



# Leigh-on-Sea Town Council

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Chairman: Cllr Carole Mulroney  
Vice Chairman: Cllr Helen Robertson  
Town Clerk: Paul Beckerson

Notice is hereby given that an **Extraordinary** meeting of the **Environment and Leisure Committee** of the Leigh-on-Sea Town Council will take place on **Tuesday 6<sup>th</sup> September 2016**, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea commencing at **7.00pm**.

## AGENDA

1. CHAIRMAN'S OPENING REMARKS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF MEMBERS' INTERESTS
4. TO APPROVE MINUTES OF THE MEETINGS ON 16<sup>TH</sup> AUGUST 2016
5. PUBLIC REPRESENTATIONS
6. MOTION TO EXCLUDE PUBLIC – The Public Bodies (Admission to Meetings) Act 1960

That in view of the confidential nature of the business to be transacted the public and press be excluded and instruction to withdraw (SO 3(d) – dispute)

## ALLOTMENTS

7. RECOMMENDATION OF ALLOTMENTS DISPUTES WORKING PARTY – Confidential Appendix

Helen Symmons  
Acting Town Clerk  
1<sup>st</sup> September 2016

**Any member who is unable to attend the meeting should send their apologies before the meeting.**