



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)



Chairman: Cllr Richard Herbert  
 Vice Chairman: Cllr Syrie Cox  
 Town Clerk: Paul Beckerson

Notice is hereby given that the next meeting of the **Transport and Highways Committee** of the Leigh-on-Sea Town Council will take place on **Wednesday 18<sup>th</sup> June 2014** at Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm**.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. ELECTION OF VICE CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. DECLARATION OF MEMBERS' INTERESTS
5. TO APPROVE THE MINUTES OF THE MEETINGS OF 16<sup>th</sup> APRIL AND 14<sup>th</sup> MAY 2014
6. MATTERS ARISING FROM THE MINUTES – INFORMATION ONLY
  - a) **19<sup>th</sup> February 2014 – Minute 34(a)** Planting to corner of Eastwood Road – The trees have been planted on site, the wild flower seeds were planted on the 12<sup>th</sup> May and the bollards will be removed.
  - b) **16<sup>th</sup> April 2014 - Minute 40(b)** Residents Permits - SBC was not prepared to consider it and if they were, it would be for the entire area.
  - c) **16<sup>th</sup> April 2014 – Minute 40(a)** Hadleigh Road Junction - SBC had installed the arrows to prevent congestion and as there were not any recorded accidents at this location it would remain as it is.
7. APPOINTMENT OF WORKING PARTIES  
 Membership of Working Parties elected last year is shown below:

<b>Bus Shelters &amp; Street Furniture Working Party</b>	<b>Parking Working Party</b>
Cllr Margaret Cotgrove Cllr Geoff Crawford Cllr Donald Fraser Cllr Jerry Holden Cllr Caroline Parker Cllr John Wren	Cllr Paul Lawrence Cllr Caroline Parker Cllr John Wren
<b>Rep to Public and Passenger Transport Groups</b>	
Cllr Donald Fraser (Representative) Cllr Caroline Parker (Reserve)	

8. COMMITTEE REVIEW 2014 (Appendix 1)
9. ITEMS FOR DISCUSSION
  - a) Spring Cleaning of Street name Plates and Signs.
  - b) Flower Basket at corner of Manchester Drive and Elmsleigh Drive.
  - c) Car Park Signage in Central Leigh.

d) Erection of flagpole on forecourt of Leigh Community Centre and Council Office Approx. £400

e) PUBLIC TRANSPORT REPORT – June 2014

**Railway Service – London to Shoeburyness via Leigh-on-Sea**

Four companies have lodged tenders to take over the franchise later this year. The winning operator is expected to be announced shortly, with the hope of many improvements to the train services.

**Leigh-on-Sea Station Forecourt**

During the past few weeks work has been taking place to improve the forecourt layout. A new and larger bus shelter has been erected.

The taxi rank has been improved.

A new pedestrian crossing immediately north of the railway bridge is currently in course of construction.

DONALD N. FRASER

10. BUDGET REPORT 2014/15 – Report 2370/TH – 9<sup>th</sup> June 2014 – (Appendix 2)



Paul Beckerson  
Town Clerk  
12<sup>th</sup> June 2014

**Any member who is unable to attend the meeting should send their apologies before the meeting**

## Committee Review

# Transport & Highways

CRITERIA	TARGET	RESULT
Objective	<ol style="list-style-type: none"> <li>To respond to issues referred from and discussed by the Highway Authority and initiate improvements relating to Highways, Public Footpaths, Parking, Public Transport and Waste &amp; Refuge</li> <li>To respond to Highway consultations and provide the following in response to resident's needs, Bus Shelters, School Crossing Patrols and Highway Infrastructure.</li> </ol>	
Relationship to strategic objectives.	<ol style="list-style-type: none"> <li>To encourage and support the economic and commercial vitality of the town.</li> <li>To consult with and take due regard of all comments received from other statutory bodies, voluntary organisations and individuals, to ensure an improving standard of service that meets with local needs.</li> <li>To seek to improve sustainable transport infrastructure across the town.</li> <li>To seek to create a socially inclusive and caring community.</li> </ol>	
Cost Financial	The budget for the year 2013/14 was £13,528. The budget for the year 2014/15 is £11,447	
Human Resources	Meetings are held bi-monthly and as necessary Dedicated member of staff to service Committee and liaise with Highway Authority.	
Benefit	To ensure transport provision and infrastructure serve the needs of the local community	
Can benefit increase	TO BE DETERMINED	
Can cost reduce		

Heading	2013/14 B/F	Income	Expenditure	Spend to Date	Commitment	Balance	% Spent
School Crossing Patrols		0	4,500	0.00		4,500	0.00
Bus Shelter Cleaning/Maintenance		0	2,000	77.00		1,923	3.85
New Bus shelters	3,500	0		0.00		3,500	0.00
Highways Infrastructure		0	4,250	0.00		4,250	0.00
Staff Costs		0	397	27.70		369	6.98
Phone box		0	300	0.00		300	0.00
<b>Total</b>	<b>3,500</b>	<b>0</b>	<b>11,447</b>	<b>104.70</b>		<b>14,842</b>	<b>0.91</b>