

Leigh-on-Sea Town Council



71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk

Chairman: Cllr Richard Herbert
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson

10th December 2015

Notice is hereby given that an **EXTRAORDINARY** meeting of the **POLICY AND RESOURCES COMMITTEE** of the Leigh-on-Sea Town Council will take place on **Wednesday 16th December 2015** at the Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at 7.00pm.

AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATION OF MEMBERS' INTERESTS
4. APPROVAL OF THE MINUTES OF THE MEETING OF 3rd November 2015

POLICY

5. PERSONNEL SUB-COMMITTEE MEETING 4th DECEMBER 2015 (Appendix 1)
 - a) CONSIDERATION OF ADJUSTMENTS TO STAFFING REMUNERATION

The Sub-Committee **RECOMMENDED** to P&RC that the Assistant Clerk (SCP 23) Pro Rata should be appointed as Temporary Deputy Clerk (SCP 38) Pro Rata from 16th December 2015 and act as Clerk during the course of the Clerk's medical treatment and that the hours be increased from 26 to 30 per week this to be funded from Reserves

6. EXECUTION AND SEALING OF LEGAL DEEDS UNDER STANDING ORDER 27(a)

The Committee is **requested** to authorise the use of the Common Seal on the Lease Documents for Strand Wharf and the Leigh Community Centre.

7. MOTION RELATING TO ESSEX POLICING

Proposed Cllr Carole Mulroney; Seconded Cllr Jane Ward

1) The Chairman of the Council should write an open letter to the Police expressing our concern at the reduction of policing in Leigh and

2) That we consider offering assistance in the recruitment of special constables:

Through its website, bi-annual magazine and through contact with our Volunteer programme to promote recruitment of Specials from within Leigh whilst understanding that these can be deployed elsewhere in times of need.

Report from Cllr Carole Mulroney:


There is deep concern in Leigh at the reduction in PCSO numbers in the Southend area. Leigh has already lost its front desk contact for the community and now will be losing its police station altogether. For a town the size of Leigh to then be left with a very small share of a drastically reduced number of PCSOs leaves a population of 22,000 without a visible presence. We would urge the Essex Police to reconsider this position and additionally increase its Specials contingent so that Leigh can have benefit from their availability and presence.

RESOURCES

8. STRAND WHARF TEMPORARY TRAFFIC REGULATION ORDER

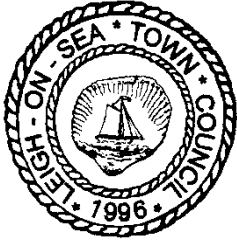
The Council have been advised that we require a Temporary Traffic Regulation Order for the construction works on Strand Wharf which are due to start on 14th December 2015. The Chairman, Vice Chairman and Chairman of Policy and Resources have been consulted and that as a matter of urgency the payment of £2,600 has been made.

The Committee is **requested** to ratify the payment of £2,600 from the Strand Wharf and Capital Projects Budget.



Paul Beckerson
Town Clerk
10th December 2015

Please Note: Any member who is unable to attend the meeting should send their apologies before the meeting.



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MINUTES OF THE MEETING OF THE PERSONNEL SUB-COMMITTEE HELD ON FRIDAY 4th DECEMBER 2015 AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Carole Mulroney (Chairman), Donald Fraser and Richard Herbert

In attendance: Paul Beckerson (Town Clerk)

The meeting opened at 2.00pm

17. APOLOGIES FOR ABSENCE

Cllrs: Fr. Clive Hillman and Jane Ward

23. DECLARATION OF MEMBERS' INTERESTS

There were none.

24. MINUTES OF PREVIOUS MEETING

The minutes of the meeting of 14th October 2015 were agreed as a correct record and signed by the Chairman.

25. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

RESOLVED; That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs. 3(d) and 24(a) - (staffing)

Start of confidential business

The following items were considered in accordance with SO 13(c)

26. CONSIDERATION OF ADJUSTMENTS TO STAFFING REMUNERATION

The Sub-Committee **RECOMMENDED** to P&RC that the Assistant Clerk (SCP 23) Pro Rata should be appointed as Temporary Deputy Clerk (SCP 38) Pro Rata from 16th December 2015 and act as Clerk during the course of the Clerk's medical treatment and that the hours be increased from 26 to 30 per week this to be funded from Reserves.

End of confidential business

The meeting closed at 2.25pm