



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288  
[council@leighonseatowncouncil.gov.uk](mailto:council@leighonseatowncouncil.gov.uk) [www.leighonseatowncouncil.gov.uk](http://www.leighonseatowncouncil.gov.uk)



Chairman: Cllr Richard Herbert  
Vice Chairman: Cllr Carole Mulroney  
Town Clerk: Paul Beckerson

4<sup>th</sup> January 2016

The next meeting of the **Community Transport Task and Finish Group** will be held at 10.30 a.m. on **Tuesday 12<sup>th</sup> January 2016** at the Community Centre, 71-73 Elm Road, Leigh-on-Sea, when it is hoped to transact the following business:

## AGENDA

1. Apologies for Absence
2. Declaration of Members' Interests
3. Approval of Minutes of Previous Meeting – 27<sup>th</sup> October 2015
4. Membership Update
5. Report on Trips taken since last Meeting:
  - a. 26<sup>th</sup> November – Christmas shopping visit to Alton Garden Centre
  - b. 8<sup>th</sup> & 9<sup>th</sup> December – Christmas lunches at the Sarah Moore
  - c. 11<sup>th</sup> December – Mencap Christmas Concert at Highlands Methodist Church
6. Progress on arrangements for future events:
  - a. A film and date for going to Southend's Odeon Cinema has yet to be determined. Once selected the immediate issue of our letter and turn round of the booking form by members is essential to secure seats in the short advance booking period available.
7. Future Programme of Events  
Ideas for February and March

Vivien Choppen  
Community Transport Officer  
4<sup>th</sup> January 2016

Please Note: Any member who is unable to attend the meeting must send their apologies before the meeting.