



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP - Tel: 01702 716288
council@leighonseatowncouncil.gov.uk www.leighonseatowncouncil.gov.uk



Chairman: Cllr Carole Mulroney
Vice Chairman: Cllr Helen Robertson
Town Clerk: Paul Beckerson (Helen Symmons – Acting)

You are hereby summoned to a meeting of the Leigh-on-Sea Town Council, which will take place on **Tuesday 17th January 2017** in Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at 7.30pm when it is hoped to transact the following business.

Tea and Coffee will be available from 7.00pm when the Chairman with Stibbards & Sons will present charity cheques to the Leigh Lights Yuletide Parade winners.

Prior to the meeting, there will be prayers at 7.30pm by Gavin Dixon, Leader of King's Church to the Council Meeting.

AGENDA

1. THE CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE

Cllr Mark Bromfield wishes to request a leave of absence from attending Council meetings for a period of three months from 1st February 2017. The request is due to ill health – which with treatment should allow him after this time to attend and take part fully in Council business.

It is **RECOMMENDED** that Council give approval for Cllr Bromfield's absence until the Annual Council meeting in May. This would mean that he would not be in breach of Local Government Act 1972, s 85(1) and (2) – Vacation of office by failure to attend meetings.

3. DECLARATION OF MEMBERS' INTERESTS
4. APPROVAL OF THE MINUTES OF THE MEETING OF 15th NOVEMBER 2016 (**page 3**)
5. PUBLIC REPRESENTATIONS
6. QUESTIONS FROM COUNCILLORS

COMMITTEES

7. COMMITTEES
To receive Minutes of Committees and report 2635/I&E
 - a) Planning, Highways & Licensing Committee - To receive minutes of [22nd November, 13th December 2016](#) and [4th January 2017](#)
RECOMMENDATION TO COUNCIL- None made
 - b) Community Facilities Committee – To receive minutes of [6th December 2016](#)
RECOMMENDATION TO COUNCIL- None made
 - c) Environment & Leisure Committee – To receive minutes of [20th December 2016](#)
RECOMMENDATION TO COUNCIL – None made

- d) Policy & Resources Committee - To receive minutes of [29th November](#) and [8th December](#) 2016 and [3rd January 2017](#)

RECOMMENDATIONS TO COUNCIL:

- Minute 79 – Approve Expenditure (Report 2635/I&E [Appendix 1](#))

DECISION ITEMS

8. DATE OF ANNUAL TOWN/ELECTORS' MEETING

It is **RECOMMENDED** that a meeting date be set. Under LGA 1972, Sch 12, para 14 (1) and (4), this is to be on some day between 1st March and 1st June and proceedings must not begin before 6 p.m.

In recent years, the Annual Town Meeting of Leigh-on-Sea Town Council has been held on the last Friday in April when not an election year.

FOR NOTING

9. TOWN CLERK (ACTING) REPORT 2629/PB ([Appendix 2](#))
10. CORRESPONDENCE FROM THURSDAY CLUB ([Appendix 3](#))

FINANCIAL

11. BUDGET 2017/18 ([Appendix 4](#)) – **DECISION ITEM**

To receive the budget which has been amended since P&R recommendations 29th November 2016 for the following reasons:

Corrections, amendments and review of staffing cost allocations and provisions
Corrections to ensure the actuals 2015/16 match those published
Corrections to ensure the budget 2016/17 match those published
Correction of E&L budget to that resolved 18th October 2016
Addition of Paddling pool budget item to the precept calculation
Amendment of budget to reflect the tax base figure and LCTS grant from SBC
Updated projected year-end figures
Reviewed and amended 3 year forecast
Reviewed and amended layout of the information provided

It is **RECOMMENDED** that the presented budget is agreed subject to confirmation from Southend Borough Council that the Tax Base and LCGT figures are resolved at their meeting 19th January 2017.

12. TO SET THE PRECEPT FOR 2017/18 – **DECISION ITEM**

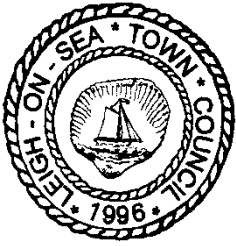
It is **RECOMMENDED** that the precept for 2017/18 be £46.01 for Tax Band D electors be agreed subject to confirmation from Southend Borough Council that the Tax Base and LCGT figures are resolved at their meeting 19th January 2017.



Helen Symmons
Town Clerk - Acting
12th January 2017

Any member who is unable to attend the meeting should send their apologies before the meeting.

DATE OF NEXT MEETING: Tuesday 21st March 2017



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MINUTES OF A MEETING OF THE LEIGH-ON-SEA TOWN COUNCIL
HELD AT 7.30PM ON TUESDAY 15th NOVEMBER 2016
AT LEIGH COMMUNITY CENTRE, 71-73 ELM ROAD, LEIGH-ON-SEA

Present: Cllrs: Carole Mulroney (Chairman), Karen Bowden, Donald Fraser, Jill Healey, Richard Herbert, Fr. Clive Hillman, Declan Mulroney, Ron Owen, Caroline Parker, Helen Robertson, Vivien Rosier and Jane Ward

Also in attendance: Paul Beckerson (Town Clerk)

Prior to the meeting EALC Chairman Cllr John Gilli-Ross and CEO Joy Darby gave a presentation on the work of the EALC and answered Councillor's questions. Gavin Dixon, Leader of King's Church, then led Councillors in prayers

The meeting opened at 7.41 pm

80. CHAIRMAN'S OPENING REMARKS

The Chairman and Vice Chairman had represented the Council at Remembrance services at the Southend Cenotaph and St Clement's Church, both of which had been very well attended with excellent parades. Cllr Caroline Parker had attended the Eastwood Hall for their service on behalf of the Council. Councillors were reminded of the arrangements for the Night of The Lights and asked to volunteer to assist if they had not already done so.

81. APOLOGIES FOR ABSENCE

Cllrs: Jill Adair, Mark Bromfield, Patrick Fox and Valerie Morgan

82. DECLARATION OF MEMBERS' INTERESTS

There were none

83. APPROVAL OF MINUTES OF THE EXTRAORDINARY MEETING OF 25TH OCTOBER 2016

The minutes of the meeting of 25th October 2016 were agreed and signed by the Chairman as a true and accurate record.

The Town Clerk gave a verbal update on his research into financial guarantees and the status of CCLA as a triple AAA Credit rated Investment Company. A written report would be presented to the next Policy and Resources Committee.

84. PUBLIC REPRESENTATIONS

There were none.

85. QUESTION FROM COUNCILLORS

There were none

COMMITTEES

86. COMMITTEES – **Agenda item 7**

- a) Cllr Helen Robertson presented the minutes of the Planning, Highways and Licensing Committee of 27th September, 11th and 25th October and 8th November 2016 which were **NOTED** by Council.
- b) Cllr Richard Herbert presented the minutes of the Community Facilities Committee of 4th October 2016 which were **NOTED** by Council.
- c) Cllr Valerie Morgan presented the minutes of the Environment and Leisure Committee of 18th October 2016 which were **NOTED** by Council. There were two recommendations.

Minute 37 – Request by Cllr Jill Adair for leave of absence on health grounds until the Annual Council meeting in May 2017.

RESOLVED: To agree the absence.

Minute 45 – That responsibility for the Paddling Pool should become the remit of the Community Facilities Committee.

RESOLVED: That responsibility for the paddling pool be transferred to the Community Facilities Committee.

- d) Cllr J Ward presented the minutes of the Policy and Resources Committee of 1st November 2016 which were **NOTED** by Council. There were two recommendations.

Minute 52 – External Auditors' Certificate for noting.

RESOLVED: That the External Auditors' Certificate be noted

Strand Wharf having been referred to Cllr C Mulrone declared a non-pecuniary interest in matters involving Strand Wharf as a Borough Councillor.

Minute 54 – To approve the expenditure and note the income (Report 2625/I&E – Appendix 1 to the agenda)

RESOLVED: That the expenditure and income in Report 2625/I&E be approved and noted respectively

DECISION ITEMS

87. GRANT AID APPLICATIONS – **Agenda item 8**

RESOLVED:

- 1. To agree a grant of £324 to Tourettes Action
- 2. Not to agree a grant to Art Ministry.
- 3. To defer a decision on a grant to 3rd Chalkwell Bay Sea Scouts for further information.

88. APPLICATION FOR THE LOCAL COUNCIL AWARD SCHEME QUALITY LEVEL – **Agenda Item 9**

It was **NOTED** that the Council had achieved Foundation Level in November 2016.

RESOLVED: That an application be made for Quality Level Award in February 2017 at a cost of £130

FOR NOTING

89. TOWN CLERK'S REPORT 2629/PB (Appendix 2 to the agenda) – **Agenda Item 10**

The report was NOTED.

Councillors passed a vote of thanks to Cheryl Hedges for all the work she had undertaken at the skate Park. Cheryl would be leaving the Council's employment at the end of the month. The Council also wished to convey thanks to Helen Symmons, who as Acting Town Clerk had advised on and arranged members' attendance on various training courses.

90. SMALL BUSINESS SATURDAY 3rd DECEMBER 2016 – **Agenda Item 11**

The initiative and Council's involvement were **NOTED**.

91. INVESTIGATING THE CASE FOR ADDITIONAL ENFORCEMENT RESOURCES FOR SOUTHEND – REPORT 2626/HS (Appendix 3 to the agenda) – **Agenda Item 12**

The Report was **NOTED**

FINANCIAL

92. COUNCIL MAIN BUDGET REPORT (Appendix 4 to the agenda) – **Agenda Item 13**

The Report was **NOTED**

The meeting closed at 8.16pm



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Income and Expenditure 21st Oct 2016 – 19th Dec 2016 Report 2635/I&E Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		Expenditure - Cheques	
101904	£43.27	SSE	Skate Park electricity
101905	£30.00	Julia Rowland-Taylor	Story Telling Children's Event
101906	£45.00	Miskos Ltd	Email issue & recover files
101907	£52.07	Viking Direct	Stationery
101908	£54.60	Acumen Wages Service	Payroll processing costs
101909	£226.93	DOTS	Photocopying costs
101910	£66.00	The National Allotment Society	Annual membership
101911	£369.60	Parish Online	Annual subscription
101912	£133.28	Essex Supplies (UK) Ltd	Cleaning supplies
101913	£150.00	EALC	Training courses Valerie Morgan Vivien Rosier
101914	£30.00	Abbeystar	Councillor & staff photoboard
101915	£200.00	Neopost Ltd	Top up franking machine
101916	£126.00	Miskos Ltd	Server monitoring and spam filtering
101917	£70.00	Southend BC	Annual premises licence re Leigh Lights
101918	£60.00	The Salvation Army	Community transport minibus hire
101919	£360.00	BT Payphones	Red Telephone Box
101920	£36.75	Helen Symmons	Travel expenses
101921	£96.60	Allen Bros Electrical (Factors) Ltd	Bulbs & light fittings
101922	£153.50	Essex Supplies (UK) Ltd	Cleaning materials
101923	£85.00	Pam Caton	Forward payment taken in error for artwork
101924	£72.00	DOTS	Staples in photocopier

101925	£43.60	Roxanne Upton	Skate park cleaning cover
101926	£75.00	Royal British Legion	Wreaths & donation
101927	£80.00	EALC	Local council award scheme
101928	£540.00	Southend BC	Grass cutting at Skate Park
101929	£678.97	The Salvation Army	Minibus recovery & inspection
101930	£72.64	Viking	Stationery
101931	£90.96	SLCC Enterprises	Book for library
101932	£10.07	Recognition Express Essex	Replacement badge
101933	£18.12	SSE	Electricity Strand Wharf
101934	£120.00	Leigh Times Series Ltd	Advert for road closures Leigh Lights
101935	£16.50	Barbara Redman	Refund CT Christmas lunch
101936	£64.14	Viking	Tapes for label printer (Art Wall)
101937	£90.00	Miskos Ltd	Resolve issue on office computer
101938	£50.00	Mike Hewitt	The Grinch at Leigh Lights
101939	£190.80	St John Ambulance	First Aid cover at Leigh Lights
101940	£38.00	Potherbs	Christmas tree
101941	£800.00	ATS Services	Boiler service CC
101942	£85.00	Miskos Ltd	Norton security to office computer
101943	£35.00	Lady McAdden Brest Screening Trust	Refund room hire
101944	£54.60	Acumen Wages Service	Payroll processing Nov
101945	£422.64	Veolia	Leigh Lights waste collection
101946	£33.50	Vivien Choppen	Expenses re Community Transport
101947	£4341.75	Southend BC	Crossing patrol & hanging baskets (2015)
101948	£70.00	M Willis	Return of remaining damage deposit
101949	£13851.00	Aylesford Electrical Contractors Ltd	Install, maintain & store lights Year 1 of 3. New light columns
101950	£135.60	Edge IT Systems Ltd	Income band increase
101951	£277.15	Neopost Ltd	Franking machine service agreement
101952	£214.91	DOTS	Photocopying costs
101953	£126.00	Miskos Ltd	Server monitoring & spam filtering
101954	£250.00	3 rd Chalkwell Bay Sea Scouts	Grant aid
101955	£80.00	Southend Association of Voluntary Services	First Aid for Older People training course 21 Feb 2017
101956	£90.00	Taxi Drivers Charity Fund for Children	Minibus hire CT

101957	£38.00	Pot Herbs	Christmas tree for Comm Centre
101958	£40.00	Wyvern Community Transport	Minibus hire CT
101959	£275.00	Southend Carnival Association	Donation re Leigh Lights
101960	£30.00	Westcliff United Reform Church	Donation re Leigh Lights
101961	£271.86	Thursday Club	Donation re Chairman's Charity
101962	£271.86	Southend Junior Phab	Donation re Chairman's Charity
101963	£82.00	EALC	Good Councillor Guide & Being a Good Employer
101964	£48.00	NALC	Award Scheme registration
101965	£480.00	Leigh Times Series Ltd	LTC magazine distribution
101966	£180.00	Urban Design & Print	Leigh Lights banners
101967	£177.65	Essex Supplies (UK) Ltd	Cleaning materials CC
101968	£3870.00	RenTeg Highways Ltd	Traffic management Leigh Lights
101969	£67.50	Miskos Ltd	Various IT issues
101970	£369.96	Recognition Express Essex	Jute bags for Farmer's Market
101971	£35.00	Simon Gummer	Refund allotment deposit
101972	£150.00	Bloodwise	Prize for Leigh Lights Parade
101973	£50.00	Kid's First Charity	Prize for Leigh Lights Parade
101974	£50.00	Southend RNLI	Prize for Leigh Lights Parade
101975	£100.00	Cash	Petty cash top up
101976	£225.83	Kids First Charity	Donation from collection at Leigh Lights
101977	£162.03	Southend Hospital Charity	Donation from collection at Leigh Lights
101978	£27.96	Cancer Research UK	Donation from collection at Leigh Lights
101979	£14.60	Alzheimer's Society	Donation from collection at Leigh Lights
101980	£84.04	Bloodwise	Donation from collection at Leigh Lights
101981	£79.49	The Lions Club of Leigh On Sea	Donation from collection at Leigh Lights
101982	£98.28	Theodora Children's Charity	Donation from collection at Leigh Lights
101983	£18.71	Cancer Research UK	Donation from collection at Leigh Lights
101984	£143.17	Southend Mencap	Donation from collection at Leigh Lights
101985	£96.78	St John Ambulance	Donation from collection at Leigh Lights

101986	£16.39	Southend Mencap	Donation from collection at Leigh Lights
101987	£1262.80	Southend BC	Traffic management at Leigh Lights
101988	£85.00	EALC	V Morgan training
101989	£25.00	Wyvern Community Transport	Minibus hire CT trip to Odeon
101990	£18.12	SSE	Electricity Strand Wharf
101991	£420.00	Vicarage Marquees Ltd	Marquee Carols on Strand Wharf
Bk Trs	£100000.00	PSDF	Transferred to Public Sector Deposit Fund
Bk Trs	£20000.00	Payroll	October payroll
Bk Trs	£20.00	Wyvern Community Transport	Deposit x2 minibus hire CT
		Expenditure – Imprest Items	
	£8.72	B&Q	Items for repairs Comm Centre
	£63.85	Glowsticks UK	Glowsticks for Leigh Lights
	£107.06	Cabletiesuk	Cable ties for Leigh Lights
	£62.99	McAfee	Security renewal laptop
	£89.99	McAfee	Security renewal laptop
	£62.00	Solopress	Leaflets Farmers Mkt & Carols on Strand Wharf
	£24.06	Cabletiesuk	Cable ties for Leigh Lights
	£8.57	B&Q	Glue for Memorial Plaques & decorating at CC
	£89.97	Screwfix Direct	Pest control anti-bird spikes at CC
	£39.99	Amazon (One Safe Source)	Lighting extension cable
	£2.13	Amazon	Cable glands. Lights Strand Wharf
	£64.06	Amazon	Connectors & plugs. Lights Strand Wharf
	£56.96	Amazon	Weatherproof outdoor socket. Lights Strand Wharf.
	£102.00	Solopress	Farmer's Market Leaflets
	£19.90	B&Q	Sockets & water heater parts CC
	£180.43	Nisbets	Cups & saucers CC
	£368.87	Sarah Moore	Community Transport Christmas meal
		Expenditure – Direct Debits	

	£230.93	British Telecom	716287 line rental
	£65.99	The Calls Warehouse	Call charges 477248
	£19.79	Biffa Environmental	Bin collection
	£48.12	Biffa Environmental	Bin collection
	£799.00	Southend BC	Business rates CC
	£276.12	British Telecom	CC line rental & broadband 477248 & 714063
	£695.17	BES	Electricity CC
	£62.14	Global Payments	Card processing fees
	£818.81	BES	Electricity CC
	£72.71	GO CARDLESS (Verde Coffee Ltd)	Coffee order by Lottie & Lorna's. Cost recovered by LTC.
	£177.24	British Telecom	Council broadband charges
	£365.59	Essex & Suffolk Water	Water rates Leigh Site
	£345.12	Essex & Suffolk Water	Water rates Manchester Drive
	£426.53	BNP Paribas	Photocopier lease
	£799.00	Southend BC	Business rates CC
	£76.40	Global Payments	Card processing charges Nov 16
	£95.92	GO CARDLESS (Verde Coffee Ltd)	Coffee order Lorna & Lottie's (cost recovered by LTC)
	£405.37	Essex & Suffolk Water	Water rates Community Centre

Income

Policy & Resources Committee	£195.99
Community Facilities Committee	£19529.06
Environment & Leisure Committee	£13418.62
Planning, Highways & Licensing Committee	£0.00
Total	£33143.67



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REPORT 2637/HS

TOWN CLERK'S REPORT JANUARY 2017

STAFFING

Following the resignation of a member of office staff, we have an immediate staffing shortage which cannot be easily resolved due to the nature of the roles. Apologies for any disruption this may cause but obviously it places an additional burden on existing staff at a difficult time. During times of staff absence, it may be necessary to ask Councillors to assist in 'manning' the reception desk above those times that Cllr Fraser kindly volunteers.

For the time being, a staffing review will be on hold, although the annual staffing appraisal system implemented in January 2016 will not be affected.

COUNCIL AND COMMITTEE DECISIONS – FOLLOW UP RECORD

A system has been implemented which will be reported to Council and the individual Committees from now on. This in effect will be a Town Clerk's report.

Committee	Minute No. and Subject	Completion status	Completion Date	Outcome
E&L 20-12	54. Events PDG set 13 th January	Complete	13-01-17	Report to February E&L
E&L 20-12	56. Bee Hive request	Awaiting MDAS response Bee Keeping Policy under review		
E&L 20-12	57. Bonfire Dates	Dates advised and Poster distributed	10-01-17	No further action
E&L 20-12	58. Hanging Baskets	Tender meetings held awaiting quotes		
E&L 20-12	59. Great British Spring Clean	Awaiting further details of project and from SBC		
P&R 03-01	74. Review of Action Plan	P&R PDG 31-01-17		
P&R 03-01	75. Procurement & Implementation Protocol	Staff advised – copy displayed. Review date implemented		Financial Regulations to be reviewed
P&R 03-01	79. To Note Income & Approve expenditure	Added to Council Agenda	12-01-17	No further action
P&R 03-01	80. CCLA deposit scheme	Finance team notified of continuing investment	05-01-17	No further action



THURSDAY CLUB (Registered Charity No. 1125519)

Leigh Youth Centre, Elm Road, Leigh on Sea

Please reply to: Linda Wonnacott
117 Stornoway Road
Southend on Sea
Essex SS2 4NX
Tel (01702) 305884
email lizzielunn@blueyonder.co.uk

15/10/2016

The Town Clerk
Leigh-on-Sea Town Council
67 Elm Road
Leigh on Sea
Essex SS9 1SP

Dear Sir.

I am writing to confirm a conversation by Mike King with a member of the staff at Leigh Community Centre this week.

The conversation consisted of Mike advising that the Thursday Club will close completely on Thursday 9 March 2017 and hold a 'Farwell Party' in the large hall of the centre on Saturday 11 March between 6 and 9pm to celebrate the 40 years that the club has been in existence.

It is with sadness that this era has come to an end, but we feel that we have demonstrated over the last 40 years the way things could and should be done in a club such as this, and that others have followed our lead in this regard.

We are sincerely grateful for all the help that Leigh Town Council members past and present have given to the club.

Please pass this letter to all at the Town Council as our appreciation of the way you have assisted our endeavours.

I would be most grateful if you or your staff at the centre could confirm to me the bookings detailed above.

Kind Regards

Linda Wonnacott
Secretary to the Thursday Club.

*RSVP'd. 16/12/16.
as only handed the
letter then*

The 'Thursday Club' is supported by Leigh on Sea Town Council and Leigh Lions.

Leigh-on-Sea Town Council

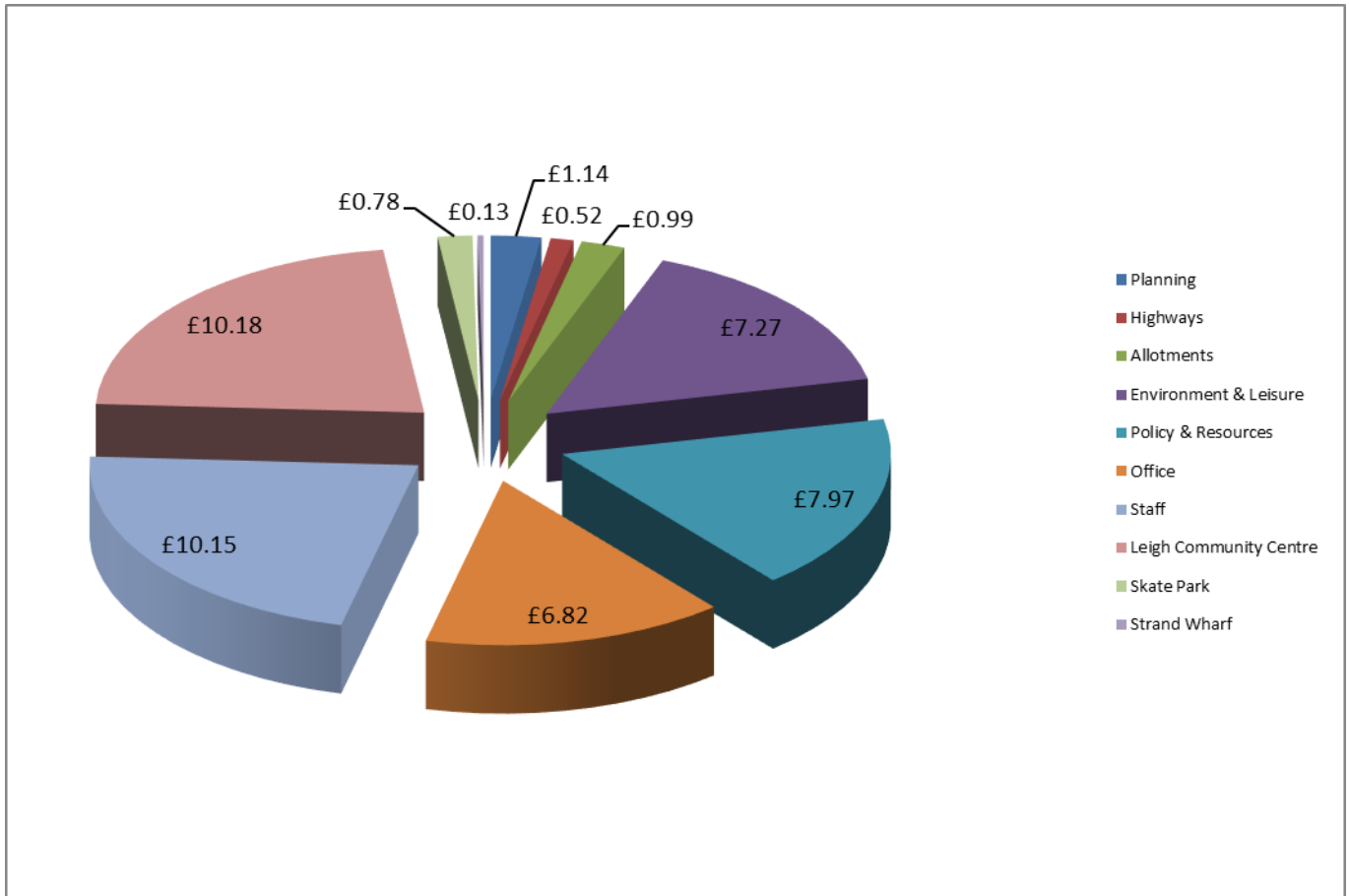
Budget Pack 2017/18

For Recommendation to Council 17-01-17

P&R Recommendation reviewed

LCTSG amended 20/12/16

Recommended Council Budget for 2017/18						
Subject to confirmation of Tax base 2017/18 from Borough Council						
	2015/16	2016/17	2016/17	2017/18		
	Actual	Budget	Projected	Budget		
General Reserves	£ 112,441	£ 76,161	£ 114,116	£ 114,116		
Planning Reserve	£ 2,000	£ 2,000	£ 2,000	£ 2,000		From attached sheet 2
Capital Reserves	£ 152,210	£ 87,357	£ 121,701	£ 121,701		
Add	£ 266,651	£ 165,518	£ 237,817	£ 237,817		
draft budget income from committees						
Planning			£ -	£ -		From attached sheet 2
Highways	£ 300		£ 300	£ 300		From attached sheet 3
Allotments	£ 12,352	£ 11,713	£ 11,502	£ 11,111		From attached sheet 4
Environment & Leisure	£ 9,920	£ 7,652	£ 7,280	£ 7,800		From attached sheet 5
Policy & Resources	£ 2,903		£ 2,545	£ 2,200		From attached sheet 6
Office				£ -		From attached sheet 7
Staff				£ -		From attached sheet 8
Strand Wharf Income				£ -		From attached sheet 10
Leigh Community Centre Hire Income	£ 138,609	£ 131,600	£ 139,300	£ 155,300		From attached sheet 9
Committee Total	£ 164,084	£ 150,965	£ 160,927	£ 176,711		
Deduct						
draft budget expenditure from committees						
Neighbourhood Plan	£ 2,000	£ 2,000	£ 2,000	£ 2,000		From attached sheet 2
Planning	£ 12,426	£ 15,318	£ 12,800	£ 11,000		From attached sheet 2
Highways	£ 6,635	£ 8,000	£ 6,138	£ 5,300		From attached sheet 3
Allotments	£ 16,171	£ 17,537	£ 17,900	£ 20,710		From attached sheet 4
Environment & Leisure	£ 60,390	£ 72,505	£ 73,690	£ 78,149		From attached sheet 5
Strand Wharf	£ 56,426		£ 73,509	£ -		Project completed 2016/17
Major Project Fund	£ -	£ 87,357	£ -	£ 121,701		From Capital reserves
Policy & Resources	£ 30,161	£ 93,050	£ 18,000	£ 79,300		From attached sheet 6
Office	£ 54,155	£ 59,300	£ 60,125	£ 65,950		From attached sheet 7
Staff	£ 80,704	£ 80,019	£ 78,000	£ 98,153		From attached sheet 8
Leigh Community Centre	£ 174,581	£ 206,246	£ 186,500	£ 253,800		From attached sheet 9
Skate Park	£ 2,442	£ 8,471	£ 6,500	£ 7,550		From attached sheet 10
Strand Wharf		£ 2,450	£ 1,510	£ 1,300		From attached sheet 10
Paddling Pool				£ 500.00		
Committee Total	£ 496,091	£ 652,253	£ 536,672	£ 745,413		
Deduct						
Planned reserve at 31 March*		£ 70,000		£ 80,000		
Nett shortfall = Precept required		-£ 405,770		-£ 410,885		
Less LCTS Grant		-£ 14,220		-£ 9,800		
		-£ 391,550		-£ 401,085		401,078
*£80,000 is the Town Clerk's recommended reserve level						
Proposed increase/decrease in budget			2.44	%		
Proposed Band D equivalent at Tax base			46.01			Divisible by £
			46.01		Band D 2017/18	5.11222222
An increase of	£0.74		1.63	%	Band D 2016/17	£45.27
Provisional Tax Base 2017/18 8717.19						
An increase of 71.25						
Tax Base 2016/17 8645.94						



Sheet 2					
Planning Budget					
Heading	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase
INCOME					
				£ -	
Total	£ -	£ -	£ -	£ -	
EXPENDITURE					
Staff costs	£ 12,009.44	£ 14,818.00	£ 12,800.00	£ 10,500.00	-29%
Planning Equipment	£ 416.67	£ 500.00		£ 500.00	0%
Neighbourhood Plan	£ -	£ -		£ -	
Other items (specify)	£ -	£ -		£ -	
Total	£ 12,426.11	£ 15,318.00	£ 12,800.00	£ 11,000.00	-28%
Earmarked Reserve 2016/17					
Neighbourhood Plan	£2,000.00				
Proposed 2017/18	£2,000.00				
Sheet 3					
Highways Budget					
Heading	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase
INCOME					
Red Telephone Box	£ 300.00	£ 300.00	£ 300.00	£ 300.00	0%
Total	£ 300.00	£ 300.00	£ 300.00	£ 300.00	0%
EXPENDITURE					
School Crossing Patrols*	£ 4,500.00	£ 4,500.00	£ 4,300.00	£ 4,500.00	0%
Bus Shelter					-100%
Cleaning/Maintenance	£ 1,835.00	£ 3,000.00	£ 1,538.50	£ -	
New Bus shelters				£ -	
Highways Infrastructure	£ -	£ 500.00	£ -	£ 500.00	0%
Red Telephone Box	£ 300.00		£ 300.00	£ 300.00	
Staff Costs		£ -		£ -	
Total	£ 6,635.00	£ 8,000.00	£ 6,138.50	£ 5,300.00	-34%
Earmarked Reserves 2016/17					
Highways Infrastructure	£331.03				
Proposed 2017/18	£1,993.03				

Sheet 4					
Allotments budget					
Heading	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase
INCOME					
Rents					
Manchester Drive	£ 5,720.94	£ 6,700.00	£ 6,700.00	£ 6,000.00	-10%
Leigh	£ 3,050.50	£ 2,964.00	£ 2,828.00	£ 3,000.00	1%
Marshall Close	£ 429.50	£ 399.00	£ 430.00	£ 500.00	25%
Water Rates					
Manchester Drive	£ 1,070.00	£ 1,159.00	£ 1,061.00	£ 1,070.00	-8%
Leigh	£ 472.00	£ 433.00	£ 418.00	£ 472.00	9%
Marshall Close	£ 69.00	£ 58.00	£ 65.00	£ 69.00	19%
Totals	£ 10,811.94	£ 11,713.00	£ 11,502.00	£ 11,111.00	-5%
differs from audited by deposits & mdas commission					
EXPENDITURE					
MDAS Commission	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	0%
Waste Clearance	£ 983.33	£ 750.00	£ -	£ 500.00	-33%
Affiliations		£ 60.00	£ 60.00	£ 60.00	0%
Water Rates	£ 1,879.27	£ 2,500.00	£ 3,075.00	£ 2,700.00	8%
Staff Costs	£ 5,647.50	£ 4,877.00	£ 7,465.00	£ 8,600.00	76%
Maintenance	£ 939.81	£ 2,000.00	£ 1,000.00	£ 1,500.00	-25%
Miscellaneous		£ -			
Capital improvements	£ 281.29	£ 1,250.00	£ 200.00	£ 1,250.00	0%
Keys	£ 68.17	£ -			
MDAS Grant	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	0%
LA Grant	£ 1,600.00	£ 1,600.00	£ 1,600.00	£ 1,600.00	0%
MC Grant	£ 500.00	£ 500.00	£ 500.00	£ 500.00	0%
Totals	£ 14,899.37	£ 17,537.00	£ 17,900.00	£ 20,710.00	18%
differs from audited by returned deposits & mdas commission					
Earmarked Reserve 2016/17					
Allotments	£1,120.19				
Allotments infrastructure	£3,876.73				
Proposed 2017/18					
Allotments	£1,120.19				
Allotments infrastructure	£4,876.73				

Sheet 5					
E&L Budget					
Heading	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase
INCOME					
Community Transport	£ 3,436.92	£ 3,200.00	£ 3,100.00	£ 3,200.00	0%
Farmers' Market	£ 1,637.00	£ 2,002.00	£ 1,800.00	£ 2,000.00	0%
Leigh Lights	£ 2,630.00	£ 2,000.00	£ 1,900.00	£ 2,000.00	0%
General Services	£ -	£ -	£ -	£ -	
General Events	£ 2,216.08	£ 450.00	£ 480.00	£ 600.00	33%
Totals	£ 9,920.00	£ 7,652.00	£ 7,280.00	£ 7,800.00	2%
audited incl. collections					
EXPENDITURE					
Community Transport	£ 7,588.43	£ 8,307.00	£ 8,320.00	£ 8,730.00	5%
Farmers' Market	£ 1,298.02	£ 1,550.00	£ 1,621.00	£ 1,350.00	-13%
Leigh Lights	£ 19,573.23	£ 30,455.00	£ 30,270.00	£ 35,750.00	17%
General Services	£ 10,389.40	£ 9,200.00	£ 8,700.00	£ 8,700.00	-5%
General Events	£ 6,492.17	£ 8,800.00	£ 6,623.28	£ 8,300.00	-6%
Staff costs	£ 15,049.75	£ 14,193.00	£ 18,156.00	£ 15,319.00	8%
Totals	£ 60,391.00	£ 72,505.00	£ 73,690.28	£ 78,149.00	8%

DETAILED BUDGETS					
Community Transport	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	
INCOME					
Ticket sales	£ 3,436.92	£ 3,200.00	£ 3,100.00	£ 3,200.00	0%
Totals	£ 3,436.92	£ 3,200.00	£ 3,100.00	£ 3,200.00	0%
EXPENDITURE					
Staff costs		£ 4,377.00	£ 4,300.00	£ 4,400.00	1%
Trip costs		£ 1,400.00	£ 1,500.00	£ 2,200.00	57%
Travel Costs		£ 750.00	£ 600.00	£ 750.00	0%
Driver Costs		£ 260.00	£ 100.00	£ 260.00	0%
Refreshments		£ 1,200.00	£ 800.00	£ 800.00	
CTA membership		£ 270.00	£ 270.00	£ 270.00	0%
Misc		£ 50.00	£ 750.00	£ 50.00	0%
Totals		£ 8,307.00	£ 8,320.00	£ 8,730.00	5%
Nett cost				-£ 4,330.00	
Farmers Market					
	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase
INCOME					
Stall hire	£ 1,637.00	£ 2,002.00	£ 1,800.00	£ 2,000.00	0%
Totals	£ 1,637.00	£ 2,002.00	£ 1,800.00	£ 2,000.00	0%
EXPENDITURE					
Hall Hire		£ 800.00	£ 850.00	£ 900.00	13%
Leaflet		£ 500.00	£ 521.00	£ 200.00	-60%
Banners		£ 200.00	£ 200.00	£ 200.00	0%
Misc.		£ 50.00	£ 50.00	£ 50.00	0%
Totals		£ 1,550.00	£ 1,621.00	£ 1,350.00	-13%
Nett cost				-£ 652.00	
Leigh Lights					
	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	
INCOME					
Traders contributions		£ 1,600.00	£ 1,500.00	£ 1,600.00	0%
Charges to stalls, fairs		£ 400.00	£ 400.00	£ 400.00	0%
Totals		£ 2,000.00	£ 1,900.00	£ 2,000.00	0%
EXPENDITURE					
Column testing		£ 1,450.00	£ 3,500.00	£ 1,300.00	-10%
Installation and Storage		£ 9,500.00	£ 9,100.00	£ 9,150.00	-4%
Power		£ 330.00	£ 330.00	£ 350.00	6%
Replacement bulbs / renewal		£ 1,100.00	£ 1,000.00	£ 1,100.00	0%
				£ -	
Switch-on security		£ 3,500.00	£ 5,500.00	£ 6,000.00	71%
External Assistance		£ 1,000.00	£ 500.00	£ 1,000.00	0%
Road closures, licences etc.		£ 6,000.00	£ 5,000.00	£ 6,000.00	0%
First Aid		£ 175.00	£ 150.00	£ 200.00	14%
Cleaning		£ 500.00	£ 410.00	£ 550.00	10%
Promotion		£ 100.00	£ 100.00	£ 100.00	0%
Capital Renewals**		£ 5,000.00	£ 4,680.00	£ 10,000.00	100%
Support columns - erect and remove plus storage†		£ 1,800.00	£ -		-100%
Totals		£ 30,455.00	£ 30,270.00	£ 35,750.00	17%
Nett cost				£ 33,750.00	
** Enhanced renewals programme agreed by Committee					
† SBC gave permission for columns left in place 2016-17					

	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	
General Events					
INCOME					
Maritime Festival		£ 250.00	£ 295.00	£ 300.00	20%
Spring Spectacular		£ 200.00	£ -	£ 250.00	25%
Loaned Equipment			£ 185.00	£ 50.00	
Totals		£ 450.00	£ 480.00	£ 600.00	33%
EXPENDITURE					
Maritime Festival		£ 3,750.00	£ 3,508.00	£ 3,750.00	0%
Spring Spectacular		£ 1,250.00	£ 1,250.00	£ 1,250.00	0%
90 for 90		£ 500.00	£ 366.03		-100%
Carols on Strand Wharf		£ 1,000.00	£ 700.00	£ 1,000.00	0%
Other Events		£ 1,500.00		£ 1,500.00	0%
Events Equipment		£ 500.00	£ 500.00	£ 500.00	0%
LCC Room Hire		£ 300.00	£ 299.25	£ 300.00	0%
Totals		£ 8,800.00	£ 6,623.28	£ 8,300.00	-6%
	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase
General Services					
INCOME					
Totals	£ -	£ -	£ -	£ -	
EXPENDITURE					
Flower baskets		£ 6,600.00	£ 6,600.00	£ 6,600.00	0%
First Aid Provision		£ 1,100.00	£ 1,100.00	£ 1,100.00	0%
Good for Leigh		£ 500.00	£ 500.00	£ 500.00	0%
Community Initiatives		£ 1,000.00	£ 500.00	£ 500.00	-50%
Totals	£ -	£ 9,200.00	£ 8,700.00	£ 8,700.00	-5%
Earmarked Reserves 2016/17					
Leigh Lights	£4,659.00				
General Services	£1,000.00				
General Events	£1,728.30				
Proposed 2017/18					
Leigh Lights	£4,659.00				
General Services	£1,500.00				
General Events	£2,500.00				

Sheet 6					
Policy & Resources					
Heading	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase
INCOME					
Bank Interest	£ 1,374.90		£ 1,000.00	£ 1,000.00	#DIV/0!
Other Income	£ 42.84		£ 45.30		
Sale of Garden Sacks	£ 1,485.80		£ 1,500.00	£ 1,200.00	#DIV/0!
Totals	£ 2,903.54	£ -	£ 2,545.30	£ 2,200.00	
EXPENDITURE					
Grant Award Fund	£ 294.18	£ 5,000.00	£ 2,500.00	£ 5,000.00	0%
Furniture / Equipment	£ 16.66	£ 500.00	£ 300.00	£ 500.00	0%
Elections		£ -	£ -		
Legal Costs *	£ 510.00	£ 1,500.00	£ 1,500.00	£ 3,500.00	133%
Annual Town Meeting	£ 357.72	£ 500.00	£ 400.00	£ 500.00	0%
Community Engagement§	£ 10,204.54	£ 10,000.00	£ 10,100.00	£ 11,000.00	10%
Volunteer Programme	£ 2,495.60	£ 15,000.00	£ 200.00	£ 5,000.00	-67%
Council Website	£ 750.00			£ 100.00	
Civic	£ 145.00	£ 200.00	£ 200.00	£ 200.00	0%
Renewals Fund	£ 1,251.67	£ 3,000.00	£ 1,500.00	£ 2,000.00	-33%
Capital Fund		£ 50,000.00	£ -	£ 50,000.00	0%
Localism Act	£ 6.00	£ 300.00	£ 100.00	£ 300.00	0%
Intern	£ 2,400.50	£ 4,000.00		£ -	-100%
GP Janitorial		£ 3,050.00			-100%
Garden Sacks	£ 1,217.20		£ 1,200.00	£ 1,200.00	#DIV/0!
Totals	£ 19,649.07	£ 93,050.00	£ 18,000.00	£ 79,300.00	-15%
* Increased to cover Strand Wharf Lease costs					
§ Community Engagement increase in costs					
Earmarked Reserves 2016/17			Proposed 2017/18		
Elections	22265.59		£22,265.59		
Renewals Fund	14586.02		£16,086.02		
Grant Award Fund	971.18		£3,471.18		
Volunteer Programme	5004.4		£5,004.40		
Capital Reserves 2016/17					
Strand Wharf	76923.37		£0.00		
Other Projects Fund	75286.67		£121,701.00		
CIL Reserve					
Must be kept separate from LTC funds			£881.00		

Sheet 7					
Office Budget					
Heading	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase
Premises					
Office Rental		£ 3,500.00	£ 7,875.00	£ 3,500.00	
LCC Premises Use Grant	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 27,000.00	
	£ 25,000.00	£ 28,500.00	£ 32,875.00	£ 30,500.00	
Administration					
Stationery†	£ 1,153.00	£ 1,600.00	£ 1,000.00	£ 2,000.00	25%
Insurance	£ 6,026.52	£ 6,100.00	£ 6,200.00	£ 6,300.00	3%
Library	£ 49.99	£ 300.00	£ 200.00	£ 300.00	0%
Communication	£ 1,636.72	£ 1,500.00	£ 2,050.00	£ 2,450.00	63%
Photocopying#	£ 2,750.54	£ 3,000.00	£ 2,500.00	£ 3,500.00	17%
Subscriptions	£ 2,205.14	£ 2,300.00	£ 2,300.00	£ 2,300.00	0%
Postage	£ 1,384.39	£ 1,700.00	£ 1,000.00	£ 1,700.00	0%
Entertaining		£ 250.00	£ -	£ 250.00	0%
Licences	£ 505.00	£ 500.00	£ 500.00	£ 500.00	0%
Expenses/Travel Costs - Cllrs*	£ 42.76	£ 600.00	£ 150.00	£ 600.00	0%
Bank Charges	£ 1,247.31	£ 1,200.00	£ 1,100.00	£ 1,200.00	0%
Miscellaneous		£ 500.00	£ -	£ 500.00	0%
Audit	£ 2,640.00	£ 2,500.00	£ 2,550.00	£ 2,700.00	8%
IT**	£ 3,229.91	£ 2,000.00	£ 3,900.00	£ 4,500.00	125%
Professional Advice	£ 1,042.50		£ 1,200.00	£ 1,000.00	
Waste Sacks		£1,200			
Training - Staff	£ 3,528.00	£ 3,000.00	£ 1,000.00	£ 3,000.00	0%
Training - Cllrs	£ 1,056.80	£ 2,000.00	£ 1,000.00	£ 2,000.00	0%
Mileage & Expenses - Staff	£ 656.73	£ 550.00	£ 600.00	£ 650.00	18%
	£ 29,155.31	£ 30,800.00	£ 27,250.00	£ 35,450.00	15%
Total	£ 54,155.31	£ 59,300.00	£ 60,125.00	£ 65,950.00	11%
Earmarked Reserves 2016/17					
Office Rent	£3,500.00				
Proposed 2017/18					
Office Rent	£0.00				
Office Budget	£2,000.00				
* Now including LTC area					
**Renewals element included in Renewals Fund P&R Budget					
† Toner purchases caused an increased spend in 2015/16, this is likely to be repeated in 2017/18					
# Photocopy costs have increased due to in house production of coloured leaflets					

Sheet 8				
Salaries budget				
Heading	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18
Town Clerk				
Pay	£ 43,505.63	£ 40,310.00	£ 43,200.00	£ 49,855.00
Other staff (proportionate)				
Pay	£ 35,587.74	£ 38,923.00	£ 33,100.00	£ 46,498.00
		£ 79,233.00	£ 76,300.00	£ 96,353.00
Payroll Costs	£ 530.85	£ 786.00	£ 800.00	£ 800.00
Recruitment	£ 940.00		£ 900.00	£ 1,000.00
Total	£ 80,564.22	£ 80,019.00	£ 78,000.00	£ 98,153.00
Some elements of pay are allocated to committee budgets				
Includes all oncosts				

LCC Budget 2017/18						
	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase	
INCOME						
Hiring Income	£ 112,590.31	£ 105,000.00	£ 110,000.00	£ 125,000.00		The increase represents the predicted outturn plus agreed increase in hiring charges
Other Income	£ 1,019.05	£ 1,000.00	£ 1,500.00	£ 1,500.00		Hire Income: Rise %
Events at LCC			£ 2,500.00	£ 1,500.00		2012/13 £ 22,776.62 Part Year
LTC Building Contribution	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 27,000.00		2013/14 £ 71,296.50 213%
LTC Events Hire		£ 600.00	£ 300.00	£ 300.00		2014/15 £ 87,298.49 22%
						2015/16 £ 112,590.31 29%
Totals	£ 138,609.36	£ 131,600.00	£ 139,300.00	£ 155,300.00		2016/17 £ 110,000.00 -2%
						2017/18 £ 124,850.00 14%
EXPENDITURE						
Insurance	£ 2,702.34	£ 2,800.00	£ 2,800.00	£ 2,800.00	0%	
Rates	£ 7,920.00	£ 8,000.00	£ 8,000.00	£ 8,000.00	0%	
Gas	£ 4,839.21	£ 6,500.00	£ 6,000.00	£ 6,500.00	0%	
Electric	£ 9,032.00	£ 9,000.00	£ 10,000.00	£ 10,200.00	13%	Increased due to higher bills
Water	£ 1,653.08	£ 1,700.00	£ 1,500.00	£ 1,700.00	0%	
Catering	£ 1,751.31	£ -		£ 700.00		
Communications	£ 1,752.06	£ 1,600.00	£ 1,850.00	£ 1,900.00	19%	Increased due to extra line with broadband
Cleaning & Waste / H&S	£ 6,632.96	£ 7,000.00	£ 6,800.00	£ 7,000.00	0%	
Advertising	£ 2,490.24	£ 3,000.00	£ 1,500.00	£ 3,000.00	0%	
Security / Alarms	£ 129.51	£ 2,300.00	£ 1,600.00	£ 500.00	-78%	
Internal Maintenance	£ 8,028.81	£ 10,000.00	£ 6,000.00	£ 13,000.00	30%	£2000 for Electrical Inspection
External Maintenance	£ 1,867.11	£ 6,500.00	£ 700.00	£ 42,000.00	546%	£35,500 added to Repair Programme
Miscellaneous	£ 398.67	£ 2,000.00	£ 2,000.00	£ 2,000.00	0%	
Website	£ 2,372.61			£ 100.00		
Card Processing Charges	£ 786.50		£ 800.00	£ 800.00		
Licences	£ 4,713.00	£ 3,870.00	£ 200.00	£ 2,300.00	-41%	Includes 33% of 3 Year Wedding Licence
IT	£ 791.18	£ 1,000.00	£ 750.00	£ 1,000.00	0%	Reduction in PRS Fee to £1217
Professional Fees				£ 2,000.00		(Wedding Licence £535 in 2016/17 put into EMR)
Lease Legal Fees			£ 3,300.00			
Janitorial Costs		£ 500.00	£ 250.00	£ 500.00	0%	
Contingencies		£ 2,000.00	£ 500.00	£ 2,000.00	0%	
Events At LCC	£ 939.25		£ 2,000.00	£ 1,000.00		
Salaries / Payroll	£ 116,029.44	£ 134,476.00	£ 130,200.00	£ 139,800.00	4%	Allows for automatic Pension Enrolment April 2017
LCC refurbishment and				£ 1,000.00		
Equipment (Capital)	£ 7,244.54	£ 4,000.00	£ 150.00	£ 4,000.00	0%	
Totals	£ 182,073.82	£ 206,246.00	£ 186,500.00	£ 253,800.00	23%	
Net Revenue Budget Deficit	£ 43,464.46	£ 74,646.00	£ 47,200.00	£ 98,500.00		The net deficit shows a budget increase of -£ 23,854.00
						Due to £21,500 added to External Maintenance
Expenditure Without Salaries	£ 66,044.38	£ 71,770.00	£ 56,300.00	£ 114,000.00		
Earmarked Reserves 2016/17						
Community Centre	£8,294.88					
LCC feasibility study for refurbishment	£5,000.00					
LCC refurbishment & equipment	£12,076.68					
Projected 2017/18						
Community Centre	£18,494.88					
LCC feasibility study for refurbishment	£5,000.00					
LCC refurbishment & equipment	£14,926.68					

Sheet 10						
Skate Park	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase	
EXPENDITURE						
Rent	£ 50.00	£ 50.00	£ 50.00	£ 50.00	0%	
Cleaning*	£ 842.27	£ 2,000.00	£ 1,000.00	£ 1,000.00	-50%	Note
Electricity	£ 567.51	£ 500.00	£ 250.00	£ 500.00	0%	
Miscellaneous	£ 317.83	£ 300.00	£ 350.00	£ 300.00	0%	
Grass Cutting	£ 550.00	£ 700.00	£ 700.00	£ 700.00	0%	
Staff costs	£ 3,562.47	£ 3,921.00	£ 3,900.00	£ 4,000.00	2%	
Skate Park Maintenance		£ 1,000.00	£ 250.00	£ 1,000.00	0%	
Totals	£ 5,890.08	£ 8,471.00	£ 6,500.00	£ 7,550.00	-11%	
Without Staffing	£ 2,327.61	£ 4,550.00	£ 2,600.00	£ 3,550.00		
* Allowance had been made for bin replacement so budget reduction to service waste only						
Strand Wharf	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18	Budget % Increase	
INCOME						
Hire Income	£ -	£ 1,000.00				
Memorial Plaques	£ -		£ 3,500.00			
Totals	£ -	£ 1,000.00	£ 3,500.00	£ -		
EXPENDITURE						
Cleaning Staff Costs	£ -	£ 2,000.00			-100%	Cleaning undertaken by SBC
Maintenance	£ -	£ 300.00	£ 1,000.00	£ 1,000.00	233%	Over budget increase to £1000
Electricity	£ -	£ 150.00	£ 150.00	£ 150.00	0%	
Additional Keys	£ -		£ 40.00	£ 50.00		
Memorial Plaques	£ -		£ 320.00	£ 100.00		
Totals	£ -	£ 2,450.00	£ 1,510.00	£ 1,300.00	-47%	

Community Facilities				
Heading	Actual 2015/16	Budget 2016/17	Projected 2016/17	Proposed Budget 2017/18
INCOME				
LCC Income	£ 138,609.36	£131,600.00	£139,300.00	£155,300.00
Strand Wharf Income	£ -	£ 1,000.00	£ 3,500.00	£ -
Totals	£ 138,609.36	£132,600.00	£142,800.00	£155,300.00
EXPENDITURE				
LCC Expenditure	£ 66,044.38	£ 71,770.00	£ 56,300.00	£114,000.00
LCC Staffing	£ 116,029.44	£134,476.00	£130,200.00	£139,800.00
Paddling Pool	£ 138.30	£ -		£ 500.00
Highways	£ 6,635.00	£ 8,000.00	£ 6,138.50	£ 5,300.00
Skate Park Expenditure	£ 2,327.61	£ 4,550.00	£ 2,600.00	£ 3,550.00
Skate Park Staffing	£ 3,562.47	£ 3,921.00	£ 3,900.00	£ 4,000.00
Strand Wharf Expenditure	£ -	£ 2,450.00	£ 1,510.00	£ 1,300.00
Strand Wharf Staffing	£ -	£ 2,000.00	£ -	£ -
Totals	£ 194,737.20	£227,167.00	£200,648.50	£268,450.00
Earmarked Reserves 2016/17				
Paddling Pool	£1,659.70			
Skate Park	£2,402.25			
Projected 2017/18				
Strand Wharf	£5,000.00			
Skate Park	£4,152.00			
Paddling Pool	£1,659.70			

3 YEAR FORECAST				2017/18	2018/19	2019/20	2019/20
				£	£	£	£
General Reserves				114,116	80,000	80,000	80,000
Planning Reserve				2,000		0	0
Capital Reserves				121,701	112,401	137,401	87,401
Add					237,817	192,401	217,401
draft budget income from committees							
Planning				0	0	0	0
Highways				300	300	300	300
Allotments				11,111	11,500	11,615	11,731
Environment & Leisure				7,800	8,000	8,000	8,000
Policy & Resources				2,200	2,200	2,200	2,200
Office				0	0	0	0
Staff				0	0	0	0
Strand Wharf Income				0	0	0	0
Leigh Community Centre Hire Income				155,300	159,959	167,957	172,996
Committee Total					176,711	181,959	190,072
Deduct							
draft budget expenditure from committees							
Neighbourhood Plan				2,000		0	0
Planning				11,000	11,220	11,444	11,673
Highways				5,300	5,406	5,514	5,624
Allotments				20,710	20,000	20,400	20,808
Environment & Leisure				78,149	74,000	75,480	76,990
Strand Wharf				0	0	0	0
Major Project Fund				121,701	112,401	137,401	87,401
Policy & Resources				79,300	70,000	71,400	72,828
Office				65,950	66,610	67,609	68,623
Staff				98,153	83,000	84,660	86,353
Leigh Community Centre				253,800	258,876	264,054	269,335
Skate Park				7,550	7,701	7,855	8,012
Strand Wharf Revenue				1,300	1,000	1,000	1,000
Paddling Pool				500			
Committee Total					745,413	710,214	746,817
Deduct							
Planned reserve at 31 March				80,000	80,000	80,000	80,000
Nett shortfall = Precept required				-410,885	-415,854	-419,344	-426,019
Less LCT Grant				-9,800	-6,860	-3,910	0
				-401,085	-408,994	-415,434	-426,019

LTC Staffing 2017/18				
Allocations				
P&R	£98,153.00			
LCC	£139,800.00			
Skatepark	£4,000.00			
Allotments	£8,600.00			
CT	£4,400.00			
E&L	£15,319.00			
Planning	£10,500.00			
Gradings	Gross Wage		Full Time	Part Time
SCP 12	£16,123.00		1	3
SCP 13	£16,491.00		1	
SCP 15	£17,072.00		1	2
LC1 20	£19,430.00		1	
LC1 23	£21,268.00		1	
LC1 24	£21,962.00			1
LC1 25	£22,658.00			1
LC3 43	£38,237.00		1	
reduction from LC4 55				
Total on costs	£54,658.00			