car park as additional space required  
Event permit request to be sent to SBC imminently

16. EVENTS WORKING PARTY MEETING 19<sup>th</sup> JANUARY 2015 – Report 2477/HS (Appendix 3a)

The Committee is requested to note the report.

17. BONCHURCH OUTDOOR GYM OPENING EVENT 14<sup>th</sup> MARCH 2015

Work is commencing on the outdoor gym on 23<sup>rd</sup> February with an anticipated finish on 1<sup>st</sup> March weather permitting. There is an opening event at 11am on Saturday 14<sup>th</sup> March 2015 at Bonchurch Park involving SBC and LTC Councillors, followed by refreshments at the Leigh Community Centre.

18. TO CONSIDER SUPPORT FOR THE ARTSCATYLIST PROJECT AND PROVIDE A LETTER OF SUPPORT (Appendix 4)

19. REQUEST FROM ST JOHN AMBULANCE TO RENT ADDITIONAL SPACE IN THE FORESHORE OFFICE

The Council has received the following request from St John.

*Please can you consider whether Leigh Town Council can lease the Foreshore Office opposite our First Aid Post for us to use in conjunction with it.*

*The reasons are as follows:-*

*The existing First Aid Post would be used for treating casualties*

*The new room would be where we would sit, eat and drinks as well as the cadets playing their board games or on their tablets /play stations etc.*

*It has a separate kitchen*

*We have a few cadets with special needs and this would give us additional space if they needed a quiet space away from the rest of us with either an adult or as with one cadet with her mother who*

*is a support member with us. Naturally we wish to encourage these cadets to come on appropriate duties with us.*

*If we have a seriously injured casualty and younger cadets on duty we can let them stay in the new room away from the casualty as our policy states we need to keep them away from some situations and we have a duty of care*

*It would mean we would comply with the Care Quality Standards which St John Ambulance comes under now and says we should have separate areas for treatment, eating and resting.*

*The outside of the building could benefit from a coat of paint*

*As you are aware the joint venture between us and you has worked very well for 17 years and we have never been closed on a day when it should have been opened.*

The annual rental would be £4,500 plus Business Rates and other on costs.

The Committee is **requested** to consider a response.

20. SPONSORSHIP OF OLD TOWN TELEPHONE BOX

The Committee is **recommended** to seek alternative sponsorship as the previous has not renewed. The cost is £300 plus VAT.

21. PADDLING POOL

**Recommended:**

That costings be obtained for a sign to commemorate the funding of the pool by John Porter in memory of his wife.

22. DOG FOULING POLICY

The Committee is **recommended** to refer consideration of a policy, in consultation with SBC to the E&L Policy Development Group. In view of the fact that the 19<sup>th</sup> March is already in the diary as an LFE meeting, that this date be used for the PDG meeting.

23. ENVIRONMENT & LEISURE BUDGET 2014/15 as at 11<sup>th</sup> February 2015 – Report 2480 (Appendix 5)

24. GOOD FOR LEIGH AWARDS – (Confidential Appendix 1)



Paul Beckerson  
Town Clerk  
12<sup>th</sup> February 2015

**Any member who is unable to attend the meeting should send their apologies before the meeting**

**TERMS OF REFERENCE**

**TR4 ENVIRONMENT AND LEISURE COMMITTEE (E&LC) (7 MEMBERS)**

E&LC is responsible for consideration of all leisure, foreshore and environmental matters relating to the Council's business. The Terms of Reference of E&LC are as follows:-

1. To deal, under delegated powers, with the following specific decision-making issues within the budget and policies approved by the Council:
  - a. Running of any Council event or activity coming under leisure, foreshore and environment headings. The Committee may delegate consideration of these issues to the Events Sub-Committee and receive any recommendations from such Sub-Committee.
  - b. Maintaining the Christmas Lights infrastructure
  - c. Waste and Refuse
  - d. Liaison, joint programmes, partnerships etc. relating to matters of a leisure, foreshore or environmental nature with other local authorities and bodies
  - e. Grants and sponsorship for leisure, foreshore or environmental purposes such as decorative lighting, cultural activities, toilets, museums, floral arrangements and displays in the Town based on requests from outside bodies.
  - f. To consider correspondence relevant to its Terms of Reference.
  - g. Community Transport Programme and may delegate consideration of these issues to the Community Transport Sub-Committee and receive any recommendations from such Sub-Committee
  - h. Allotments and may delegate consideration of these issues to the Allotments Sub-Committee and receive any recommendations from such Sub-Committee.
  - i. To formulate proposals for major projects for consideration by P&RC.
2. To submit an annual proposed budget and a report of any over or underspends from the current year's budget to P&RC not later than the end of November. The RFO shall draft the Budget for presentation to the Committee and may liaise with the Committee Chairman in its preparation.
3. In the event of a dispute with another Committee that cannot be resolved by the two Committees, the matter shall be referred to P&RC for arbitration and P&RC's decision on the matter shall be final.
4. Where the Committee proposes actions or policies outside of agreed Council policy, it shall make recommendations to the Council.
5. Refer any proposals which would incur non-budgeted expenditure or would reduce by more than £500 budgeted income to P&RC which shall make recommendations to the Council on the matter.
6. May vire monies within its approved budget between heads provided that any virement which would exceed more than 5% (up to a maximum of £1000) of the Committee's budget is referred to P&RC for consideration of the financial implications of such a change.

7. Where acting under delegated authority the Committee may decide, by a simple majority of Councillors present and voting (abstentions counting as a vote), to refer the matter for decision to Council and shall make recommendations as appropriate.
8. To receive reports from any Council appointed representatives to other bodies relevant to the Committee.
9. To appoint and receive reports and recommendations from its Project Development Group (PDG) and to refer matters of policy for discussion to the PDG. (The Chairman of the parent Committee shall act as chairman of the PDG).

**TR8 ALLOTMENTS SUB-COMMITTEE (ASC) (6 MEMBERS including the Chairman of E&LC, plus non-Council co-opted representatives from each of the three allotment sites and other non-Council co-opted members as required by the sub-committee) – at all times there must be a majority of Council members.**

Co-opted members have no voting rights on matters affecting finance or policy.

The Terms of Reference of ASC are as follows:

1. To deal, under delegated powers, with the administration, management and maintenance of the allotments, in line with Council policy and within budget.
2. To recommend rental levels and tenancy arrangements to E&LC and Council.
3. To make recommendations to E&LC on the formulation of any policy or strategy in relation to the discharge of the allotments function
4. To promote the responsible use and advancement of the allotments in Leigh
5. To promote the use of allotments by young people
6. To consider correspondence relevant to its Terms of Reference.
7. To recommend an annual proposed budget and a report of any over or under spends from the current year's budget to E&LC to ensure it is considered by P&RC by not later than 1<sup>st</sup> September. The Sub-Committee Chairman shall draft the Budget for presentation to the Committee and may liaise with the RFO and the Chairmen of E&LC and P&RC in its preparation.
8. In the event of a dispute with another Committee that cannot be resolved by the two Committees, the matter shall be referred to P&RC for arbitration and P&RC's decision on the matter shall be final.
9. Where the Committee proposes actions or policies outside of agreed Council policy, it shall make recommendations to the Council.
10. Refer any proposals which would incur non-budgeted expenditure or would reduce by more than £500 budgeted income to P&RC which shall make recommendations to the Council on the matter.
11. May vire monies within its approved budget between heads provided that any virement which would exceed more than 5% (up to a maximum of £1000) of the Committee's budget is referred to P&RC for consideration of the financial implications of such a change.

**TR9 EVENTS SUB-COMMITTEE (ESC) (4 MEMBERS including the Chairman of E&LC, and other non-council co-opted representatives as required by the Sub-Committee)**

The Terms of reference of ESC are as follows:

1. To support the Events Officer in the arrangement and organisation of events under delegated powers within budgets set by E&LC.
2. To recommend to E&LC an events programme for the year and appropriate budgets for same.
3. To consider correspondence relevant to its Terms of Reference.

**TR10 COMMUNITY TRANSPORT SUB-COMMITTEE (CTSC) (4 MEMBERS including the Chairman of E&LC, and other non-Council co-opted representatives as required by the Sub-Committee)**

The Terms of Reference of CTSC are as follows:

1. To support the Community Transport Officer in the arrangement and organisation of events under delegated powers and within budgets set by E&LC.
2. for elderly and disabled members of the community.
3. To consider correspondence relevant to its Terms of Reference.



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MINUTES OF A MEETING OF THE COMMUNITY TRANSPORT SUB-COMMITTEE HELD AT 10.30 AM ON TUESDAY 20<sup>th</sup> JANUARY 2015 AT THE LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Donald Fraser, Pat Holden, Paul Lawrence and Jan Andrews.

Also in attendance Vivien Choppen (CTO)

***Meeting started 10.34am***

**1. APOLOGIES FOR ABSENCE**

Brian Houssart MBE and Cllr Margaret Cotgrove

**2. DECLARATION OF MEMBERS' INTERESTS**

None

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting on 18<sup>th</sup> November 2014 were agreed by the sub-Committee and signed by the Chairman.

**4. MEMBERSHIP UPDATE**

The membership of the Community Transport Scheme currently remains at 157 members.

**5. REPORT ON TRIPS TAKEN SINCE LAST MEETING:**

- a. Mencap Christmas Concert on Friday 12<sup>th</sup> December at Highlands Methodist Church. An excellent concert as usual. Initially the 12 seats booked were too few for our needs and the concert was heavily oversubscribed (bookings received from 22 members). In the event colds and flu led to several cancellations. Our members get a lot of pleasure from watching this annual musical performance of the MENCAP group.
- b. Christmas Lunch at the Sarah Moore on Tuesday 16<sup>th</sup> December (12 members booked) and Thursday 18<sup>th</sup> December (14 members booked). Although numbers were significantly less than last year, the two smaller sittings on separate days worked very well, with great food and a jolly Christmas atmosphere.

**6. PROGRESS ON ARRANGEMENTS FOR FUTURE EVENTS:**

- a. Suggestions for a simple ride out and lunch at either Rainham Marshes, Wat Tyler Park or Thurrock Thameside Visitors' Centre have been received by the Community Transport Officer. A suitable date has yet to be agreed and transport arranged.

**7. FUTURE PROGRAMME OF EVENTS**

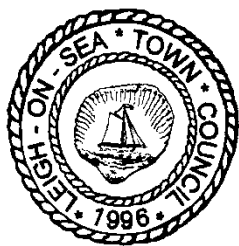
Owing to the absence of the Community Transport Officer in the period of mid-February to mid-April and her other commitments, the Committee concluded that no events would be arranged until May. A letter would be sent to the membership informing them of this situation and advertising a simple ride out and lunch at Wat Tyler Park on 21 May, with instruction that bookings would not be taken prior to 1 May.

***Meeting ended 11.35 am***

Vivien Choppen  
**Community Transport Officer**  
29<sup>th</sup> January 2015

Next meeting Tuesday 5<sup>th</sup> May 2015 at 10.30 am





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Report 2481/PB

## STRAND WHARF – ALTERNATIVE REAL STONE PAVING

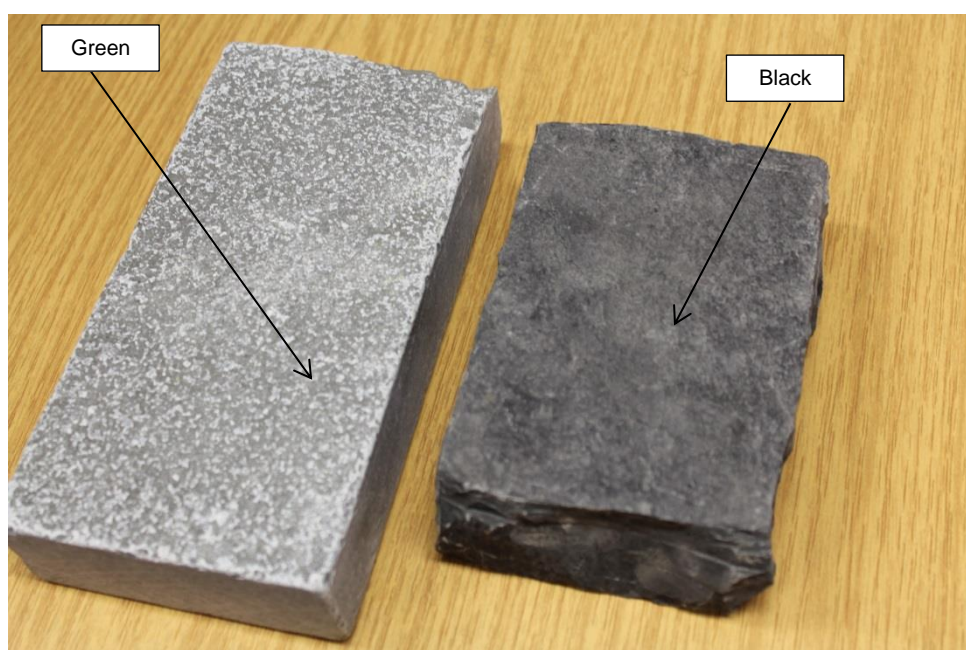
The Committee have already selected a concrete paving option Marshall 'Tegula Traditional' on the condition that the cost is in line with the Bill of Quantities. Further research has now been undertaken on a 'Real Stone' alternative to see if this could be a realistic alternative mainly because this is the option favoured by Southend BC Planners. They had originally suggested a sawn granite paving block, which at about £55/m<sup>2</sup> is out of the range of the Council's resources. The cost breakdown is as follows:

### Granite Setts

Materials (nett)	£55.00
Bed material	£2.00
Labour	£23.00
Sub Total	£80.00
O/H&P 10%	£8.00
<b>Total /m<sup>2</sup></b>	<b>£88.00</b>

Original Budget Estimate using Tobermore Tegula £49.50/m<sup>2</sup>  
 Extra Over (£88.00 - £49.50) = £38.50/m<sup>2</sup> x 560m<sup>2</sup> = **£21,516.00 + VAT**

Other alternatives considered were basalt, sandstone and limestone. Basalt is a similar price to the granite and has the disadvantage of moss formation on its surface; sandstone is a softer material which would be subject to wear over time. Limestone is a harder and a more durable material and can be obtained in two colours 'green' which to the eye appears a light grey colour and black to pick out the original building lines. The life of this paving would be almost indefinite and if damage occurs could readily be replaced with the same material. A photograph of a sample of the material appears below.



Samples showing colours (the black is not sawn as is green one).

The limestone is a distinct possibility because of durability, aesthetics and on cost it is a realistic alternative; while dearer than the original concrete block option has a far better lifespan and durability and would be an option Southend BC would prefer. The costing for the limestone blocks are set out below:

#### Limestone

Materials (nett)	£37.88
Bed material	£2.00
Labour	£23.00
Sub Total	£62.88
O/H&P 10%	£6.28
<b>Total /m2</b>	<b>£69.16</b>

Original Budget Estimate using Tobermore Tegula £49.50/m2  
 Extra Over (£69.16 - £49.50) = £19.66/m2 x 560m2 = **£11,009.60** + VAT

Costing for Marshall Tegula Traditional (Price from Turnballs Marshall Stockists – £299.12 per 9.2m2 pallet):

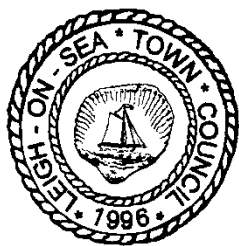
Materials (nett)	£30.67
Bed Material	£2.00
Labour	£23.00
Sub Total	£55.67
O/H&P 10%	£5.56
<b>Total /m2</b>	<b>£61.23</b>

Original Budget Estimate using Tobermore Tegula £49.50/m2  
 Extra Over (£61.63 - £49.50) = £11.73/m2 x 560m2 = **£6,586.80** + VAT

The additional costing could be accommodated by increasing the budget funding from the Capital Projects Fund by the £11,009.60 indicated above. In reality when tenders are received the Council is likely to be able to reduce this cost because of savings made elsewhere, for example by revised prices for the proposed seating and benching. There will also be a huge saving in maintenance costs due to the longevity of the product.

The Council approved on 12<sup>th</sup> November 2014 that the shortfall of up to a maximum of £36,647.38 be taken from the Capital Projects Fund, it is proposed if the Committee agree to the option of real stone paving to increase the budget sum by the £11,009.60 indicated above to a total of £47,656.98.

It is **RECOMMENDED** that the option of using limestone setts be used in the Strand Wharf Project and that the budget sum previously agreed be increased to a maximum of £47,656.98 to be funded from the Capital Projects Fund and that this be recommended to Policy & Resources and Council.



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Report 2477/HS

## Events Working Party Meeting Report

**Meeting Date: Monday 19<sup>th</sup> January 2015 at 1.00pm**

Those attending: Cllr Carole Mulroney, Cllr Caroline Parker; Events Officer Helen Symmons

Apologies: Cllr Pat Holden

### Night of the Lights Debrief

HS presented notes from the external debrief 12<sup>th</sup> January and highlighted areas that needed improvement. Event discussed from an internal perspective especially the traders' contributions. Only 34 traders contributed to the cost of the lights from a possible 428. In % terms this equates to 7.9% and a very poor figure. If all traders could contribute a minimum of £10 this would help enormously to the increasing cost of the event which is required to cope with the huge numbers attending and in the main benefit quite a few traders on the night who at present make no contribution at all. The Council are extremely grateful to those traders who do assist in whatever way they can. In particular the cost of clean-up is increasing year on year and it was noticeable the amount of litter generated from particular outlets. They will be approached to see if they can address the issue in some way on the night taking more responsibility for the clean-up or donating towards clean-up costs.

It was noted that with the size of the event now that very difficult to rely on volunteer support totally with regard to marshalling as there is a reluctance to be out in the cold at this time of the year and it can be intimidating with such large crowds in a small area. The Lions have expressed that they do not wish to be stewards and HS felt more static support required in busy areas especially as the parade approaches. It was felt that there is a need for more employed stewards and HS will liaise with VIP from within the existing set budget for 2015.

Suggestions for 2015 – to consolidate on the new style event, increasing the participation in the charity market place and to engage traders early to encourage more involvement. To introduce a Festive Window competition with a prize of £100 from LTC to the charity of the winners choice. Re-introduce food concessions within the main area but using top of side roads instead of on street.

### 2015 date – Friday 27<sup>th</sup> November

#### Carols on Strand Wharf Debrief

Cllr Pat Holden took responsibility for this event on the day and did a great job with the help of Cllr Jerry Holden and Cllr Paul Lawrence in the set up and set down of all the equipment. Leigh Lions assisted along with the 3<sup>rd</sup> Chalkwell Explorer Scouts. The event was a great success with over 500 people attending. Cllr Parker had secured 500 mince pies for the event from local supermarkets and shops. The addition of the lantern making at Fishermen's Chapel was very popular.

This being the first time at the event, HS noted that it was an enormous amount of work on the day for an hour's event. However the numbers attending and the style of event prove how popular it is. Consideration has to be given to the man power effort though as this may not always be sustainable.

Suggestions for 2015 – investigate the possibility of an external source providing full set up or just sound and light. Introduce a choir alongside the bands to add to the community singing. Continue to work with Fishermen's Chapel regarding added features to the event.

## **2015 date – Saturday 12<sup>th</sup> December**

### **Community Panto Debrief**

This was a steep learning curve for all parties but the support of the community to the event was overwhelming selling out in rapid time. In view of the timescale of the event planning it was a major coup and encouraged many new visitors to the community centre. Still some financial details to sort but donations to each charity will be announced shortly.

Principal Girl Productions would like to hold the event again in conjunction with LTC and both sides have already recognised areas that need reviewing to suit all. Consultation is currently taking place with the Community Centre Manager.

### **Easter Event – Saturday 28<sup>th</sup> March**

Planning is already fully underway and response has been very positive to date. Some new features to keep the event fresh and HS is working within budget.

### **May Day**

Unfortunately it has been made clear that Strand Wharf refurbishment will not be completed by this date and therefore there the event will not take place. HS has halted all event planning.

### **Maritime Festival**

Agreed to be held Sunday 2<sup>nd</sup> August, high tide at the Pier at 14.45  
Interest already shown by many groups to be involved and there will be a balance of attractions to encourage visitors who are perhaps not interested in the maritime element but would come for other aspects. New ideas for 2015 will be included to further enhance the event.

HS will contact Old Town businesses to advise and work with.

Grand re-opening of Strand Wharf will be incorporated into the event.

Old Town Community Group meeting to be held

## **Wrecked on the Intertidal Zone**

### **About the Project**

'Wrecked on the Intertidal Zone' is an artist-led socially engaged art and citizen science project, which sets out to uncover and highlight local, situated knowledge about the changing ecological, social and industrial arena of the Thames estuary. Artists YoHa, Critical Art Ensemble and locally engaged artists Andy Freeman and Fran Gallardo, with The Arts Catalyst, will collaborate with local ecologists, fishermen, ex-industrialists, engineers, interest groups, and the general public in Southend and Leigh-on-Sea and will apply this knowledge to create striking and unique performative and sculptural artworks on the shorefront and mudflats of the estuary.

The Thames Estuary is a complex environment where its conservation and exploitation collide. Through a series of pilot workshops with the local community YoHa have collaboratively developed 'Wrecked on the Intertidal Zone', an artist-led enquiry that sets out to examine the ecological, social and industrial conditions in and around the Estuary to uncover and highlight community-held information about it. At the heart of this project will be three key elements that directly feed into each other.

Over the past two years we have held some exciting public participatory events and workshops from a stall at the Maritime Festival where we invited to taste and smell the estuary from sweets made from local edible flowers from Two Tree Island. Workshops included walks in the marshes with local botanist Paul Huxler to foraging for berries and cooking jam together, it also included testing water for toxins then uploading the data onto a specially made online map of Two Tree Island.







Counus Andy Freeman Upload Data Settings Logout

Hadleigh Marsh

Leigh Golf Range

Two Tree Island

Water testing

Andy Freeman using a water test kit to look for heavy metals that may have leached into the borrow dyke from the former tip. All the tests were negative. by Warren Martin on 2014-11-03 14:57:19

## **Key Artworks and activities for 2015**

### **Lost species**

This ambitious collaborative project by YoHa and CAE will involve recording 'species' from: wildlife, marine creatures, livelihoods, fishing methods, landmarks, local dialect, etc. that once comprised of the Estuary and which are now disappearing. The artists will lead on a set of enquiries for local people to gather information, knowledge and data. This will be facilitated by thematic workshops led by specialists as well as informal information gathering, a series of ad hoc interviews with local people and two ecological dinners with local authorities and stake holders in Chalkwell Hall supported by Metal Culture. From this research they will create a monument using a wrecked cockle boat or local smack. The boat will be cleaned and re-configured, placed in a prominent public setting loaned by the Belton Way Small Craft Club on the main fourerfair between Leigh-on-sea station and Leigh old town. Working alongside local craftsman, enthusiasts the artists will laser cut words, phrases and names that best represent the research and local knowledge into vessel's surface to celebrate Leigh's rich history. Once completed the boat will be relocated in a publicly accessible part of the salt marsh.

### **Line in the Sand**

YoHa will collaborate with local fisherman and sailing clubs to create an ephemeral public artwork that will happen during Leigh Maritime Festival. A series of messages will be written onto the sandbar which underlies the flight path to London's airports, with the plan to use local knowledge, resources and 'man-power' to choreograph a set of boats to create lines in the sand. The messages – at low tide - may be viewed by thousands of passing aircraft passengers. The content of the messages will be derived from discussions with fishermen and cocklers.

### **Workshops**

Andy Freeman and Fran Gallardo will involve local participants in a series of citizen science and cooking workshops that celebrate and bring reflection to the estuary's unique ecosystem. These workshops will involve cooking with local ingredients and encouraging local participants to get involved at the various local festivals.



### **About Us**

Artists **Graham Harwood and Matsuko Yokokoji** (YoHa English translation 'aftermath') have worked together since 1994 and are local Leigh-on-Sea residents. YoHa's polemical vision and technical tinkering has powered several celebrated collaborations, establishing an international reputation for pioneering critical art and socially engaged projects. Harwood and Yokokoji co-founded the pioneering artists' group Mongrel (1996-2007) and established the MediaShed, a free-media lab (2005-2008), which reached international fame through its film 'Duallists' shown at over 30 film festivals around the world.

**The Arts Catalyst** is one of the UK's most distinctive arts organisations, distinguished by ambitious art commissions and its unique take on art-science practice. Our primary focus is commissioning new artists' projects, presented in a range of museums, art galleries and other public spaces in the UK and internationally. In its 20 years, The Arts Catalyst has commissioned more than 120 artists' projects and are very excited about embedding future projects and fundraising in Leigh-on-Sea based projects.

**Critical Art Ensemble** will undertake a residency in Leigh-on-Sea, building on research from two previous visits, and work alongside Yoha on 'Lost Species'. Since 1987 CAE have explored the intersections between art, critical theory and political activism. Projects have included recreating historical bio-warfare experiments off the coast of Scotland; setting up a lab in a gallery to reverse engineer genetically modified seeds; and planting endangered flowers on public lands and urban social space threatened by property developers.

**Andy Freeman** is an artist, educator, technologist and former oyster farmer. He will be leading on citizen science workshops alongside Fran Gallardo.

Andy has worked with software and community arts projects and was founder member of the Australian Network for Arts and Technology. Based on his arts practice and his teaching at Goldsmiths Andy has developed a practice that involves the combination of open data tactics & community engagement.

**Fran Gallardo's** background is in Systems Engineering, a member of the "Environmental Art Activism" movement, his work explores interfaces for culture in technology and ecology. He is also fixing up a boat in Leigh and part of a local boat club.



**E&L Budget 2014/15**

Heading	B/F 2013/14	Income Budget	Inc. To Date	Expenditure Budget	Spend to Date	Nett to Date	Balance	% Used
Community Transport*		4,000	1,801.00	9,461	6,747.63	4946.63	514	0.00
Flower baskets	5,500	0		6,000	5,650.00	5650.00	5,850	1130.00
First Aid Provision		0	0.00	1,000	394.22	394.22	606	39.42
Farmers Market*		2,040	1,693.00	2,264	596.27	-1096.73	1,321	0.00
Strand Wharf	73,238	0		0	6,045.80	6045.80	67,192	-8.26
Leigh Lights*	2,000	3,750	3,716.08	27,305	23,087.87	19371.79	6,183	82.24
Skate Park*				5,351	4,371.00	4371.00	980	81.69
Paddling Pool	1,798	0		0	0.00	0.00	1,798	0.00
Grants to outside organisations**		0		1,500	1,000.00	1000.00	500	66.67
Leigh Maritime Festival**	1,500	0	397.21	2,000	3,808.15	3410.94	89	97.46
May Day**		0	0.00	450	22.87	22.87	427	5.08
Carols on Strand Wharf**		0	512.21	200	701.38	189.17	11	94.59
Easter Event**		0	539.89	900	1,253.07	713.18	187	79.24
WW1/LCC Centenary Events/Inflatables			717.34	500	1,008.95	291.61	208	58.32
Events Equipment**				500	605.16	605.16	-105	121.03
Electric Point Library Gardens**					240.00	240.00	-240	
Allotments Sub-Committee*	3,899	10,467	12,156.23	19,222	17,327.88	5171.65	5,221	74.94
Community initiatives and recreational facilities**				500	1.00	1.00	499	0.20
Staff costs				8,368	8,387.35	8387.35	-19	100.23
<b>Totals</b>	<b>87,935</b>	<b>20,257</b>	<b>21,532.96</b>	<b>85,521</b>	<b>81,248.60</b>	<b>59,715.64</b>	<b>93,483</b>	<b>38.98</b>
Nett cost				65,264	59,715.64			

\* see separate budgets below

\*\*Various

1,500
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6,550	Various
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<b>6,473.93</b>
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<b>91,222</b>	91,241
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**E&L Community Transport Budget  
2014/15**

<b>Community Transport</b>	<b>B/F 2013/14</b>	<b>Income</b>	<b>Inc. To Date</b>	<b>Expenditure</b>	<b>Spend to Date</b>	<b>Nett to Date</b>	<b>Balance</b>	<b>% Spent</b>
Staff costs				4051	4,324.79		-273.79	106.76
Ticket sales		4000	1,801.00		0.00		2,199.00	45.03
Trip costs				2900	1,355.74		1,544.26	46.75
Minibus hire				1300	569.40		730.60	43.80
CRB checks				200	0.00		200.00	0.00
Petrol & Misc.				330	55.00		275.00	16.67
Refreshments				150	43.53		106.47	29.02
CTA membership				270	254.17		15.83	94.14
Midas Training				260	145.00		115.00	55.77
Totals		4000	1801	9461	6747.63		514.37	
Nett cost				5461	Actual	4946.63		90.58

**E&L Farmers Market Budget 2014/15**

<b>Farmers Market</b>	<b>B/F 2013/14</b>	<b>Income</b>	<b>Inc. To Date</b>	<b>Expenditure</b>	<b>Spend to Date</b>	<b>Nett to Date</b>	<b>Balance</b>	<b>% Used</b>
Stall hire		2040	1,693.00		0.00		347.00	82.99
Hall Hire				1884	576.00		1,308.00	30.57
Leaflet				380	0.00		380.00	0.00
Farmers Market Pay				0	0.00		0.00	
Miscellaneous				0	20.27		-20.27	
Banners				0	0.00		0.00	
Totals		2040	1693	2264	596.27	-1096.73	1320.73	
Nett cost				224				

**Skate Park Budget 2014/15**

Skate Park	B/F 2013/14			Budget Expenditure	Spend to Date		Balance	% Spent
Rent				50	50.00		0.00	100.00
Cleaning				900	583.44		316.56	64.83
Electricity				450	155.32		294.68	34.52
Miscellaneous				200	236.21		-36.21	118.11
Grass Cutting				0	550.00		-550.00	
Skate Park Pay				2751	2,731.03		19.97	99.27
Skate Park Maintenance				1000	65.00		935.00	6.50
Totals				5351	4,371.00		980.00	81.69

**E&L Leigh Lights Budget 2014/15**

Leigh Lights **	B/F 2013/14	Income	Inc. To Date	Expenditure	Spend to Date	Nett to Date	Balance	% Used
Column testing				1450	0.00		1,450	0.00
Installation and removal				6700	8,400.00		-1,700	125.37
Storage				2400	0.00		2,400	0.00
Replacement bulbs				1100	0.00		1,100	0.00
Electricity				300	0.00		300	0.00
Traders contributions		2500	1,970.00		0.00		-530	78.80
Switch-on security				3000	2,967.00		33	98.90
Entertainers				1000	0.00		1,000	0.00
Road closures, licences etc.	2000			6000	4,789.93		3,210	79.83
Charges to stalls, fairs, collections		1250	1,746.08	700	2,032.50	-286	-286	
Capital Renewals				3155	4,898.44		-1,743	155.26
Support columns - erect and remove / Storage				1500	0.00		1,500	0.00
Totals	2000	3750	3,716.08	27,305.00	23,087.87	19,372	6,183	82.24
Nett cost				23,555.00				

**Allotments Sub-Committee 2014/15**

Heading	2013/14 B/F	Income Budget	Income to Date	Expenditure Budget	Spend to Date	Commitments	Balance	% Spent
Rents								
Manchester Drive		5,294	5837.23				543.22966	110.26
Leigh		2,301	2315.50				-14.5	100.63
Marshall Close		308	363.00				-55	117.86
Grants							0	0.00
Other Income	1,500						0	0.00
MDAS Agency Fee 12.5%				662	729.65		0	0.00
Affiliations				55	55.00		0.00	100.00
Water Rates		2,564	1830.50	2,700	2,460.59		239.41	91.13
Water Rates Rebate				950	0.00		0.00	0.00
Staff Costs				5,250	3,220.55		2,029.28	61.35
Waste Clearance	2,399			0	£633.34		1,765.99	26.40
Maintenance				1,000	2.50		997.50	0.25
Miscellaneous				5	0.00		5.00	0.00
Training				0	0.00		0.00	0.00
Hedge Cutting				1,000	925.00		75.00	92.50
ASA - LA				1,600	1,600.00		0.00	100.00
ASA - MDAS				3,000	3,000.00		0.00	100.00
ASA - MC				500	500.00		0.00	100.00
Capital improvements*			1685.00	2,500	3,926.63		258.37	93.83
Keys			125.00	0	274.62		-149.62	0.00
<b>Totals</b>	<b>3,899</b>	<b>10,467</b>	<b>12156.23</b>	<b>19,222</b>	<b>17327.88</b>		<b>5,220.93</b>	<b>74.94</b>
Nett cost (exp - inc)		8,755			5171.65		7,482	
Less balances b/f		4,855						