



Leigh-on-Sea Town Council

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Chairman: Cllr Richard Herbert
Vice Chairman: Cllr Carole Mulroney
Town Clerk: Paul Beckerson

12th May 2016

Notice is hereby given that the next meeting of the **Policy & Resources Committee** will take place on **Tuesday 17th May 2016** at the **Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea** during the adjournment of the Council meeting when it is hoped to transact the following business.

AGENDA

1. ELECTION OF CHAIRMAN
2. ELECTION OF VICE CHAIRMAN

A handwritten signature in black ink, appearing to read 'Paul Beckerson', is written over a horizontal line.

Paul Beckerson
Town Clerk
12th May 2016

Any member who is unable to attend the meeting should send their apologies before the meeting.