



Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Helen Robertson
Town Clerk: Paul Beckerson

6th July 2016

The next meeting of the **Community Transport Task and Finish Group** will be held at **11.00 a.m. on Tuesday 12th July 2016** at the Community Centre, 71-73 Elm Road, Leigh-on-Sea, when it is hoped to transact the following business:

AGENDA

1. Appointment of Chairman
2. Appointment of Vice Chairman
3. Apologies for Absence
4. Declaration of Members' Interests
5. Approval of Minutes of Previous Meeting – 19th April 2016
6. Membership Update
7. Report on the following Trips taken since last Meeting:
 - a. Show - Made in Dagenham at the Palace Theatre on 5th May.
 - b. Concert - Red Priest at the Plaza Centre on 17th June.
 - c. Tour of Ingatestone Hall with tea and coffee on arrival and Ploughman's Lunch on 7th July.
8. Progress on Arrangements for Future Events:
 - a. So far 17 members have booked to go on the visit to the Hyde Hall Flower Show on 4th August. Transport arrangements have still to be made.
9. Future Programme of Events

Ideas for September and October are required.

Vivien Choppen
Community Transport Officer
7th July 2016

Please Note: Any member who is unable to attend the meeting must send their apologies before the meeting.